

Install OTCnet Offline Check Capture Software

The term *'install'* is used in this section to refer to a situation in which the OTCnet Offline application was not previously installed. The term *'upgrade'* refers to a situation in which the OTCnet Offline application was previously installed and an updated version is being applied.

To install the OTCnet Offline Check Capture software:



Application Tip

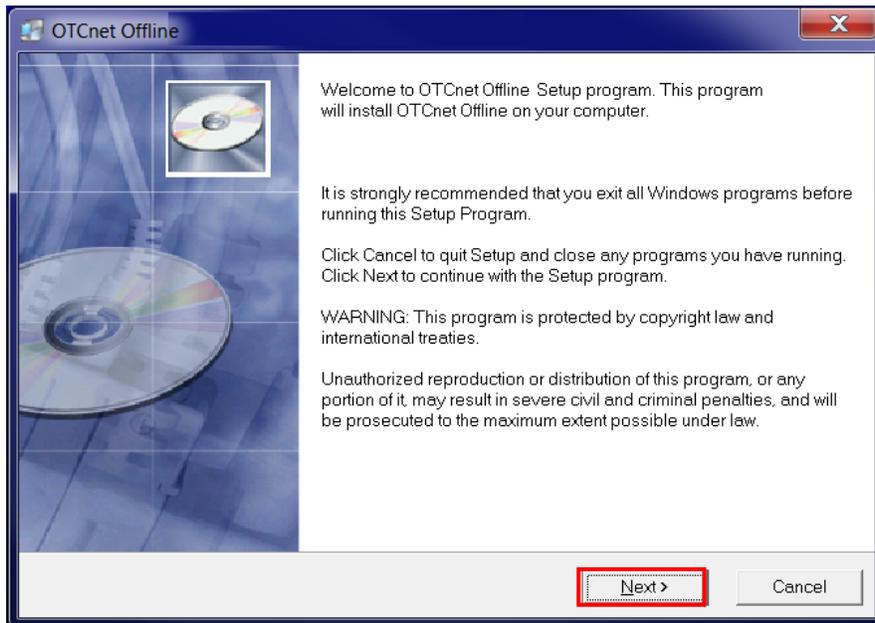
Before initiating an Offline Check Capture software installation consider the following information:

- To install the OTCnet Offline Check Capture software you will need Windows Administrator privileges on each computer
- You will not be able to upgrade an existing Offline version to version 2.0.1. You must first uninstall the previous Offline version and perform a new installation. If Release 2.0.1 is installed over an existing offline version, it will not work properly.
- More than one OTCnet Offline application environment (Production or QA) can be installed on a terminal. Each Offline application environment must be installed separately.
- If you are installing OTCnet Offline Check Capture version 1.4 or higher, you must install the application first, **before** creating the CCA Offline Logon Profile. You will also need to create a CCA Offline Logon Profile to run the OTCnet application, but it can only be created **after** installing the OTCnet Offline application. Refer to the *Create a Check Capture Administrator Offline Logon Profile* printable job aid.

1. Locate the folder where the OTCnet software file (EXE file) resides and double-click the OTCnet Offline.exe icon.



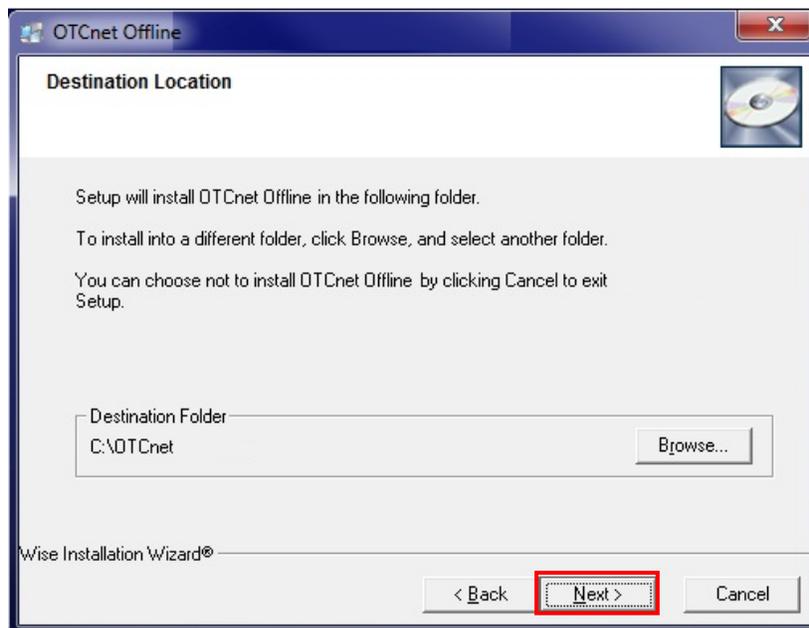
2. The *Welcome to the OTCnet Offline Installation Wizard* dialog box appears. Click **Next**.



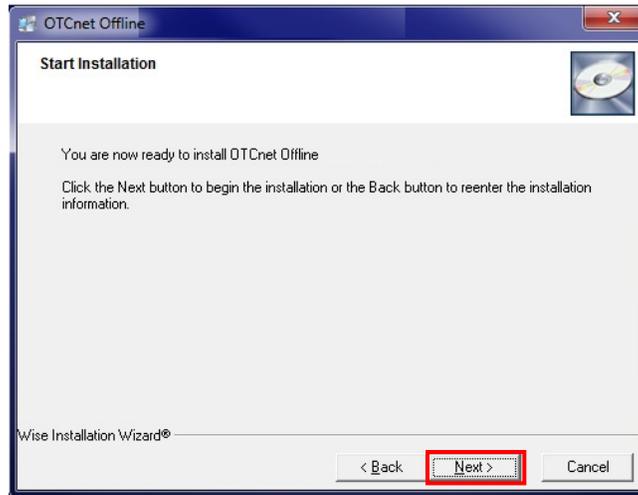
3. The *Destination Location* dialog box appears. Click **Next**.

 **Application Tip**

To install the software to another folder destination, click **Browse** to select a different folder. Click **Cancel** to exit the setup.



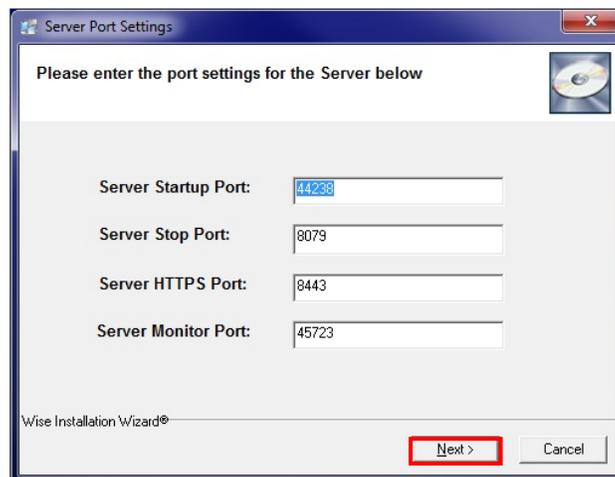
4. The *Start Installation* dialog box appears. Click **Next**.



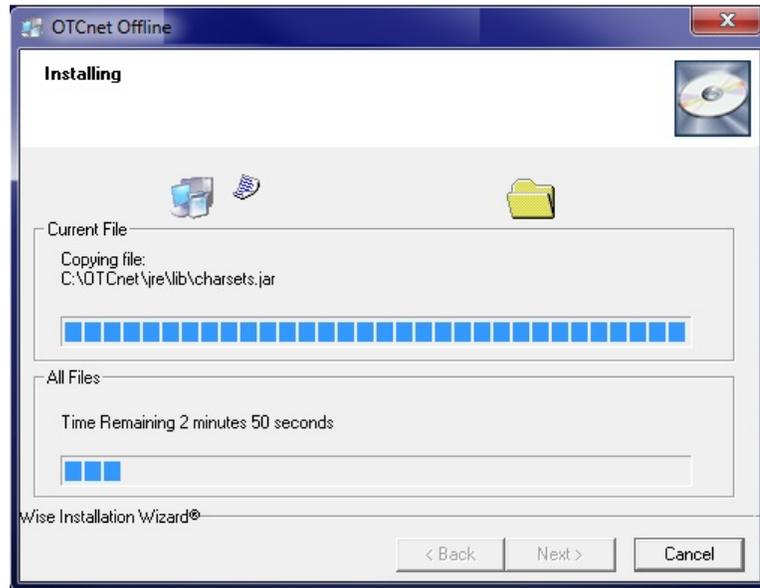
5. The *Server Port Settings* dialog box appears. Click **OK**.

 **Application Tip**
The Server Port Settings are pre-populated with the default values.

 **Application Tip**
If your location has specific **Server Port Settings**, enter the **Server Start Port**, **Server Stop Port** details, **Server HTTPS Port**, and **Server Monitor Port** details.



- The *Installing* dialog box appears. Wait a moment while the files install.



- After the message "*OTCnet Offline has been successfully installed*" appears, click **Finish**.



Application Tip

After OTCnet Offline is successfully installed an **OTCnet Offline** icon appears on the terminal's desktop and on your Start Menu under Programs.

