



Customer Advisory Board

Over the Counter Channel Application (OTCnet):





Program Overview

- Web-based application for Check Capture and Deposit Reporting
- Combination of the legacy TGAnet and current Paper Check Conversion (PCC OTC) programs
- Client software program for Check Capture (OTCnet Offline)
- Support agencies receiving collections (cash, coins, checks) who are making deposits to a Treasury General Account (TGA) or Federal Reserve Bank (FRB) financial institution
- Single touch point for over the counter collections
- Provides a central database for research and reporting





Collections and Cash Management Modernization (CCMM)

- CCMM is an initiative to simplify and modernize Treasury's and FMS' collections and cash management programs
- OTCnet combines the current PCC OTC program with legacy TGAnet program
- PCC OTC will be decommissioned
- Deposit preparation process in CA\$HLINK II moved to OTCnet
- CA\$HLINK II will be decommissioned





Important Dates for Agency Conversions

- **April 2011 – October 2012:** Paper Check Conversion Over the Counter (PCC OTC) Conversion to OTCnet. All agencies using PCC OTC must convert to OTCnet
- **April 2011 – October 2012:** All agencies preparing paper SF215 deposit tickets must onboard onto OTCnet for Deposit Reporting
- **June 2012 – December 2012:** All agencies who are currently mailing over the counter deposits to one of the Federal Reserve Banks must switch to the Mail-in-TGA (MITGA) which is supported by US Bank





OTCnet System Improvements

- Improved the OTCnet *Offline* Check Capture application
 - Corrected batch upload issues
 - Resolved issue with processing money orders
 - Corrected Department of Defense interface issue with internal application
- Improved the OTCnet *Online* Check Capture
 - Improved overall system speed related to Terminal detection and saving checks after being scanned
 - Updating OTCnet to support newer Java versions
 - Enhanced the Batch Management queries to improve performance
 - Corrected security reports access





Timeline of Upcoming Releases (Release Functionality)

| Release | Functionality | Est. Release Date |
|---------|---|-------------------|
| 1.2.6 | This is a minor patch release targeted towards making updates to the CIRA transmission summary and associated detailed reports for the check capture online only. | TBD |
| 1.3 | This release will provide the capability to report the Check Capture accounting data to the Central Accounting Reporting System (CARS). Check capture transactions will be reflected in TRS. Update for the online batch upload service interface specifications to include the check conversion accounting data. | September 2012 |
| 1.4 | This release will provide the capability to report dynamic and multiple accounting data per single transaction to the Central Accounting Reporting System (CARS). | TBD |



OTCnet User Provisioning

- ITIM is a user provisioning and role management system used to manage users across multiple FMS applications, including OTCnet
- For OTCnet, ITIM is used by security administrators to create and modify OTCnet users and to manage each user's role or roles within the OTCnet application
- Agencies will need to assign at least two Security Administrators to establish and approve users to the application
- Users will receive a Single Sign-On (SSO) Account that will allow access to multiple Treasury applications
- Agency Security Administrators will re-certify their users annually





OTCnet System Requirements

OTCnet has been designed to function using Internet Explorer 7.0 or 8.0 on the following commonly used operating systems:

- Windows XP
- Windows Vista
- Windows 7

In-depth technical information about system requirements and instructions on system configuration are available on the OTCnet website at:

http://www.fms.treas.gov/otcnet/OTCnet_System_Requirements_052012.pdf

A screenshot of the OTCnet website. The header includes "FINANCIAL MANAGEMENT SERVICE" and "A Bureau of the United States Department of the Treasury" with the URL "fms.treas.gov". A navigation menu contains links for Home, FAQ's, Training & Events, Publications, Programs, About FMS, A-Z Index, and Navigation Help. Below the menu is a search bar and links for "Advanced Search", "RSS", "Subscribe", and "Contact FMS". The main content area features the OTCnet logo with the tagline "Deposits Made Simple" and the heading "OTCnet Online System Requirements". Underneath, it lists "System and Configuration Requirements" and "OTCnet General Requirements". The "Operating System" section lists supported systems: Windows XP^{1,2}, Windows Vista², and Windows 7². The "System Requirements" section lists "Web Browser: Internet Explorer 7.0¹ or 8.0.".

Operating System
The following operating systems are supported by OTCnet:

- Windows XP^{1,2}
- Windows Vista²
- Windows 7²

¹ SP3 is recommended for Windows XP
² Operating system is restricted to 32-bit for initial versions of OTCnet.

System Requirements
The following are requirements necessary to operate OTCnet:

- **Web Browser:** Internet Explorer 7.0¹ or 8.0.

•All users are advised to review system requirements and configuration information prior to using OTCnet

•OTCnet has tested and certified 32 bit



Agencies Using PCC OTC

| Conversion Steps High-Level Summary | |
|--|---|
| <u>Continue to use PCC OTC</u> until you have been contacted by the OTCnet Agency Adoption Team or your agency point of contact | |
| Step 1 | <u>Visit the OTCnet and TRS Websites:</u> fms.treas.gov/otcnet and fms.treas.gov/trs to review documentation provided |
| Step 2 | Review the System Requirement Documentation for both OTCnet and TRS to ensure your workstation has the necessary system requirements |
| Step 3 | <u>Complete</u> training prior to making your first deposit in OTCnet. Please go to: fms.treas.gov/otcnet/training/wbt . Training should be completed by all OTCnet users |
| Step 4 | The OTCnet and TRS teams will be working with your agency jointly to begin the conversion process |
| Step 5 | Complete conversion to OTCnet and enrollment into TRS |
| Step 6 | Begin making deposits using check capture and viewing deposit information in TRS (available 4Q FY12) |



Agencies Preparing Paper SF 215

| Conversion Steps High-Level Summary | |
|-------------------------------------|---|
| Step 1 | Visit the OTCnet and TRS Websites: fms.treas.gov/otcnet and fms.treas.gov/trs to review documentation provided |
| Step 2 | Review the System Requirement Documentation for both OTCnet and TRS to ensure your workstation has the necessary system requirements |
| Step 3 | FMS will contact your agency with onboarding information for both OTCnet and TRS |
| Step 4 | FMS will work with your agency to complete necessary steps to onboard to OTCnet and TRS |
| Step 5 | Begin preparing deposit tickets using OTCnet Deposit Reporting and viewing deposit information in TRS |



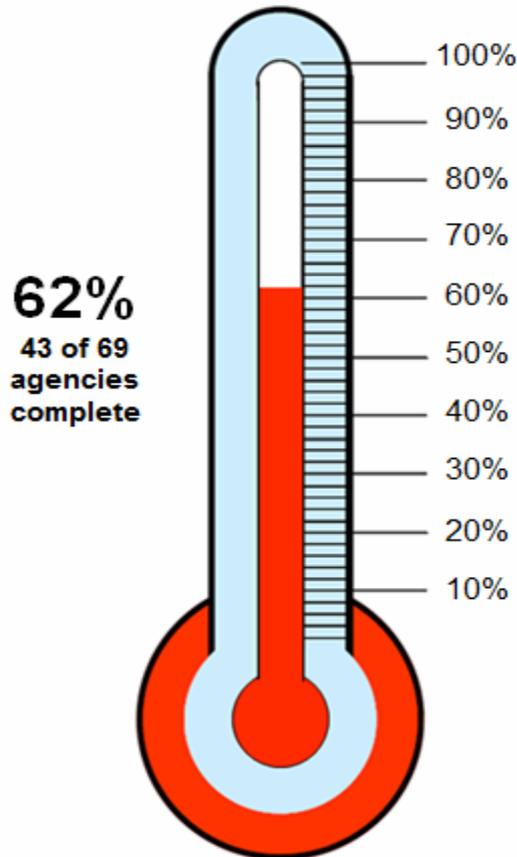
Agencies Mailing Deposits to a Federal Reserve Bank

| Conversion Steps High-Level Summary | |
|-------------------------------------|---|
| Step 1 | FRB St. Louis will contact agencies to provide process overview |
| Step 2 | FRB St. Louis will distribute a formal email, including an Agency Profile Sheet. This sheet will provide US Bank with needed check and currency volumes. It will also have location contact information for the agency |
| Step 3 | The agency will be required to return the Agency Profile Sheet to the FRB St. Louis TGA Support Team. Once received, the Support Team will send the form to US Bank to set up the TGA relationship |
| Step 4 | US Bank will send the agency a communication letting them know how to send in their deposits. They will also provide the agency an account number and routing number. The Agency will need this information in order to make deposits in OTCnet |
| Step 5 | Begin preparing deposit tickets using OTCnet Deposit Reporting and viewing deposit information in TRS |

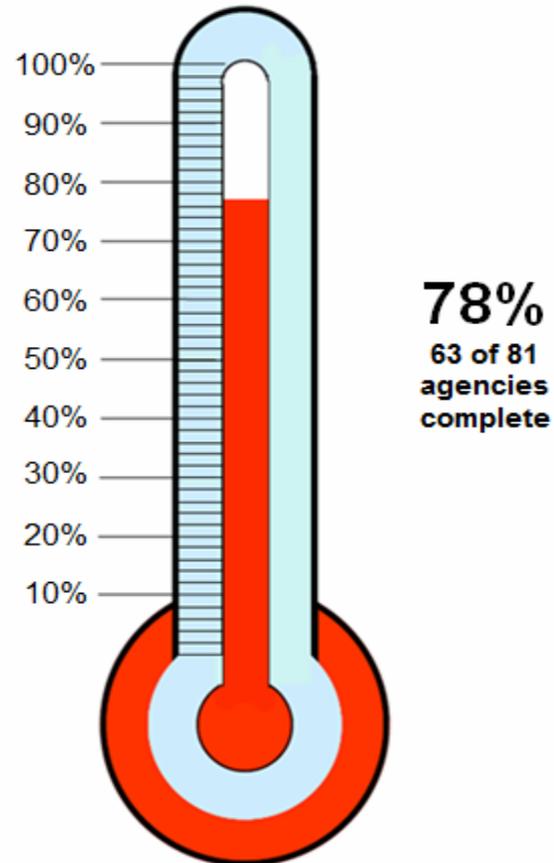


OTCnet Agency Conversion Progress

PCC OTC Conversions
Complete



CASHLINK Conversions
Complete





Next Steps

- Direct your agency technical/IT support personnel to review the OTCnet technical requirements at:
http://fms.treas.gov/otcnet/OTCnet_System_Requirements_052012.pdf
- Direct your staff to continue to use PCC OTC until contacted by FMS. Conversion will take place between now and December 2012
- Direct your staff to take the OTCnet Web-Based Training (WBT) to learn more about the new Web-based OTCnet system
- **Note to agencies making Treasury General Account (TGA), International TGA, and Federal Reserve Bank TGA deposits:** Contact Angela Smith (angela.smith@fms.treas.gov) as soon as possible to be informed of your projected conversion date and the requirements to do Deposit Reporting in OTCnet





Contact Information

- OTCnet Website:
fms.treas.gov/otcnet

- OTCnet Agency Adoption Team:
(703) 377-5365
FMS.OTCinformation@citi.com





Over The Counter Channel Application (OTCnet)

Q & A

