Today’s Agenda

• Tentative ITWG Schedule
• Program Updates
• Release 4.6 Work Underway
• New IGT Scorecard Template
• ATB Summary Report
• Reporting Snapshot
• Post-Mandate Enhancement Timeline
• Mid-Year Powerful User Recertification
• Office Hours
• July Survey Results
• Reference Materials
Tentative ITWG Schedule

- June 14 – Program Updates, Release 4.5, Release 4.6 Work Underway, RC Data to GTAS, Office Hours, Reference Materials

- July 12 – Program Updates, Release 4.6 Work Underway, New IGT Scorecard Template, New IPAC Sub-Category Data Element, User Recertification Placeholder, Office Hours, Survey Questions, Materials

- Aug 9 – Program Updates, Release 4.6 Work Underway, New IGT Scorecard Template, ATB Summary Report, Reporting Snapshot, Post-Mandate Enhancement Timeline, Mid-Year Powerful User Recert, Office Hours, July Survey Results, Reference Materials

Planned Dates: Sept 13, Oct 11, Nov 8

2-3:30 pm ET

Future Topics:
- Post-mandate enhancements
Program Updates

• Q4 FY22 Implementation Plans are due to Treasury by Sept 30th
  – These submissions will be reflected on your Q4 Scorecard
  – **Reminder**: Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions

• G-Invoicing Program Guide
  – Guide for Basic Accounting and Reporting
  – Updates include revisions to the budgetary/proprietary accounting scenarios and the inclusion of business rules by Reciprocal Category
  – Published on August 9, 2022
    • [https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html](https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html)
Program Updates Continued

• Trading Partner Directory and POC Listing on OMB Max updated to reflect Q3 FY22 submissions
  – Q3 FY22 Implementation Plans and Attachments A/B are also on OMB Max
  – ALCs formerly assigned to Trading Partner Queue will now reflect “Not Assigned” until they are migrated to the agency Production Account
  – Agency updates since the previous TPD publication are captured in Red font
  – https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing

• Webpage Updates
  – Updated GINV-IPAC Settlement Data Element Mapping spreadsheet published on the G-Invoicing webpage and updated on the IPAC webpage
    • https://www.fiscal.treasury.gov/g-invoice/resources.html#standards
    • https://fiscal.treasury.gov/ipac/
Release 4.6 Work Underway

• Upcoming Program Objectives (R4.6)
  – Reciprocal Category Data for GTAS
    • Will allow Fiscal Service to compare GTAS to G-Invoicing data for measuring/enforcing mandate compliance
  – Adjusted Trial Balance (ATB) Summary Report by TAS
    • Performance Calculation Breakdown by Order
  – Agency Feature Flags to Support FT/QA Testing
    • Feature Flags set by agencies to indicate their readiness to use new features
      – Turned off in Production for R4.6
    • New API for vendor to pull Feature Info and Agency Flags
  – Business Application (BizApp) Phase II
    • Pull GT&C Document Summary in JSON
    • Create new JSON endpoint for Pull Single GT&C
  – Order Summary List UI & Exports enhancements
  – Allow only printable ASCII characters on GT&Cs
  – R4.6 deployment planned for October
Whitelist Form-Field Validations

Objective
• Validate submitted user input using server-side validation checks in all free-form fields

Process
• Apply input form validations (whitelist) on all GT&C free-form fields to include characters 32-126
• Apply input form validations (whitelist) on all GT&C Agreement Information fields to include an exception for characters 10, 13, 149, 167, 182 in addition to characters 32-126
• Non-Printable and Extended ASCII character data already in GINV must be scrubbed. Solution will mimic UI replacing diacritic and accent characters with character equivalents. Other invalid characters will be removed completely and replaced with “?” signifying that data has been removed.
• GT&Cs that have been cleansed will have an updated last modified date/time stamp and may be re-pulled through the external API
• We will execute two cleanses; one pre R4.6 and one post R4.6
• Communication will be sent to agencies in advance of pre-clean identifying GT&Cs modified by the data clean process. The communication will also include a before clean and after clean view of the data being cleaned
Whitelist (allowed / approved characters)

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<td>182</td>
<td>0xB6</td>
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</tbody>
</table>

Note: characters 10, 13, 149, 167, and 182 (red arrows) are permitted in the GT&C Agreement Information fields only.
New IGT Scorecard Template

- Agencies can expect to see an updated IGT Scorecard template for Q2 FY23
  - New G-Invoicing compliant bullet point added to Summary Quadrant
  - G-Invoicing Implementation Plan Status Update Quadrant renamed/updated to include compliance percentages
    - Will include the agency’s Inter-departmental and Intra-departmental G-Invoicing compliance percentages that makes up the overall compliance percentage
    - Green/Yellow/Red metric based on the established compliance thresholds

Summary:
Below is a snapshot of the entity’s Intra-governmental Transactions (IGT) scorecard:
- Ranking: Entity Acronym ranks as the Xth LARGEST contributor for total IGT differences.
- Reconciliation items:
  - Buy/Sell total IGT differences of $XX Million
  - Transfers total IGT differences of $XX Million
- Entity was compliant with X out of 2 Treasury Authoritative Sources.
- Entity was in balance with X out of 2 Non-Treasury Authoritative Sources.
- Entity met the General Fund data exchange deadline.
- Entity met the FY 2023 G-Invoicing Compliance Threshold.
- Entity met the G-Invoicing Implementation Plan status update deadline.
- Total differences decreased by $XX Million versus the previous quarter.
- Total differences decreased by $XX Million versus the same period in the previous fiscal year.

G-Invoicing Compliance and Implementation Plan Updates:
FY 2023 Thresholds: Only new TAS with a Beginning Period of Availability (BPOA) as of FY 2023 (all intra-governmental activity) would be measured, per I TM 2-4700, Appendix 8.

<table>
<thead>
<tr>
<th>G-Invoicing Compliance</th>
<th>Overall</th>
<th>Intra-departmental</th>
<th>Inter-departmental</th>
</tr>
</thead>
<tbody>
<tr>
<td>80%</td>
<td>60%</td>
<td>94%</td>
<td></td>
</tr>
</tbody>
</table>

Compliance was determined using the following thresholds:
- Fully Compliant: 75-100%
- Partially Compliant: 65-74%
- Non-Compliant: 64% and below

Per I TM 2-4700, Appendix 8, Section 2, entities must notify Fiscal Service with updated quarterly Agency Implementation Plans (AIPs) by the required quarterly due date.

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Entity Sent</th>
<th>Required Date Met?</th>
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<tbody>
<tr>
<td>12/30/2021</td>
<td>12/30/2021</td>
<td>YES</td>
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</table>
ATB Summary Report

- New option under Reports menu
- Report shows a breakdown of ATB target amounts used in GTAS analytical edits
- New ‘TAS Reconciler’ role, limited by TAS Filters assigned to user’s group(s)
- Request report by Accounting Period (e.g., 02/2023 (Nov)) and Treasury Account Symbol (from ATB Failed Edits report in GTAS)
ATB Summary Report Continued

- Performance transactions summed by Data Element, Sub Element, Trading Partner AID + MAIN, and Document Number
- Legend explains Sub Element breakdown, and presentation provides more details
- User may then copy Document Number to look up Order Schedule Balances in UI

<table>
<thead>
<tr>
<th>Buy/Sell Ind.</th>
<th>RC</th>
<th>GTAS Statement Line</th>
<th>Sub Element</th>
<th>TP AID</th>
<th>TP MAIN</th>
<th>Amount</th>
<th>Document Number</th>
<th>Requesting Agency</th>
<th>Requesting Group Name</th>
<th>Servicing Agency</th>
<th>Servicing Group Name</th>
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</table>

Legend
- Accounting Period is synonymous with Fiscal Period
- Reporting TAS represents the TAS submitted to GTAS in the ATB file
- Buy/Sell Ind.: Provides the perspective of the TAS evaluation as Requesting TAS or Servicing TAS
- RC: Reciprocal Category
- GTAS Statement Line: Concatenation of the Statement Line number and name used for ATB reporting in GTAS
- TP: Trading Partner involved in the other side of the transaction (e.g., the Servicing side Receivables when reporting the Requesting side Payables)
- Sub Element - Deferred: Reported as a Deferred Payment (accrual) in the accounting period
- Sub Element - Unreceived: Delivered/Performed but not Received/Accepted by the end of the accounting period
- Sub Element - Unsettled: Delivered/Performed but not Transferred (aka, settled) by the end of the accounting period
- Sub Element - Performed: Net Advanced less net Delivered/Performed reported before the closing of the accounting period
- Sub Element - EZ Invoiced: Net EZ Invoices less Reversals and Rejections (within rejection window) by the end of the accounting period
- AID: Agency Identifier
- MAIN: Main Account

Document Number: Order number or EZ Invoice number involved in the transaction(s)
## Snapshot of What You Are Reporting

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<thead>
<tr>
<th>G-Invoicing Mandate Readiness Levels by ALC</th>
<th>Percentage</th>
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<tr>
<td>Target ALCs Establish in Production as of June 30(^{th}), 2022</td>
<td>94%</td>
</tr>
<tr>
<td>Agencies Planning to use G-Invoicing APIs</td>
<td>90%</td>
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<tr>
<td>Ready for GT&amp;Cs Now</td>
<td>34%</td>
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<td>Ready for GT&amp;Cs by Oct 1(^{st}), 2022</td>
<td>94%</td>
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<tr>
<td>Ready for Orders Now</td>
<td>18%</td>
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<td>Ready for Orders by Oct 1(^{st}), 2022</td>
<td>78%</td>
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<td>Ready for Performance Now</td>
<td>16%</td>
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<td>Ready for Performance by Oct 1(^{st}), 2022</td>
<td>79%</td>
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*Source: July 2022 Trading Partner Directory*
The following enhancements are high priority following the mandate based on Agency requests. These enhancements will also require further ERP integration changes:

<table>
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<tr>
<th>Enhancement</th>
<th>G-Invoicing Development Completed</th>
<th>Available in Production</th>
<th>Agency Implementation Date, if Required</th>
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<td><strong>7600-EZ (Low Dollar Purchases)</strong></td>
<td>*Q1 FY2023</td>
<td>Q2 FY2023</td>
<td>Q1 FY2024</td>
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<td><strong>Constructive Order Acceptance (GSA Rent)</strong></td>
<td>*Q2 FY2023</td>
<td>Q3 FY2023</td>
<td>Q1 FY2025</td>
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<td><strong>Enhanced Order Modification Functionality</strong></td>
<td>*Q1 FY2024</td>
<td>Q2 FY2024</td>
<td>N/A</td>
</tr>
<tr>
<td>In-Flight Order Upload Tool for the User Interface</td>
<td>*Q1 FY2023</td>
<td>Q2 FY2023</td>
<td>N/A</td>
</tr>
</tbody>
</table>

*Targeted Dates for Development Completion. Deployment to Production is expected to occur the quarter following.

**Both Trading Partners must enable Feature Flags to use this Functionality.

Note: Specifications for each enhancement published Q2 FY2022. Fiscal Service will continue to collaborate with ERP Vendors on establishing timelines for ERP Development.
2022 Mid-Year Powerful User Recertification

- The Mid-Year Powerful User recertification will begin on July 19; this applies to all Treasury Applications including G-Invoicing.
- The G-Invoicing user’s “User Administrator” (also known as the Recertification Official) is required to recertify all user’s powerful access to G-Invoicing and verify their Role/Group assignments are appropriate in accordance with the principle of least privilege access.
- All G-Invoicing “User Administrators” will be notified to recertify all powerful users in their agency account.
- **ACTION:** Review and confirm all user’s “User Administrator” is accurate and ACTIVE prior to the kick-off on July 19th. If the “User Administrator” is inactive, the user’s access will not be able to be recertified.
Office Hours

• G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions

• Future Topics Include:
  – DLA Trading Partner Spotlight (August 2nd)
  – Open Office Hours (August 9th)
  – Round Table Discussion: Brokering Orders in a Continuing Resolution or when Quarterly Funding is involved (Aug 16th)
  – Open Office Hours (August 23rd)
  – Open Office Hours (August 30th)
  – Trading Partner Spotlight: Providing Agencies a platform to discuss their G-Invoicing implementation approach with trading partners.

  *Note: If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to IGT@fiscal.treasury.gov*

• Register for Office Hours here: [https://fiscal.treasury.gov/training/g-invoicing-office-hours.html](https://fiscal.treasury.gov/training/g-invoicing-office-hours.html)
July Survey Results

1. Does your agency envision needing to use the Bulk File for Buy/Sell activity after October 2023? If yes, explain why?
   – Majority of responders indicated No as their response
   – Those of you who responded Yes and provided an explanation, we appreciate your feedback and will take that under consideration

2. Are you having trouble connecting with a certain trading partner? If so, who?
   – Majority of responders indicated No as their response
   – Those of you who responded Yes and provided a list of agencies who have been unresponsive, we appreciate your feedback and will see what we can do to help reach out to those trading partners on your behalf.
     • We may be reaching out to identify which person(s) you’ve been trying to contact
July Survey Results Continued

3. Is there a trading partner that you’d like to see present in an upcoming Office Hours?
   - Agencies mentioned include: GSA (already presented), Dept. of Commerce, OPM, Dept. of State, Dept. of Transportation, DoD (Army), Dept. of Justice, USDA, Treasury and the Intelligence Community
   - Thanks for your feedback! We’ll see what we can do to have some of these agencies present at an upcoming Office Hours.

4. Are there any topics you’d like to see covered in an upcoming ITWG?
   - Performance process (including Adjustments) in G-Invoicing
   - Workflow setup in G-Invoicing
   - Status of G-Invoicing interfaces with ERP solutions
   - Use of AAC codes in G-Invoicing
   - In-Flight Order logistics - how to process existing GT&Cs that span multiple years
   - Trading Partner Communication (if OMB Max isn't sufficient)
Reference Materials

Policy:
TFM Chapter 4700 – Appendix 8
Published: June 2021 (Updated Annually)

Guidance:
G-Invoicing Program Guide for Basic Accounting and Reporting
Published: February 2019

G-Invoicing System Integration Guide
Revised: March 2021

G-Invoicing Rules of Engagement
Revised: January 2022

The Mandate
• Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing
  https://tfm.fiscal.treasury.gov/v1/p2/c470.html
• TFM Bulletin 2022-03 (Published December 14, 2021) – Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance
  https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html

Program Guide
• Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing
  https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html

System Integration Guide
• Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing
  https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf

Rules of Engagement
• Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing

OMB Max
• Access to the Trading Partner Directory and Agency Implementation Plans
  https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing

Federal Intragovernmental Data Standards (FIDS)
• Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.
  https://fiscal.treasury.gov/g-invoice/resources.html#standards
Appendix

• Where Should We Be Now? (Slide 20)
• New IPAC Sub-Category Data Element (Slide 21)
• Timeline and Next Steps (Slide 22)
• Thresholds for Compliance (Slide 23)
• Resource, Knowledge, and Training Offerings (Slides 24-26)
• G-Invoicing Program Contacts (Slide 27)
Where Should We Be Now?

- Agency focus should be on completing Organizational model, and train agency trainers in preparation for brokering GT&Cs.
- G-Invoicing Trading Partner Directory contains latest readiness dates
- GT&C focus should initially be on internal agency Buy/Sell transactions, and the shift focus to external Trading Partners.

**Pilot in QA-C**

- Establish Production Account
- Define Organizational Hierarchy
- Add/Train Users

**Work with Trading Partners to Broker GT&Cs**

**Process Transactions**

*187 PROD Agency Accounts as of 06.01.22

Sprinting Towards the October 1st, 2022 G-Invoicing Mandate
New IPAC Sub-Category Data Element

• Required data element in IPAC User Interface (UI) beginning on October 1, 2022

• Refer to TFM Chapter 4700 for more information on each of the sub-categories
  – https://tfm.fiscal.treasury.gov/content/tfm/v1/p2/c470.html

• New IPAC Sub-Category Data Elements:
  1. Buy/Sell Transfer - Appendix 8
  2. Non-Exchange Expenditure Transfer - Appendix 9
  3. Benefits Transfer - Appendix 7
  4. Capital Transfer - Appendix 7
  5. Non-Exchange Custodial Transfer - Appendix 10
  6. Exchange Custodial Transfer - Appendix 10
  7. Investments - Appendix 6
  8. Borrowings - Appendix 6
  9. Other - Used for activity that doesn’t fall under one of the other seven sub-categories
Timeline and Next Steps

December 2021
- New data element available as optional in IPAC.
- Captures the type of IGT initiated.
- Optional for use through the Bulk File and User Interface.

October 2022
- New data element required in the User Interface.
- Remains as an optional field when submitting transactions through the Bulk File to accommodate Enterprise Resource Planning (ERP) vendor development and agency custom system development.

October 2023
- New data field required in Bulk File & removes Buy/Sell as an option for the Bulk File.
- Begins requiring agencies to populate the new data field in IPAC when transacting through both the User Interface and Bulk File.
- Inability to categorize a transaction as Buy/Sell through IPAC Bulk File but remains available in the User Interface.

October 2024
- Removal of Buy/Sell option for the User Interface.
- Full removal of the Buy/Sell category within the IPAC application is complete for the User Interface and the Bulk File.
Thresholds for Compliance

TFM Bulletin 2022-03 (*Published December 14, 2021*)

- Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance.
  
  [https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html](https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html)

- Ranges are based on the dollar amount of Buy/Sell activity in G-Invoicing as compared to the FR Entities’ GTAS data and will increase each fiscal year.
Connecting With Your Trading Partners

• Staying up to date on your Partners’ progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing

• Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline

• G-Invoicing’s OMB Max page contains data related to each Agency’s Implementation Status including the following:
  – Implementation Plans for Significant Reporting Entities who receive IGT Scorecards
  – Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity
  – Visit our OMB Max site to access these resources: https://community.max.gov/x/szd0ZQ
Knowledge and Training Offerings

G-Invoicing Learning Opportunities

• Our Agency Implementation Team hosts a variety of training options.
• Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website: https://www.fiscal.treasury.gov/g-invoice/training.html

• Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: https://www.fiscal.treasury.gov/training/
You’re Not Alone – We’re Here To Help

Agency Implementation Team (AIT)

• Education
  – Business Process Walkthroughs
  – Application Demos
  – User Training
• Account Establishment
• Enrollment Assistance
• Production Support
• Assistance with Agency-Led Implementation Team

Engagement | Outreach | Support
G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support
Andy Morris
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For G-Invoicing Application Support
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