Download an LVD

To download an LVD, complete the following steps:

1. Click the **Check Processing** tab.
2. Select **Manage Verification** and click **Download LVD**. The *Download LVD* page appears.

> **Application Tip**
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> Before you can download an LVD you must log in using the **OTCnet Offline** icon on your terminal's desktop or access your Start Menu under Programs and enter your credentials. Internet connection is required to download LVD records from the Master Verification Datatbase (MVD).

3. Click **Submit**. The *Download LVD* dialog box appears.

> **Application Tip**
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> Wait until the display percent completion reaches 100% before clicking **Close**.

4. Click **Close**. A *Confirmation* page appears stating that the verification records have been updated.

> **Application Tip**
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> Additional button on the page that help you perform other tasks:
> - Click **Return Home** to the OTCnet Home Page.