



## Install the Production Treasury Root Certificate (Vista / Win 7)

The Production Treasury Root Certificate should be maintained on your local workstations to use OTCnet Check Capture and Deposit Reporting. To install the Production Treasury Root Certificate, complete the following steps:

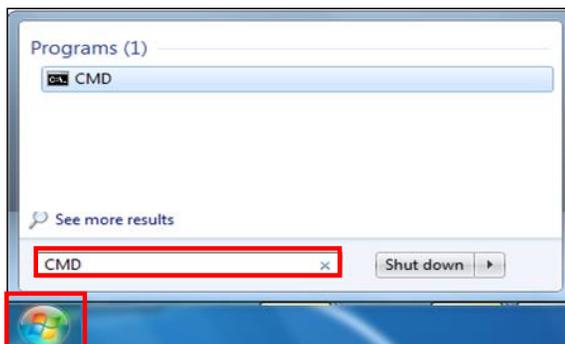
1. Download the Production Treasury Root Certificate file onto the workstation by clicking: <https://pki.treas.gov/trca4.cer>.



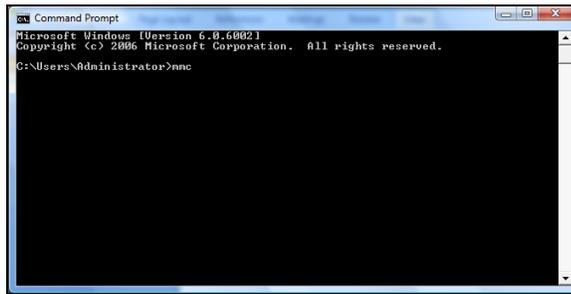
### Application Tip

If an internet window launches and displays a certificate error message, click **Continue to this website...** Then, click **Yes** if prompted with a security alert. Please note the certificate error message is normal and merely indicates that you have not yet installed the certificate.

2. From the taskbar, click **Start**. In the *Search programs and files* test box enter **CMD** and then press **Enter** on the keyboard to launch the *Command Prompt*.

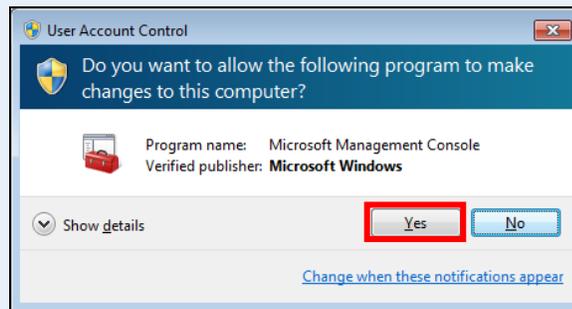


3. The *Command Prompt* appears. In the *Command Prompt*, type **mmc** and press **Enter** on the keyboard.

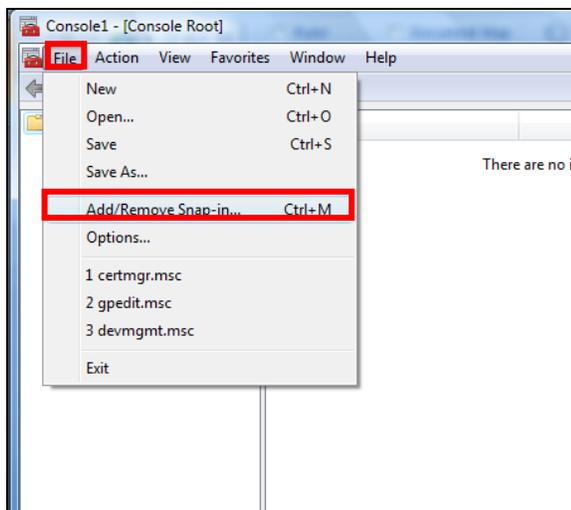


### Application Tip

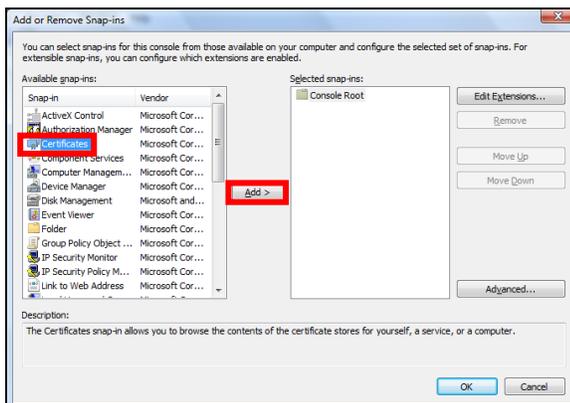
Click **Yes** if a *User Account Control* dialog box appears with a message indicating that Windows needs your permission to continue.



4. The *Console 1* window appears. Click **File** and click **Add/Remove Snap-in...**



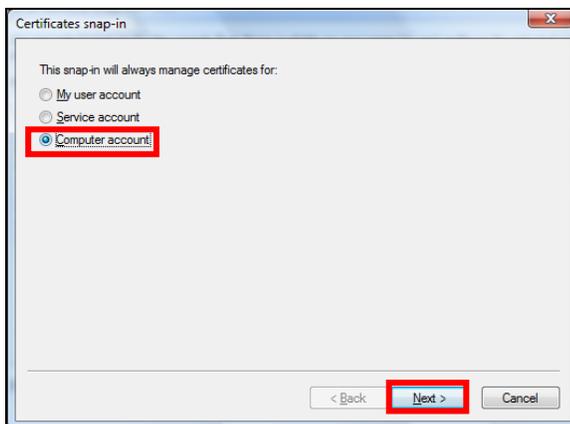
5. The *Add or Remove Snap-ins* dialog box appears. Under the *Available snap-ins* section, click the **Certificates** folder and click **Add**.



### Application Tip

If the *Certificates* folder is not immediately visible in the *Available snap-ins* section, scroll down until you see the **Certificates** folder, click the **Certificates** folder, and then click **Add**.

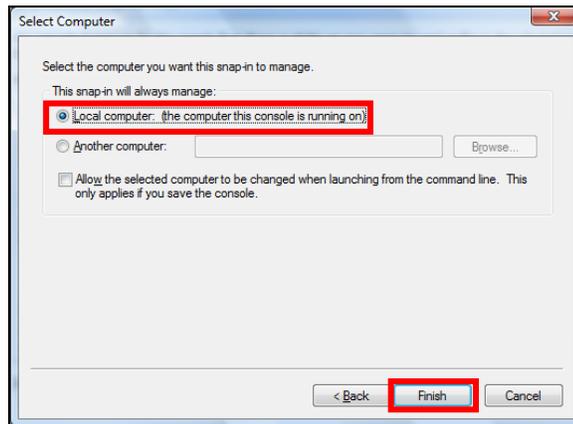
6. The *Certificates snap-in* dialog box appears. Click the **Computer account** radio button and then click **Next**.



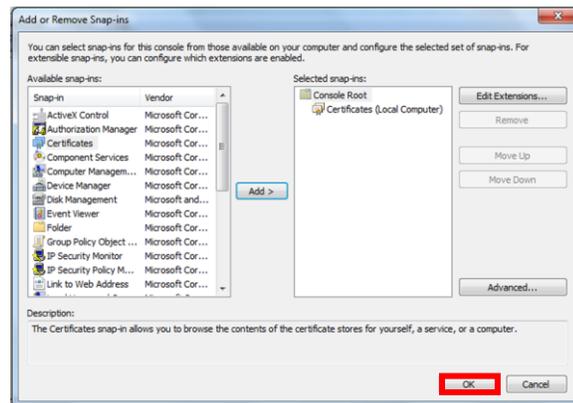
### Application Tip

If the *Certificates snap-in* dialog box does not appear, are not logged in using Windows administrator credentials. To have the *Certificates snap-in* dialog box appear, locate your Windows administrator credentials or contact your Windows administrator and complete steps 1 - 6.

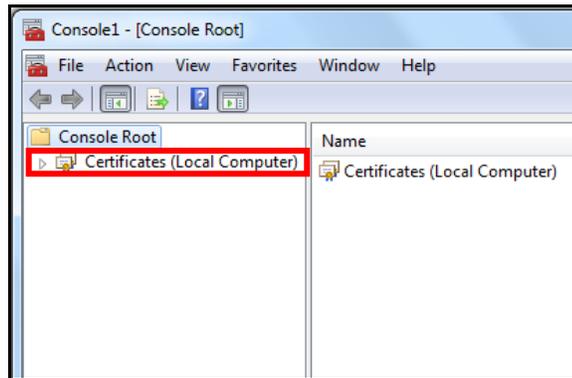
7. The *Select Computer* dialog box appears. Click the **Local computer: (the computer this console is running on)** radio button and then click **Finish**.



8. Click **OK** to exit the *Add or Remove Snap-ins* dialog box.



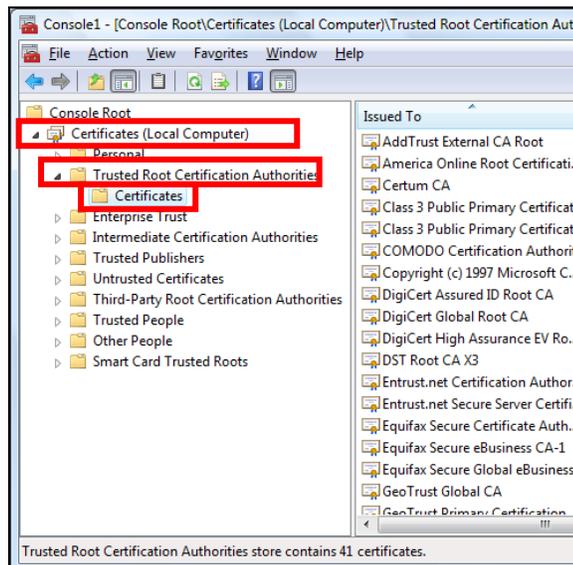
9. The *Console 1* dialog box appears. Ensure that *Certificates (Local Computer)* appears in the left pane.



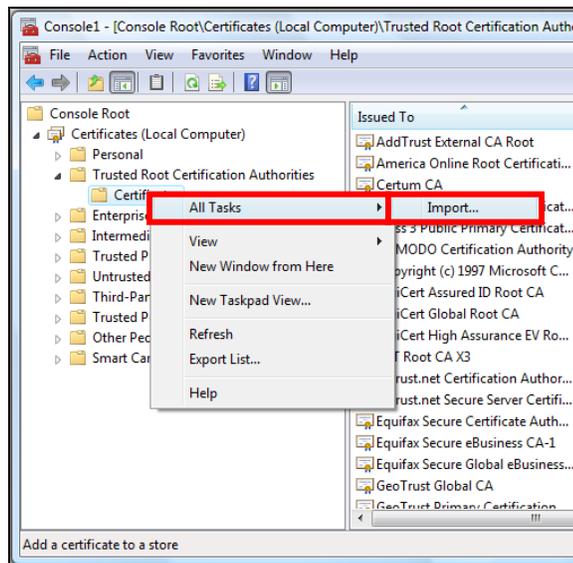
### Application Tip

If you see the *Certificates – Current User* folder on the left pane, you are not logged onto the workstation with Windows administrator credentials or you did not follow the previous three steps correctly. Log out of your computer, log in as a Windows administrator and complete steps 1 – 9.

10. Click + to expand the **Certificates (Local Computer)** folder on the left pane. Click + to expand the **Trusted Root Certification Authorities** folder and then click **Certificates**.



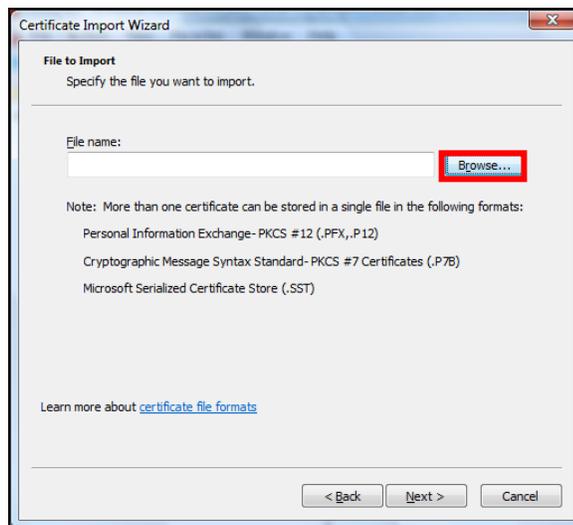
11. Right-click the **Certificates** folder, select **All Tasks** and then click **Import...**



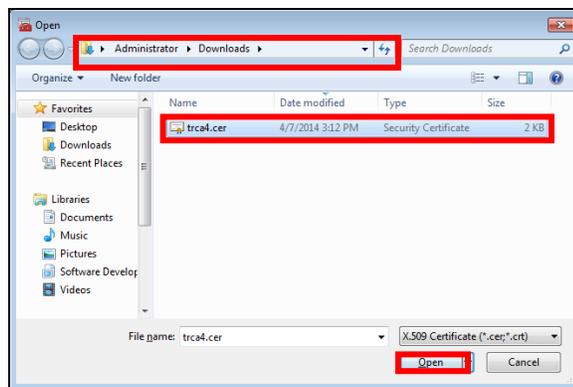
12. The *Certificate Import Wizard* dialog box appears. Click **Next**.



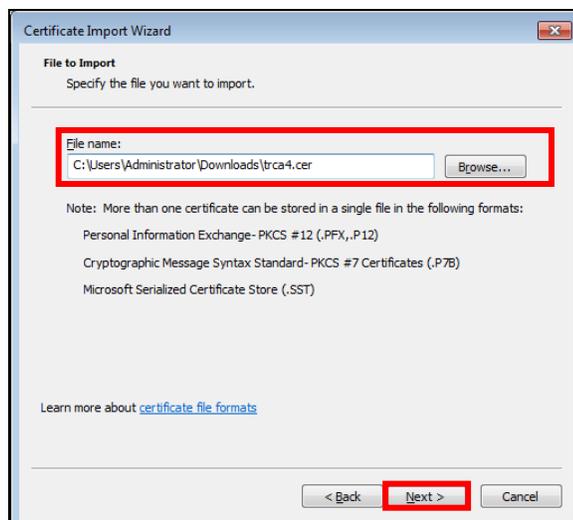
13. The *Certificate Import Wizard* dialog box appears again. Click **Browse...**



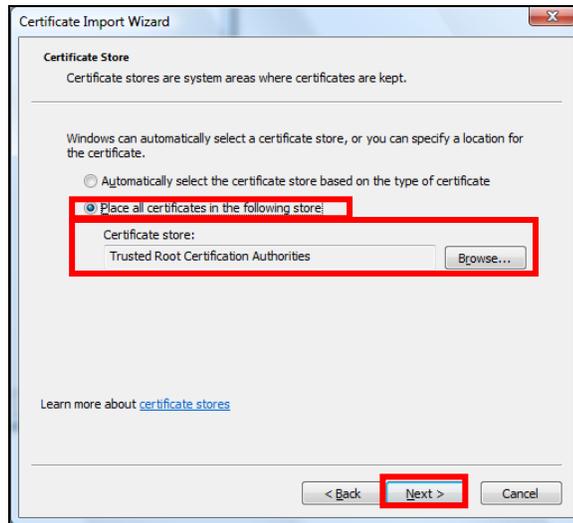
14. The *Open* dialog box appears. Click the top drop-down field and click **Downloads**. Click **trca4.cer** and then click **Open**.



15. The *Certificate Import Wizard* dialog box appears. Verify the name of the file to import and click **Next**.



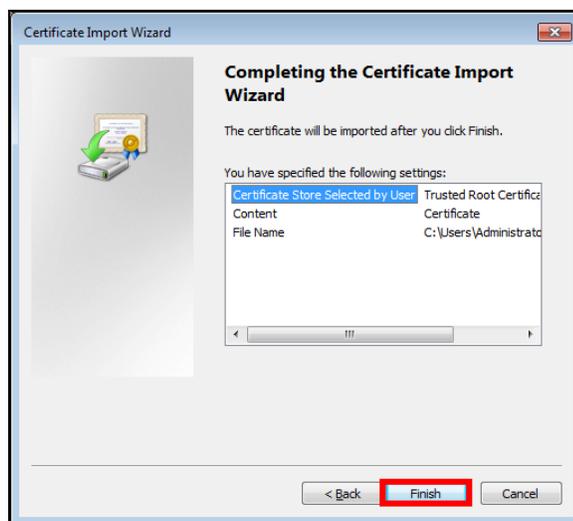
16. The *Certificate Import Wizard* dialog box appears. Click the **Place all certificates in the following store** radio button and confirm the **Certificate store** displayed is *Trusted Root Certification Authorities*. Click **Next**.



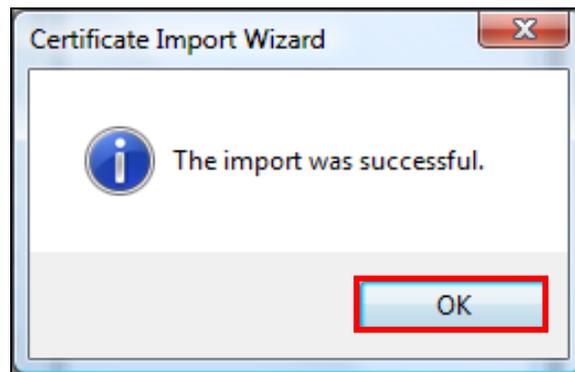
### Application Tip

If the **Certificate store** does not display *Trusted Root Certificate Authorities*, exit from your computer, log in using Windows administrator credentials and then complete steps 1 – 17.

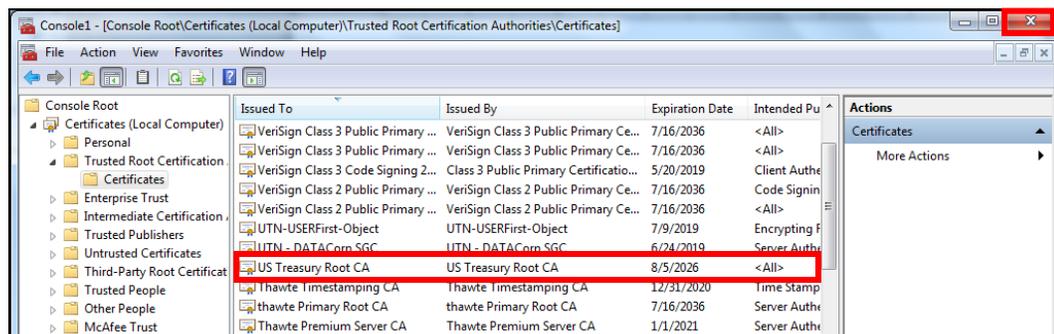
17. The *Certificate Import Wizard* dialog box appears. Click **Finish**.



18. A *Certificate Import Wizard* dialog box appears stating the import was successful. Click **OK**.



19. Verify that the **US Treasury Root CA** certificate was successfully imported into the **Trusted Root Certification Authorities** store of the Local Computer. Click the **Close (X button)** to close the *Console1* window.



20. The *Microsoft Management Console* dialog box appears. Click **No** to close the *Microsoft Management Console* dialog box and complete the Treasury Root Certificate Installation process.

