



BUREAU OF THE  
**Fiscal Service**  
U.S. DEPARTMENT OF THE TREASURY

# Intra-governmental Transactions Working Group (ITWG)

April 13, 2021

# Today's Agenda

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- Program Updates
- Release 4.2
- Knowledge & Training Offerings
- Office Hours
- March Survey Results
- April Survey Questions

# Tentative ITWG Schedule

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- ✓ February 9 – Program Updates, Release 4.1 & What’s Next, Knowledge and Training
- ✓ March 9 – Program Updates, What’s Next, ERP Provider Info & G-Inv Implementation Timeline, Agency Accomplishments, Knowledge and Training
- ☐ April 13 – Program Updates, Release 4.2, Knowledge and Training

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Planned Dates: May 11, June 8, July 13

Future Topics:

- Low Dollar Purchases
- Measuring and Enforcing Mandate Compliance



*2-3:30 pm ET*

# Program Updates

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- Q2 FY21 Implementation Plans were due to Treasury by March 31<sup>st</sup>
  - Thank you for your timely submissions!
  - These submissions will be reflected on your Q2 Scorecard
  - Q3 FY21 Implementation Plans are due by June 30<sup>th</sup>
- Release 4.1
  - Seller Facilitated Orders (SFO) functionality
  - Agencies will be able to assign Subordinate Groups, select Document Inheritance Indicator (DII) and view the Org Structure from the GT&C.
  - Improved Accessibility (508 Compliance)
  - Successfully deployed to Production (March 30<sup>th</sup>) and QA-C (April 9<sup>th</sup>)

# Program Updates Continued

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- 7600A/B Forms
  - Revised 7600A/B Forms and Instructions posted to the Fiscal Service webpage
  - Also posted a Statutory Authority Job Aid
  - Forms will be frozen until post mandate
  - A meeting will be scheduled to discuss these revisions
- TFM Chapter 4700 Updates Underway
  - First & Second Draft Reviews completed. Draft submitted to GAO on April 12<sup>th</sup>
  - Treasury is considering both policy & system controls to address Measuring & Enforcing G-Invoicing Compliance
    - New section added to Appendix 8
  - Annual publication June 2021

# Release 4.2

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- Performance and Order APIs built to June 2020 specifications
- GT&C Workflow functionality
- QAF Deployment scheduled for May to allow ERP Software Vendors to test their solutions
- Production Deployment tentatively scheduled for this summer (late June)





# Knowledge and Training Offerings

## G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options including classroom, virtual, and in some cases on-site instruction
- Independent Learning Materials including videos, reference guides, and presentations are available through the G-Invoicing website:  
<https://www.fiscal.treasury.gov/g-invoice/>
- Register for Training, Office Hours, Webinars, and access our Independent Training Videos here: <https://www.fiscal.treasury.gov/g-invoice/training.html>



<a href="#">G-Invoicing General Terms &amp; Conditions</a> <a href="#">Webinar Training</a> <b>REGISTER</b>	04/07/2021	Online	Open to all federal agencies	Fiscal Accounting	 <a href="mailto:IGT@fiscal.treasury.gov">IGT@fiscal.treasury.gov</a>
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	05/18/2021				



[Bureau of the Fiscal Service](#) > [G-Invoicing](#) > Training

### Training

#### G-Invoicing Training

We currently offer both in-person and online webinars that focus on navigation throughout the system, creating, saving, editing, sharing and approving the General Terms & Condition (GTCs) and Order documents. It is intended for federal agencies who use or are soon to implement G-Invoicing.

[Register for Training](#)

# Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions
- Future Topics Include:
  - Performance Transactions in G-Invoicing (April 6<sup>th</sup>)
  - Round Table Discussion on Working Capital Funds in G-Invoicing (April 20<sup>th</sup>)
  - 7600A/B Form Review (Late April)
  - Accruals Overview (TBD)
  - Order Closure Rules (TBD)
  - Operating Under a Continuing Resolution (TBD)
  - Round Table Discussion on Phased Implementations and How Agencies are Implementing G-Invoicing (TBD)
  - Round Table Discussion on Lessons Learned thus far (TBD)
- Register for Office Hours here: <https://www.fiscal.treasury.gov/g-invoice/training.html>

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# You're Not Alone – We're Here To Help

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## Agency Implementation Team (AIT)

- Education
  - Business Process Walkthroughs
  - Application Demos
  - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team



***Engagement | Outreach | Support***

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# March Survey Results

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- What other topics would you like to hear covered in an ITWG?
  - Majority wanted to hear an overview of the various business lines/transactions from other key Servicing Agencies who transact with all Agencies.
    - GSA, DHS (Security), GPO (Printing), and USPS (Postage)
  - Lessons learned & best practices from those Agencies who are piloting system integration with vendors.
  - Converting GT&Cs and Orders data into G-Invoicing (In-Flight)
  - Information about IPAC (future plans for IPAC & how G-Invoicing interfaces with IPAC)
  - How will G-Invoicing handle Training SF-182s, Continuing Resolutions, Refunds/Negative Performance Transactions, Accrual Reporting, etc.

# March Survey Results Continued

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- Any topics you'd like us to survey with this audience?
  - What are other Agency's plans for working in G-Invoicing under a Continuing Resolution?
    - Planned topic for a future Office Hours.
  - How are Agencies handling approval related issues? Ex. Senior Management approvals.
    - Pen & Ink signatures attached or digitally signed through the UI?
  - What are some lessons learned, best practices, do's and don'ts, system constraints and/or any other challenges Agencies experienced?
  - How do Agencies plan to handle the following:
    - User Access Processes (requests for access forms, system, Ts&Cs, etc.)
    - User Certification Processes after go-live (process, documentation, resources)
  - How far down into program offices has G-Invoicing been implemented at your Agency?
    - This information is available in the Trading Partner Directory on OMB Max

# March Survey Results Continued

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- Any topics you'd like us to survey with this audience?
  - Are any Agencies planning to use a manual G-Invoicing process instead of interfacing their ERP with G-Inv?
- Based on Implementation Plans submitted to Treasury (as of December), the following Agencies are planning to utilize the G-Invoicing User Interface (UI):
  - Department of Veterans Affairs
  - Department of Energy
    - FERC, SWPA & BNL
  - Department of Commerce
  - Department of the Treasury
    - BEP & OCC
  - FDIC, PBGC, RRB, Smithsonian, TVA, U.S. International Development Finance Corporation (DFC), and U.S. Postal Service

# Survey Questions

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1. What are some lessons learned, best practices, constraints or other challenges that your Agency has experienced so far with implementing G-Invoicing?
2. What is your Agency's plan for working in G-Invoicing under a Continuing Resolution?
3. How is your Agency handling upper-level management approvals in G-Invoicing? Ex. Senior Management approvals. Will Pen & Ink signatures be attached or digitally signed through the UI?

# G-Invoicing Program Contacts

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## For IGT Program Management and Agency Outreach Support

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## For Intragovernmental Transactions Working Group Information

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<https://www.fiscal.treasury.gov/g-invoice/>