

Intra-governmental Transactions Working Group (ITWG)

September 10, 2024

Today's Agenda

- Tentative ITWG Schedule
- Program Updates
- SSAE 18 Update IPAC and G-Invoicing
- IPAC Cutoff Temporary Relief Options Timeline
- Patch Release 7.0.3
- Release 7.1
- G-Invoicing Fiscal Year End Reminder
- FY24 Powerful User Recertification Lessons Learned
- Office Hours
- Open Agency Discussion



Tentative ITWG Schedule

- ✓ July 9 Program Updates, 2024 Mid-Year Powerful User Recert, Order Lines/Schedules Enhancements, Office Hours, June Survey Results, Open Agency Discussion
- ✓ August 20 Program Updates, GPO Speaking Invitation, OMB Controller Alert CA-24-3, Patch Release 7.0.3, IPAC Release 25.3, Release 7.1, SSAE-18 Update, Office Hours, Open Agency Discussion
- □ September 10 Program Updates, SSAE 18 Update IPAC and G-Invoicing, IPAC Cutoff Temporary Relief Options Timeline, Patch Release 7.0.3, Release 7.1, G-Invoicing Fiscal Year End Reminder, FY24 Powerful User Recertification Lessons Learned, Office Hours, Open Agency Discussion

Planned Dates: Oct 8, Nov 12, Dec 10



2:00 - 3:30 pm ET



Program Updates

- Patch Release 7.0.2 successfully deployed to Production (August 21st) and QA-C (August 30th)
 - Delivered the following: Performance Optimization & Defect Remediations
- Q4 FY24 Implementation Plans are due to Treasury by September 30th
 - These submissions will be reflected on your Year-End (YE) Scorecard
 - Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions
 - Reminder: Pull templates from G-Invoicing webpage each quarter to ensure you are submitting the most up-to-date versions
 - https://www.fiscal.treasury.gov/g-invoice/training.html



Program Updates

- OMB Controller Alert In-Flight Order Data Calls are due to Treasury by September 30th
 - Intended to collect data on the projected volume, dollar amounts, and duration agencies anticipate using the IPAC application to facilitate Intra-governmental Buy/Sell transactions instead of G-Invoicing
 - Looking for a single submission from each CFO Act agency
 - Please email the completed template to IGT@fiscal.treasury.gov
 - Reminder: The template is available on our G-Invoicing Resources Page
 - https://www.fiscal.treasury.gov/g-invoice/resources.html#standards



Program Updates Continued

FY25 TFM Chapter 4700 Publication

- Tentative Publication Date November 5th
 - Reminder: The TFM has moved to the Treasury Financial Experience (TFX)
 - https://tfx.treasury.gov/tfm-classic/volume1/part2/chapter-4700-federal-entity-reporting-requirementsfinancial-report

G-Invoicing Program Guide

- Guide for Basic Accounting and Reporting
- Updates include new budgetary/proprietary accounting scenarios for 7600EZ and
 Deferred Payments as well as clarifications on fund settlement for Advance scenarios
- Brief update provided at August Issues Resolution Committee (IRC) Meeting
- Plan to present the final draft at November IRC meeting and publish in late November
 - https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html



Program Updates Continued

- G-Invoicing Webpage Updates
 - New Office Hours Recordings added to the G-Invoicing Training Page in August
 - G-Invoicing Office Hours IFO Spotlight (August 20, 2024)
 - https://www.fiscal.treasury.gov/g-invoice/training.html
- SSAE 18 Reports for IPAC and G-Invoicing available this week
 - Please coordinate with your G-Invoicing/IPAC POC to have one representative from each Agency request the reports from IGT@fiscal.treasury.gov or your Agency's AIT



SSAE 18 Update – IPAC and G-Invoicing

- FY 24 Examination
 - SSAE 18 Reports are a Service Organization Control (SOC) 1 Type 2
 - SOC 1 Internal controls over financial reporting
 - Type 2 Reports on the operating effectiveness of internal controls over a period-of-time, in addition to the controls' design
 - External Auditor: Baker, Newman & Noyes
 - Scope: No changes from prior year
 - Attestation Period: July 1, 2023 June 30, 2024
 - Opinion: Unmodified Opinion Issued September 3, 2024
 - Bridge Letter Issuance in October 2024 for period of July 1, 2024 September 30, 2024
- No changes in Complementary User Entity Controls (CUECs) from prior year



IPAC Cutoff Temporary Relief Options Timeline

- The following temporary relief options will be provided to agencies in advance of the FY26 IPAC Cutoff and will be closely monitored
 - Any abuse or misuse of the relief options will result in their expedited removal

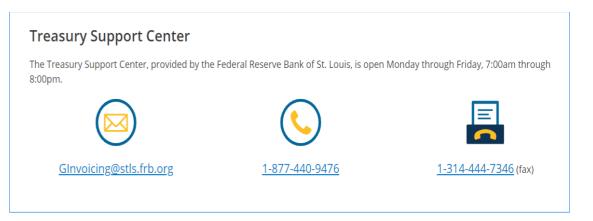
Application	BizApp/Sub-Category: Name	Purpose/Use Case	Release	Date Available	Removal Date
IPAC	Sub-Category: Legacy In-Flight Buy/Sell	Legacy In-Flight Order Buy/Sell Activity	25.3	11/07/2024	TBD
IPAC	Sub-Category: Intra- Departmental Buy/Sell	Intra-Departmental Buy/Sell Activity (Two TAS within same FR Entity)	25.3	11/07/2024	TBD
G-Invoicing	*BizApp: Legacy In-Flight (7600EZ)	Legacy In-Flight Order Buy/Sell Activity	TBD	Late CY2024	TBD
G-Invoicing	*BizApp: Intra-Departmental (7600EZ)	Intra-Departmental Buy/Sell Activity (Two TAS within same FR Entity)	TBD	Late CY2024	TBD

^{*}Unrestricted BizApp - \$10k Threshold Removed



Patch Release 7.0.3

- Angular 17 (framework) Upgrade
 - Current framework (Angular 16) end of life (EOL) date is November 8th
 - EOL date is driving force behind the need for this patch
 - Patch will be impactful to agencies who utilize BOTs in our User Interface (UI)
 - Agency testing window in QA-F is open (September 2nd October 7th)
 - Email communications from Production Support have been sent to our known agency BOT users providing additional details around agency patch release testing
 - If your agency uses BOTs but has not received an email from Production Support by the start of the agency testing window, please contact the Treasury Support Center





Patch Release 7.0.3 Continued

- Product Service Code (PSC) Updates Item Code in G-Invoicing
 - Updated to reflect the current list that is available on Acquisition.gov (https://www.acquisition.gov/psc-manual)
 - Removed 3 PSCs that were deactivated as of 04/29/24
 - Updated 37 PSCs that had their descriptions updated
 - Added 6 new PSCs that became effective on 04/30/24
- Defect Remediations
 - Full list of defects remediated to be documented in the Release Notes
- R7.0.3 deployment tentatively planned for October 23rd (Production) and November 1st (QA-C)



Release 7.1

- Cancelled Order Lines / Schedules Enhancements
 - Enhancement #1: G-Invoicing will no longer allow cancelled Order Line/Schedule data to be edited
 - New validation will prevent changes in both the UI and API
 - Enhancement #2: Order Lines/Schedules may be deleted while in Draft status or during a Modification (UI Only)
 - Specific Line/Schedules may not be deleted if they have been on an Open Order or Performance has occurred;
 however, newly added Line/Schedules added during an Order Modification may be deleted
 - Enhancement #3: G-Invoicing will no longer require at least one active Order Line/Schedule
 - Will allow all Order Lines/Schedules to be cancelled
 - Agency Best Practice Leading up to R7.1
 - Moving forward, if you need to cancel an Order Line or Schedule agencies should try to have all the required fields populated with valid data in G-Invoicing
 - Those include TAS, BETC, Object Class Code, Item Code, Unit of Measure, Quantity, Unit Price, Bona Fide Need, etc.
 - If this best practice is not followed, agencies will have to revisit those at a future date as part of a large data cleanse effort leading up to R7.1



Release 7.1 Continued

- Defect Remediations
 - Full list of defects remediated to be documented in the Release Notes
- R7.1 deployment dates TBD



G-Invoicing Fiscal Year End Reminder

- All FY24 G-Invoicing performance transactions must be settled within the IPAC system prior to 11:59 PM (EST) on September 30, 2024 to be dated as FY24.
 Any transactions not fully processed until 12:00 A.M. (EST) or after on October 1, 2024 will be dated as FY25.
- Per the TFM for Buy/Sell transactions, Volume 1 Part 2 Chapter 4700 Appendix 8, "Treasury has established an IPAC cutoff date that requires all IPAC Buy/Sell transactions to be successfully processed no fewer than three business days before the close of each month or five business days before the close of year-end reporting."
- Please call the Treasury Support Center at 877-440-9476 or email <u>GInvoicing@stls.frb.org</u> if you have any questions."



FY24 Powerful User Recertification Lessons Learned

- Enhancements made to the to the recertification guide
- Continue early communication of the recertification timeline through the ITWG and in G-Invoicing "News and Information" page and encourage agencies to complete recertification preparation steps
- Continue "drop-in" session opportunities to allow recertification officials to ask questions of the program team as well as the Treasury Support Center
- Encourage recertification officials to generate recertification reports within the ART tool for their own agency records



Upcoming Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as "open-mic" styled discussions.
- Future Topics Include:
 - Round Table Discussion: Entering In-Flight Orders into G-Invoicing: (August 20th)
 - Trading Partner Spotlight: GSA ETSNext (September 10th)
 - Round Table Discussion: Preparing for Cancelled Order Lines and Schedules (September 24th)
 - Trading Partner Spotlight: Legislative Agencies FEDLINK (October 8th)
 - Open Topic (October 22nd)
 - Trading Partner Spotlight: Providing agencies a platform to discuss their G-Invoicing implementation approach with trading partners
- Register for Office Hours here: https://fiscal.treasury.gov/training/g-invoicing-office-hours.html





Open Agency Discussion





G-Invoicing Program Support and Contacts

For IGT Program Management and Agency Outreach Support

Andy Morris
Manager, Intragovernmental Transaction & Reconciliation Branch (ITRB)
Bureau of the Fiscal Service – Fiscal Accounting
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Bureau of the Fiscal Service – Fiscal Accounting
Jeffrey.Board@fiscal.treasury.gov

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For Intragovernmental Transactions Working Group Information

IGT@fiscal.treasury.gov https://www.fiscal.treasury.gov/g-invoice/

For G-Invoicing Additional Support

GInvoicing@stls.frb.org 1-877-440-9476





Appendix

- OMB Controller Alert CA-24-3 (Slides 20 23)
- Policy & Guidance Updates (Slide 24)
- IPAC Transaction Sub-Category Timeline (Slide 25)
- Historical G-Invoicing Roadmap (Slide 26)
- Post-Mandate Enhancement Timeline (Slide 27)
- Connecting With Your Trading Partners (Slide 28)
- Knowledge and Training Offerings (Slides 29 30)
- Treasury Support Center (Slide 31)
- Commonly Referenced Resources (Slide 32)



OMB Controller Alert CA-24-3

Current Mandate

- 1) October 2022: Implementation of New Orders
 - New Orders to be established within G-Invoicing
- 2) October 2025: IPAC Cut-Off
 - Intended to include the transition of Orders originated prior to G-Invoicing implementation (i.e., In-Flight Orders)
 - IPAC cut-off control established to limit use of IPAC for Buy/Sell activity beyond October 2025
- 3) Office of Management and Budget Controller Alert CA-24-3
 - Reminds Federal agencies adoption of G-Invoicing is required for all agencies no later than October 1, 2025

Challenges Identified

In-Flight Order Activity

Intra-Departmental Activity



Non-Compliant Trading Partners



G-Invoicing Implementation Challenges

Challenge #1: In-Flight Order Activity

Problem Statement: The transition of In-Flight orders to G-Invoicing is a highly complex process that requires agencies to collaborate with their trading partners to reconcile pre-existing inter-agency agreements, implement an increased data standard to meet G-Invoicing requirements, and the obligation of funds at fiscal year-end for existing orders that may be tied to expired funds.

In-Flight Order Activity – Proposed Relief Options

Temporarily Continue Use of IPAC

- Action: Establish a new transaction category in the IPAC application to categorize transactions as "Legacy In-Flight Buy/Sell"
- Action: Require a data call from agencies to determine duration and extent IPAC will be used beyond October 2025 for In-Flight Buy/Sell activity
- Benefit: Allows agencies to continue the use of the IPAC application to phase out In-Flight Order activity

AND

Temporarily Allow Use of 7600EZ Without Threshold

- Action: Establish a BizApp within G-Invoicing to allow agencies to leverage G-Invoicing 7600EZ capability without a \$10,000 threshold
- Benefit: Allows agencies to transition future transactions to G-Invoicing without requiring the conversion of historical data and Orders



G-Invoicing Implementation Challenges

In-Flight Order Activity – Data Call Requested

Controller Alert CA-24-3

- OMB and Fiscal Service are requesting agencies to complete the accompanied In-Flight order template to document the scope, challenges, and plans to reduce their In-Flight order balances each Fiscal Year.
- Agencies should submit the completed template to the Department of Treasury, Bureau of Fiscal Service at IGT@fiscal.treasury.gov no later than September 30, 2024.

In-Flight Order Data Call Template

- Intended to collect data on the projected volume, dollar amounts, and duration agencies anticipate using the IPAC application to facilitate intra-governmental Buy/Sell transactions instead of G-Invoicing.
- The projected data should be separated by activity as a seller (intra-departmental and inter-departmental) and buyer (intra-departmental and inter-departmental).
- Allows for the data to be summarized by the agency's trading partners if significant amounts are projected to be with a single trading partner.
- Includes a questionnaire to gain insight on how the agency projected the data and gather information on the challenges that
 exist in converting In-Flight orders to G-Invoicing.



G-Invoicing Implementation Challenges

Challenge #2: Intra-Departmental Activity

Problem Statement: Agency intra-departmental activity currently includes processes and procedures that allows agencies to sufficiently manage, record, reconcile, and report without documentation in a Treasury application prior to executing transactions. Implementation of G-Invoicing requires additional burden on agencies to incorporate the documentation of Orders prior to executing transactions.

Intra-Departmental Activity – Proposed Relief Options

Temporarily Continue Use of IPAC

- Action: Establish a new transaction category in the IPAC application to categorize transactions as "Intra-Departmental Buy/Sell"
- Benefit: Allows agencies to continue the use of the IPAC application to facilitate intra-departmental Buy/Sell activity

AND

Temporarily Allow Use of 7600EZ Without Threshold

- Action: Establish a BizApp within G-Invoicing that allows agencies to use G-Invoicing 7600EZ capability without a \$10,000 threshold
- Benefit: Allows agencies to transition intra-departmental transactions to G-Invoicing without requiring the implementation of Orders to be documented within G-Invoicing



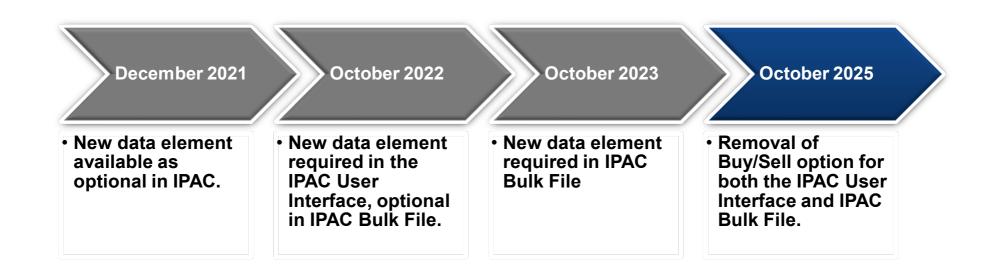
Policy & Guidance Updates

Policy / Guidance Document	Purpose	Last Updated	Next Update	Located
TFM Chapter 4700, Appendix 8 (Updated Annually)	Main Policy Document governing how IGT Buy/Sell activity shall be conducted	November 2023	November 2024	https://tfx.treasury.gov/tfm- classic/volume1/part2/chapter- 4700-federal-entity-reporting- requirements-financial-report
G-Invoicing Program Guide	Guide for Basic Accounting and Reporting for the proper treatment of IGT Buy/Sell transactions processed through G-Invoicing	August 2022	NLT 9/30/2024	https://www.fiscal.treasury.gov/us sgl/resources-g-invoicing-program- guide.html
G-Invoicing System Integration Guide	Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing	May 2023	TBD	Please contact the Treasury Support Center
G-Invoicing Rules of Engagement	Outlines protocols for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing	July 2023	TBD	https://www.fiscal.treasury.gov/fil es/g-invoice/g-invoicing-rules-of- engagement.pdf
Federal Intra-governmental Data Standards (FIDS)	Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing	March 2024	TBD	https://fiscal.treasury.gov/g- invoice/resources.html#standards



IPAC Transaction Sub-Category Timeline

- FY24 TFM Chapter 4700 publication provided updates to the IPAC Timeline
 - The new IPAC Transaction Sub-Category data element became required for the Bulk File in October 2023 (Fiscal Year 2024)
 - Delayed the removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File until October 2025 (Fiscal Year 2026)





Historical G-Invoicing Roadmap



All timelines are tentative and based on known requirements as of November 2023 "X" denotes targeted quarter for deployment (development done).

Additional releases will be added as planning occurs for future Program Increments. The following link can be used to reference the <u>Services Quick Reference Guide</u> for additional information regarding the versions of Application Program Interface (API), XML, specifications, Federal Intragovernmental Data Standards (FIDS) and System Mapping & Validation Rules (SM&VR) supported by each release.

R5.0 (02/16/2023) – Post-mandate functionality for 7600EZ capabilities, Order Upload and advanced Pre-Paid Performance Quantity (PPQ) for IFO, and Feature Management and Feature reports. Enhancements to the User Interface include improved date and time handling and Product Service Code (PSC - Item Code) validation.

R5.1 (05/18/2023) – Limit non-printable characters on Orders and Performance to support Vendor integration, Constructive Order Acceptance available through new JSON APIs for Orders and Performance, and 7600EZ copy invoice functionality

R5.1.1 (06/22/2023) – Multiple application defects were remediated and additional security enhancements for data-at-rest.

R5.2 (07/27/2023) – Enhanced Order Modification, Order Modification Revert and Performance while Order in Modification, and Product Service Code (Item Code) Validation.

R6.0 (09/14/2023) – Multi-Factor Login Enforcement; Common Approach to Identity Assurance (CAIA)

R6.0.1 (10/19/2023) – Defect remediation; APIs (non-printable characters & SFO mod), Print for rejected Orders, and Incorrect Notifications. Application performance and stability enhancements.

R7.0 (Target CYQ1 2024) – Bi-directional Order Modification, DLA 7600EZ GT&C, User Interface enhancements for 508 compliance and user experience, application stability and performance improvements and other post-mandate features – to be prioritized.



Post-Mandate Enhancement Timeline

The following enhancements are high priority following the mandate based on Agency requests.

These enhancements will also require further ERP integration changes:

Enhancement	G-Invoicing Development Completed	Available in Production	Release Number	Agency Implementation Date, if Required
In-Flight Order Upload Tool for the User Interface	Q1 FY2023	2/16/2023	5.0	N/A
* 7600EZ (Low Dollar Purchases)	Q1 FY2023	2/16/2023	5.0	Q1 FY2024
* Constructive Order Acceptance (GSA Rent)	Q2 FY2023	5/18/2023	5.1	Q1 FY2025
* Performance During an Order Modification	Q3 FY2023	7/27/2023	5.2	TBD
* Order Revert	Q3 FY2023	7/27/2023	5.2	TBD
Treasury Single Sign-On (SSO) Migration to CAIA	Q3 FY2023	9/14/2023	6.0	9/14/2023
* Bi-directional Order Modification	Q1 FY2024	3/16/2024	7.0	TBD
* Performance Amount Enhancement	TBD	TBD	TBD	TBD

^{*} Both Trading Partners must enable Feature Flags to use this Functionality.

Note: Fiscal Service will continue to collaborate with ERP Vendors in support of their development timelines.



Connecting With Your Trading Partners

Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing. Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline.

Intra-governmental Transactions Working Group (ITWG)

 A monthly venue for FPAs to review, discuss and provide feedback on the requirements and functional/technical design of the G-Invoicing solution, and related IGT Policy. Learn more here: https://www.fiscal.treasury.gov/g-invoice/

G-Invoicing Office Hours

Bi-monthly sessions allow FPAs to engage with Treasury and their Trading Partners on a variety of G-Invoicing and IGT Buy/Sell topics. Agency-specific Office Hours allow FPAs to learn about specific implementation approaches being conducted by key Buy/Sell Partners. Register for office hours here: https://fiscal.treasury.gov/g-invoice/training.html

Training Webinars - Focus Groups - User-Centered Design - Self-Guided Learning

• To learn more about these options available to Trading Partners, and to receive direct engagement with our Agency Implementation Team, contact us at IGT@fiscal.treasury.gov Or visit our website: https://www.fiscal.treasury.gov/g-invoice/

Agency Implementation Plans and Points of Contact

 USDA's Connect.gov page contains data related to Agency's Implementation Status including Implementation Plans for CFO Act Reporting Entities who receive IGT Scorecards. https://community.connect.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing



Knowledge and Training Offerings



G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.
- Our program conducts virtual Office Hours sessions twice monthly where we host targeted sessions focused on key topics, as well as "open-mic" styled discussions.
- Independent learning materials including videos, reference guides, and presentations are available through the G-Invoicing website: https://www.fiscal.treasury.gov/g-invoice/
- Register for training, Office Hours, webinars, and access our independent training videos here: https://www.fiscal.treasury.gov/g-invoice/training.html
- Don't see what you need? Ask your Agency Implementation Team Representative or contact the G-Invoicing Program Team by emailing: IGT@fiscal.treasury.gov



You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
 - Business Process Walkthroughs
 - Application Demos
 - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team
- Contact Email: <u>STLS.Treasury.Ginv.AIT@stls.frb.org</u>

Engagement | Outreach | Support





Treasury Support Center (TSC)

- The Treasury Support Center can manage and escalate all G-Invoicing requests/issues to the appropriate support teams including the following:
 - Enrolling in G-Invoicing
 - Access Questions

- G-Invoicing features & functionality
- G-Invoicing application errors & issues

- Resetting your Password
- Due to the large volume of agency requests/issues received through various email boxes and contacts, we are encouraging all G-Invoicing issues/requests to be escalated through the Treasury Support Center via email <u>GInvoicing@stls.frb.org</u> or via phone 1-877-440-9476.
 - This process will ensure all requests/issues are routed to the appropriate support staff and reviewed in a timely manner. If the
 request/issue is of high urgency, please call the Treasury Support Center and request an immediate escalation.
 - The Treasury Support Contact information can be found on the Fiscal Service website: https://www.fiscal.treasury.gov/g-invoice/contact.html





Commonly Referenced Resources

Resource Name	Purpose	Located?
G-Invoicing User Guide	General purpose resource for G-Invoicing resource. Includes detailed walk-throughs for using various application features	Within G-Invoicing under the "Help Menu"
G-Invoicing Administrator Guide	Resource for G-Invoicing users with administrator roles. Includes detailed walk-throughs for administrator only features	Within G-Invoicing under the "Help Menu"
G-Invoicing Self Paced Learning Videos	Recorded demonstrations and walk-throughs for G-Invoicing features	In the Training section of the Fiscal Service G-Invoicing page. G-Invoicing: Training (treasury.gov)
G-Invoicing Instructor Led Webinars	Instructor led webinars held weekly the focuses on brokering documents in G-Invoicing and will include advanced features post R5.0	Bureau of the Fiscal Service - Training (treasury.gov)
Treasury Support Center	Help Desk to assist with G-Invoicing issues	GInvoicing@stls.frb.org 1-877-440-9476 Available Monday through Friday, 7:00am through 8:00pm (Eastern)

