



## Approve/Reject an OTCnet Account Creation or Modification Request

To approve or reject an OTCnet account creation or modification request, complete the following steps:

1. Log in to <https://regs.fms.treas.gov/itimext>. The *Request Management-Your To-Do List* page appears.
2. Click **Account Approval**. The *Approve/Reject the Request* page appears.
3. Click **Approve**, **Reject** or **Cancel**.



### Application Tip

Click **Approve** to approve the user account request. Click **Reject** to reject the user account request. Click **Cancel** to return to the ITIM Home Page. No data will be saved.



### Application Tip

Click **View Request Data** to view details of the request. Click **Back** to return to the *Approve/Reject the Request* page.