

Intra-governmental Transactions Working Group (ITWG)

May 13, 2025

Today's Agenda

- Tentative ITWG Schedule
- Program Updates
- USDA G-Invoicing Overview
- IPAC Relief Options Availability Timeframe
- Impacts of Workforce Restructuring
- Gaining Access to Intralinks
- Knowledge and Training Offerings
- Office Hours
- Open Agency Discussion



Tentative ITWG Schedule

- March 11 Program Updates, Non-Compliant Agency Implementation Status, IPAC Release 26.0 Cloud Go-Live, IPAC Cutoff Relief Options, Federal Entity Relief Options Decision Matrix, Defense Logistics Agency (DLA) Speaking Invitation, Office Hours, Open Agency Discussion, February Survey Results, Survey Questions
- ✓ April 8 Program Updates, GSA Fleet G-Invoicing Integration, Gaining Access to Intralinks, IPAC Relief Options - Availability Timeframe, Office Hours, Survey Questions, Open Agency Discussion
- May 13 Program Updates, USDA G-Inv Overview, IPAC Relief Options Availability Timeframe, Impacts of Workforce Restructuring, Gaining Access to Intralinks, Knowledge and Training Offerings, Office Hours, Open Agency Discussion

Planned Dates: June 10, July 8, August 12



2:00 - 3:30 pm ET



Program Updates

- Q3 FY25 Implementation Plans are due to Treasury by June 30th
 - These submissions will be reflected on your Q3 Scorecard
 - Please continue to use recently revised Attachment A/B Templates for Q3 FY25 submissions
 - <u>https://www.fiscal.treasury.gov/g-invoice/training.html</u>
 - Reminder: Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly submissions
- G-Invoicing Patch Release 7.1.1 successfully deployed on April 18th (QA-C) and April 22nd (Production)
 - Issue observed following R7.1: New Cancelled Line and Schedule data did not save/persist to the database
 - Agencies who've encountered any issues should report those to the Treasury Support Center
 - Data cleanse required to populate the missing data



- TFM Bulletin 2025-05 published on April 30th
 - Incorporates the new agency relief options (IPAC & G-Invoicing)
 - Provides agencies with guidance on selecting the appropriate relief options
 - Removes GPO's Print and Publishing from the list of agency business lines who've been granted exemptions to the 7600EZ \$10k threshold
 - Reaffirms the use of G-Invoicing as essential activity to fulfill a statutory purpose
 - <u>https://tfx.treasury.gov/tfm/bulletins/bulletin-no-2025-05</u>
- TFM Chapter 4700 Updates Underway for FY26
 - Agencies can expect to see a TFM Chapter 4700 publication in November (FY 2026)
 - TFM Bulletin 2025-05 will be incorporated into Appendix 8
 - Reminder: The TFM has moved to the Treasury Financial Experience (TFX)
 - <u>https://tfx.treasury.gov/tfm/volume1/part2/chapter-4700-federal-entity-reporting-requirements-financial-report-united-states</u>



- FY26 G-Invoicing Performance Transaction / Fund Settlement Schedule published on 05/08/25
 - Designed to help agencies understand the difference between the Performance transaction window and the Fund Settlement window in G-Invoicing
 - Will help agencies know exactly when they need to enter Performance transactions in G-Invoicing to settle funds in the desired Accounting Period
 - Clarifies whether or not Fund settlement will occur with each Performance transaction under both FOB Source and Destination
 - Similar to the GTAS Reporting Window Schedule, we intend to publish a new version of this annually in advance of the FY crossover
 - <u>https://www.fiscal.treasury.gov/g-invoice/resources.html</u>



- IPAC Release 26.0 Cloud Go-Live
 - Will feature a modernized User Interface (UI)
 - Agency testing window in the IPAC Cloud Staging Environment is open and emails have/will be been sent to the following contacts:
 - **BOT Users** UI changes will likely impact existing BOTs and/or any automation processes
 - Emails to be sent the week of May 12th to all BOT contacts with testing details
 - Bulk File Automation Users of Connect:Direct, Secure Transport are part of this testing effort
 - Emails sent on May 5th to all agency contacts with testing details
 - R26.0 deployment: Early June (FA-PC Stage Current formerly known as QA-C) and July 11th (Production)
 - R26.0 Overview Webinar recordings are available in Intralinks
 - Access to Intralinks can be requested through the Treasury Support Center
- G-Invoicing Webpage Updates
 - New Office Hours Recordings added to the G-Invoicing Training Page in April
 - G-Invoicing Office Hours R7.1 Data Cleanse (April 01, 2025)
 - G-Invoicing Office Hours R7.1 Data Cleanse (April 15, 2025)
 - <u>https://www.fiscal.treasury.gov/g-invoice/training.html</u>





- G-Invoicing Webpage Updates Continued
 - New Office Hours Recording added to Intralinks in April/May
 - G-Invoicing Office Hours R7.1 Data Cleanse (April 01, 2025)
 - G-Invoicing Office Hours R7.1 Data Cleanse (April 15, 2025)
 - G-Invoicing Office Hours Intralinks Overview (May 06, 2025)
 - <u>https://services.intralinks.com/web/</u>
- Upcoming Recertification: Mid-Year Powerful Users Recertification
 - Recertification window dates will be shared in a future ITWG
 - Targets "Powerful Users":
 - G-Invoicing Primary Master Admins (PMA), Master Admin (MA), User Admins, Org Admins, GT&C Workflow Configuration Manager, GT&C Workflow Review, TAS Reconciler
 - SailPoint Agency App Approvers
 - Preparing for Recertification:
 - G-Invoicing Review the assigned "User Administrator" for users with Powerful Users Roles for accuracy
 - SailPoint Each agency "Application Approver" should login to SailPoint and verify their "Manager" is accurate





- Upcoming System Outages Impacting G-Invoicing Testing Regions
 - Between June and September 2025, API users may experience service interruptions/outages impacting API services resulting in 500 errors
 - Only impacting QA testing environments (QA-F & QA-C), not Production
 - User Interface (UI) won't be impacted by these outages
 - Homepage messaging will be updated prior to these outages and emails will be sent to impacted agency users
 - Outages are associated with testing efforts for our upcoming Cloud migration
 - Agencies won't need to make any changes to their system integrations





USDA OCFO G-INVOICING

ITWG

May 2025





USDA G-INVOICING OVERVIEW

Beginning 10/1/25, USDA will be ready to process standard order including advances, both FOB Source and Destination, partial and full settlement.

The standard processing scenarios include:

- 1. Buyer Initiated Order USDA as TP1 (the Buyer)
- 2. Seller Facilitated Order USDA as TP2 (the Buyer)
- 3. Buyer Initiated Order USDA as TP2 (the Seller)
- 4. Seller Facilitated Order USDA as TP1 (the Seller)

USDA is open to negotiating the types of standard orders to use with each Trading Partner.

ALL USDA orders will be value based orders.





Support for EZ, COA, and new Treasury BizApps/Features will be in a future release (TBD)



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USDA ALCS

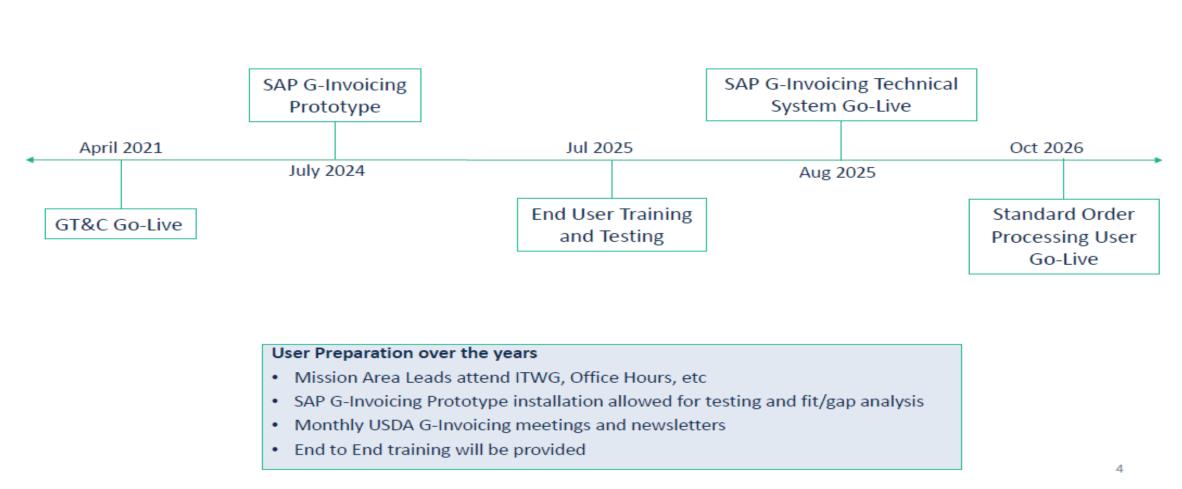


The U.S. Department of Agriculture has 29 ALCs across its various Mission Areas and Agencies.

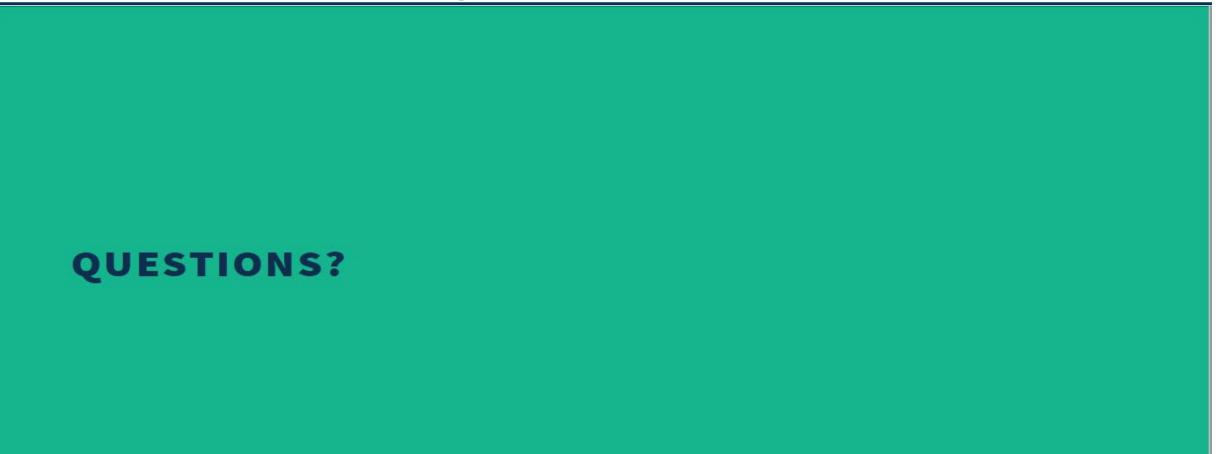
DA Departmental Administration	FPAC Farm Production and Conservation	NRE National Resources and Environment	MRP Marketing and Regulatory Programs	REE Research, Education & Economics
 Departmental Administration (DA): Office of Partnerships and Public Engagement (OPPE) formerly the Office of Advocacy and Outreach (OAO) Office of Chief Information Officer (OCIO) Office of the Executive Secretariat (OES) Homeland Security Office (HSO) 	 Farm Service Agency (FSA) Risk Management Agency (RMA) Natural Resources Conservation Service (NRCS) Commodity Credit Corporation (CCC) FPAC Business Center (FPAC-BC) 	US Forest Service (FS)	 Agriculture Marketing Service (AMS) Animal and Plant Health Inspection Service (APHIS) 	 Agriculture Research Service (ARS) Economic Research Service (ERS) National Agriculture Statistics Survey (NASS) National Institute of Food and Agriculture (NIFA)
OSEC Office of the Secretary	FNCS Food, Nutrition, and Consumer Services	FS Food Safety	TFAA Trade and Foreign Agricultural Affairs	RD Rural Development
 Offices of the Secretary (OSEC): Office of Budget and Program Analysis (OBPA) Office of the Chief Economist (OCE) Office of Communications (OC) Office of Ethics (OE)/Office of the General Counsel (OGC) Office of the Inspector General (OIG) National Appeals Division (NAD) 	Food and Nutrition Service (FNS)	 Food Safety and Inspection Service (FSIS) 	Foreign Agriculture Service (FAS)	Rural Development (RD)
Office of Civil Rights (OCR)				3



USDA G-INVOICING TIMELINE











IPAC Relief Options - Availability Timeframe

Application	BizApp/Sub-Category: Name	Conservative Approach	Moderate Approach	Aggressive Approach
IPAC	Sub-Category: G-Invoicing Non-Compliant Buy/Sell (Bulk File Code: B3)	09/30/2028	<mark>09/30/2027</mark>	09/30/2026
IPAC	Sub-Category: Legacy In-Flight Buy/Sell (Bulk File Code: B1)	09/30/2030	09/30/2028	<mark>09/30/2027</mark>
IPAC	Sub-Category: Intra-Departmental Buy/Sell (Bulk File Code: B2)	09/30/2030	09/30/2028	<mark>09/30/2027</mark>
G-Invoicing	*BizApp: Legacy In-Flight (7600EZ)	<mark>09/30/2031</mark>	09/30/2029	09/30/2028
G-Invoicing	*BizApp: Intra-Departmental (7600EZ)	Permanent	Permanent	Permanent

* Unrestricted 7600EZ - \$10k Threshold Removed

<u>Next Steps</u>

- Proposing a mixture from the three approaches (above) where the three IPAC sub-categories would remain available until 09/30/2027 and the G-Invoicing IFO BizApp would remain available until 09/30/2031
- Goal is to have the removal dates identified by June or July, at the latest



Impacts of Workforce Restructuring

- User Account Management
 - Agencies are responsible to manage user access and need to ensure access is being properly managed through the turnover
 - Ensure the SSAE-18/SOC 1 User Entity Controls are being followed
 - Ensure all user access is being removed in a timely manner and adhering to the least privileged access model outlined in the Admin Agreement/Change forms
 - Adding users
 - Create and maintain users who are authorized to conduct G-Invoicing activity on behalf of the agency
 - Apply least privilege access; ensuring users are granted the least privilege access to perform duties of their role
 - Removing users
 - Ensure user accounts are disabled within two business days of voluntarily leaving service
 - Ensure user accounts are disabled immediately (same day) when a user is involuntarily terminated from service.
 - Recertification
 - Participate in G-Invoicing user recertification activity to review and approve user access to G-Invoicing and confirm assigned roles and groups are appropriate for their roles and responsibility within the agency



Impacts of Workforce Restructuring

- Non-Responsive trading Partner
 - Trading Partners should continue to:
 - Reach out to the POCs they coordinate with in brokering GT&C, Orders, and reporting Performance
 - Escalate within both of your organizations to identify new POCs if your trading partner's organization has experienced workforce turnover
 - Reach out to Fiscal Service G-Invoicing Program team, <u>IGT@fiscal.treasury.gov</u> if your trading partner's
 organization was targeted for program reduction and you are unsure who to contact
 - Reach out to internal Financial Management systems teams and Vendors if you need assistance with implementing changes in your FM/ERP to "break" synchronization with G-Invoicing

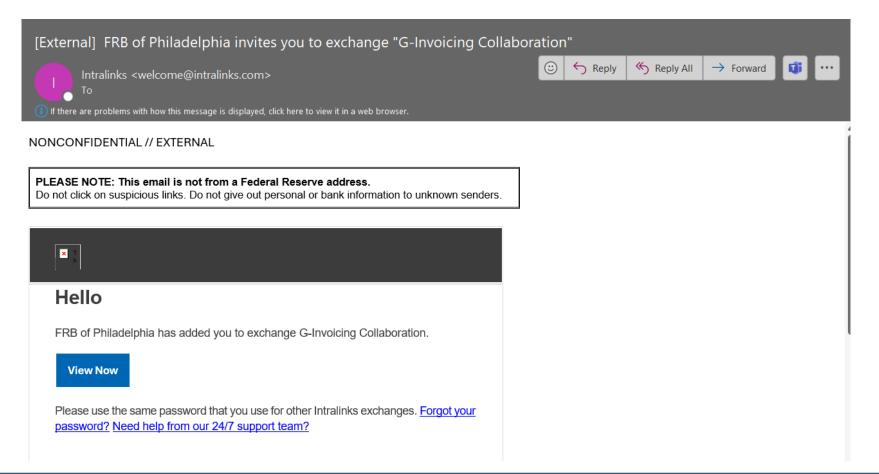
Note: Treasury does not have the authority to act on behalf of G-Invoicing trading partners. The G-Invoicing program team will assist by facilitating the identification of new trading partner POCs if agencies have exhausted their avenues for identifying POCs.



- How do I access Intralinks?
 - Access to Intralinks will be granted to agency users' and an auto generated email with instructions on enrolling will be sent
 - Primary Admin, Master Admin, and POCs listed on Implementation Plan Attachment A will be added by default
 - A "Quick Reference Guide" will be available once access has been established
 - Be on the lookout for those emails to setup access
 - Additional details will be provided on the IPAC and GINV Resources pages for future reference
 - GINV: <u>https://www.fiscal.treasury.gov/g-invoice/resources.html#standards</u>
 - IPAC: Intra-Governmental Payment and Collection: Training



Once invited, users will receive emails from Intralinks (<u>welcome@intralinks.com</u>, <u>no-reply@intralinks.com</u>, or <u>newuser1@intralinks.com</u>) to establish a login



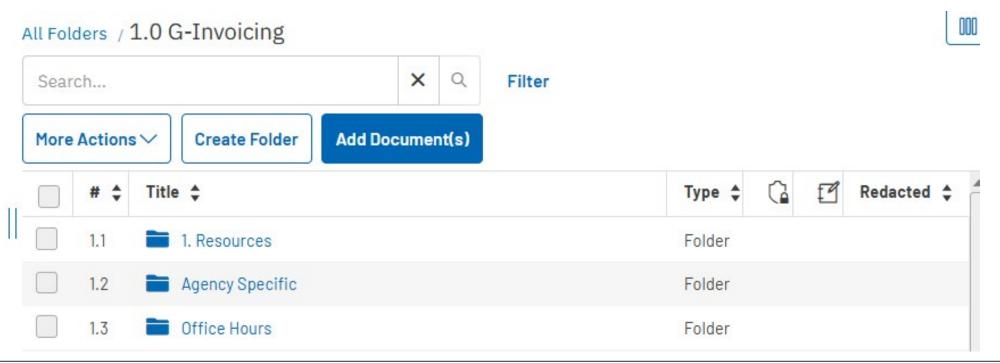


- Intralinks URL: <u>https://services.intralinks.com/web/</u>
- Users will follow emailed instructions to establish a Username and Password
- After logging in, users must select IGT Collaboration where IPAC or G-Invoicing content can be downloaded
- A "Quick Reference Guide" will be published for reference

Exchanges	Reports	Contacts	Orders & Archives								
Excha	nges	Search			×	Q	Filter				Action \checkmark
Exchange Na	ame 🔺			6	¢ 10	þ ‡		Host ≑	Logo 🜲	Phase 🜲	
IGT Collabora	ation			6	7	257895		FRB of St Louis		Open	



- Within the G-Invoicing application folder there are "Agency Specific" folders for G-Invoicing where content for specific agencies will be shared
- Other folders will contain content to be shared amongst all agencies (Training, Office Hours, GINV API specs, etc.)





You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- User Education
 - Business Process Walkthroughs
 - Application Demos
 - Customized Training
- Account Establishment
- Enrollment Assistance
- Facilitate Trading Partner Discussions
- Assistance with Agency-Led Implementation Team
- Contact Email: <u>STLS.Treasury.Ginv.AIT@stls.frb.org</u>

Engagement | Outreach | Support





Knowledge and Training Offerings



G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.
- Our program conducts virtual Office Hours sessions twice monthly where we host targeted sessions focused on key topics, as well as "open-mic" styled discussions.
- Independent learning materials including videos, reference guides, and presentations are available through Intralinks: <u>https://services.intralinks.com/web/</u>
- Register for user webinar training and Office Hours here: <u>https://www.fiscal.treasury.gov/training/</u>
- Don't see what you need? Ask your Agency Implementation Team Representative or contact the G-Invoicing Program Team by emailing: <u>IGT@fiscal.treasury.gov</u>



Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as "open-mic" styled discussions.
- Future Topics Include:
 - G-Invoicing R7.1 Data Cleanse (April 15th)
 - Intralinks Overview (May 6th)
 - Open Topic (May 20th)
 - Open Topic (June 3rd)
 - Integration Best Practices (June 17th)
 - Trading Partner Spotlight: Providing agencies a platform to discuss their G-Invoicing implementation approach with trading partners
- Register for Office Hours
 here: <u>https://fiscal.treasury.gov/</u>
 <u>training/g-invoicing-office-</u>
 <u>hours.html</u>







Open Agency Discussion

OPEN Q&A 1 ? 0 ? ? ?





G-Invoicing Program Support and Contacts

For IGT Program Management and Agency Outreach Support

David Thomas III Manager, Intragovernmental Transaction & Reconciliation Branch (ITRB) Bureau of the Fiscal Service – Fiscal Accounting David.Thomas@fiscal.treasury.gov

Jeff Board G-Invoicing Product Owner, ITRB Bureau of the Fiscal Service – Fiscal Accounting Jeffrey.Board@fiscal.treasury.gov

Keith Jarboe IGT Agency Outreach, Engagement & Onboarding Bureau of the Fiscal Service – Fiscal Accounting Keith.Jarboe@fiscal.treasury.gov

For Intragovernmental Transactions Working Group Information

IGT@fiscal.treasury.gov https://www.fiscal.treasury.gov/g-invoice/

For G-Invoicing Application & Operational Support

Treasury Support Center: GInvoicing@stls.frb.org 1-877-440-9476





Appendix

- G-Invoicing Statutory Requirement (Slide 28)
- What's Next (Slide 29)
- Connecting With Your Trading Partners (Slide 30)
- Treasury Support Center (Slide 31)
- Policy & Guidance Updates (Slide 32)
- Commonly Referenced Resources (Slide 33)



G-Invoicing Statutory Requirement

Q: Is there Statutory Authority requiring agencies to use G-Invoicing?

A: The mandatory adoption and use of G-Invoicing is required under the Chief Financial Officer Act of 1990 and the Federal Financial Management Improvement Act of 1996 and is required by other authorities relevant to government-wide financial reporting. G-Invoicing will replace the formal reimbursable agreement process for Intra-governmental (IGT) Buy/Sell activity.

Other Authorities:

- 31 U.S.C. 331(e)(1) (Consolidated Government-wide Financial Report)
- 31 U.S.C. § 3512(b) (Executive Agency Accounting and Other Financial Management Reports and Plans)
- 31 U.S.C. § 3513 (Financial Reporting and Accounting System)
- Office of Management and Budget, Office of Federal Financial Management and Controller Alert, 24-03 (July 15, 2024) (reminding Federal agencies that adoption of G-Invoicing is required for all agencies no later than October 1, 2025).



What's Next

- G-Invoicing Infrastructure Migration
 - Transitioning from On-Premises Infrastructure to Cloud Infrastructure
 - On track to be completed by Q2 FY2026
- Ongoing Application Optimization
 - Continuous effort to ensure application performance is optimal for agencies



- Minor (Non-ERP Impacting) Feature Work
 - Business Enhancement Change Requests (Major Feature Work) will continue to be on hold until our Infrastructure migration is completed
 - Efforts are underway to review/determine which enhancement requests from our backlog will be the top priority following our Infrastructure migration
- Defect Remediations



Connecting With Your Trading Partners

Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing. Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline.

Intra-governmental Transactions Working Group (ITWG)

 A monthly venue for FPAs to review, discuss and provide feedback on the requirements and functional/technical design of the G-Invoicing solution, and related IGT Policy. Learn more here: <u>https://www.fiscal.treasury.gov/g-invoice/</u>

G-Invoicing Office Hours

 Bi-monthly sessions allow FPAs to engage with Treasury and their Trading Partners on a variety of G-Invoicing and IGT Buy/Sell topics. Agency-specific Office Hours allow FPAs to learn about specific implementation approaches being conducted by key Buy/Sell Partners. Register for office hours here: <u>https://fiscal.treasury.gov/g-invoice/training.html</u>

Training Webinars - Focus Groups - User-Centered Design – Self-Guided Learning

 To learn more about these options available to Trading Partners, and to receive direct engagement with our Agency Implementation Team, contact us at IGT@fiscal.treasury.gov Or visit our website: <u>https://www.fiscal.treasury.gov/g-invoice/</u>

Agency Implementation Plans and Points of Contact

 USDA's Connect.gov page contains data related to Agency's Implementation Status including Implementation Plans for CFO Act Reporting Entities who receive IGT Scorecards.

https://community.connect.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing





Treasury Support Center (TSC)

- The Treasury Support Center can manage and escalate all G-Invoicing requests/issues to the appropriate support teams including the following:
 - Enrolling in G-Invoicing

G-Invoicing features & functionality

Access Questions

- G-Invoicing application errors & issues

- Resetting your Password
- Due to the large volume of agency requests/issues received through various email boxes and contacts, we are encouraging all G-Invoicing issues/requests to be escalated through the Treasury Support Center via email <u>GInvoicing@stls.frb.org</u> or via phone 1-877-440-9476.
 - This process will ensure all requests/issues are routed to the appropriate support staff and reviewed in a timely manner. If the request/issue is of high urgency, please call the Treasury Support Center and request an immediate escalation.
 - The Treasury Support Contact information can be found on the Fiscal Service website: <u>https://www.fiscal.treasury.gov/g-invoice/contact.html</u>





Policy & Guidance Updates

Policy / Guidance Document	Purpose	Last Updated	Next Update	Located	
TFM Chapter 4700, Appendix 8 (Updated Annually)	Main Policy Document governing how IGT Buy/Sell activity shall be conducted	November 2023	November 2024	https://tfx.treasury.gov/tfm- classic/volume1/part2/chapter- 4700-federal-entity-reporting- requirements-financial-report	
G-Invoicing Program Guide	Guide for Basic Accounting and Reporting for the proper treatment of IGT Buy/Sell transactions processed through G-Invoicing	11/20/2024	TBD	https://www.fiscal.treasury.gov/us sgl/resources-g-invoicing-program- guide.html	
G-Invoicing System Integration Guide	Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing	May 2023	TBD	https://services.intralinks.com/we b/	
G-Invoicing Rules of Engagement	Outlines protocols for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing	July 2023	TBD	https://www.fiscal.treasury.gov/fil es/g-invoice/g-invoicing-rules-of- engagement.pdf	
Federal Intra-governmental Data Standards (FIDS)			TBD	<u>https://fiscal.treasury.gov/g-</u> invoice/resources.html#standards	



Commonly Referenced Resources

Resource Name	Purpose	Located?		
G-Invoicing User Guide	General purpose resource for G-Invoicing resource. Includes detailed walk-throughs for using various application features	Within G-Invoicing under the "Help Menu"		
G-Invoicing Administrator Guide	Resource for G-Invoicing users with administrator roles. Includes detailed walk- throughs for administrator only features	Within G-Invoicing under the "Help Menu"		
G-Invoicing Self Paced Learning Videos	Recorded demonstrations and walk-throughs for G-Invoicing features	https://services.intralinks.com/web/		
G-Invoicing Instructor Led Webinars	Instructor led webinars held weekly the focuses on brokering documents in G- Invoicing and will include advanced features post R5.0	<u>Bureau of the Fiscal Service - Training</u> (treasury.gov)		
Treasury Support Center	Help Desk to assist with G-Invoicing issues	GInvoicing@stls.frb.org 1-877-440-9476 Available Monday through Friday, 7:00am through 8:00pm (Eastern)		

