View Business Reports: LVD Contents Report

To view an LVD Contents report, complete the following steps:

1. Click the **Reports** tab.
2. Click **Check Processing Reports**. The *View Check Processing Reports* page appears.
3. Under **Business Reports**, click **LVD Contents Report**. The *LVD Contents Report* page appears.
4. Enter the search criteria for the report you would like to view.

   - Select a **Transaction Type**
   - Select a **Trade Status**

Application Tip

Trade Status represents the status of the verification records (All, Cleared, Dynamic, Suspend, Denied, Blocked).

   - Enter **For Account**
   - Enter the **User Defined Field 1**
   - Enter the **Bank Routing Number**
   - Select a **Report Format**

Application Tip

You can view reports in HTML, PDF, Excel or PowerPoint format.

Application Tip

CHK denotes a check capture OTC Endpoint; **TGA** denotes a deposit processing OTC Endpoint; **M** denotes a mapped accounting code; an open lock denotes access permission; and a closed lock denotes no access permission.

5. Click an OTC Endpoint to initiate the report. The report appears in a new window.

Application Tip

Additional buttons on the page that help you perform other tasks:

- Click **Clear** to clear all data fields and reset to the default selections.
- Click **Cancel** to return to the OTCnet Home Page. No data will be saved.