

WHAT IS THE ACCOUNT STATEMENT?

The Governmentwide Accounting (GWA) System Account Statement Module is an online, query driven component that provides a daily refreshed view of a Federal Program Agency's Fund Balance With Treasury. This GWA Module replaced the Monthly Undisbursed Ledgers and Trial Balance reports formerly available through the GOALS II System.

WHAT DOES IT DO?

The primary goal of the Account Statement is to provide an up to date source of balance and transaction information to assist Federal Program Agencies (FPAs) with their reconciliation processes. Information is accessed at the Department Level and users are able to view both a daily Accounting View (Dynamic) and a monthly Published View (Static) of their Account Balances and supporting transactions. Users are able to generate customized views of their Fund Balance With Treasury data by utilizing the application's query and sorting utilities. The Account Statement provides FPAs with a central source for retrieving a near real-time picture of their account balances.

HOW IS IT DIFFERENT FROM THE OLD REPORTS?

The Undisbursed Ledgers and Trial Balance Reports were produced once a month and were static in content. The GWA Account Statement was designed to be an interactive, online application that provides daily refreshed accounting information. Users are able to query the information at the level which best suits the reconciliation or research requirements they may have. Information is available at a summary, major activity, and individual transaction level. Users can generate reports at either a Treasury Account Symbol or Agency Location Code level. Reports can be generated for a single month, multiple months within a fiscal year, or an entire fiscal year.

In addition to generating reports online, users are also able to download their generated reports in either a text or excel format for further processing or uploading into their own accounting or reconciliation system.

HOW WILL THIS CHANGE AFFECT ME?

Because the GWA Account Statement is available online and updated daily, FPAs will now be able to transition their current Fund Balance With Treasury Reconciliation process from a monthly closeout procedure to a daily business practice. This should improve the FPA's overall financial reporting processes.

WHAT ARE THE SYSTEM REQUIREMENTS?

The hardware and software requirements for users to access the GWA Applications are listed below:

- A fast, high-capacity Pentium (or higher) PC.
- Windows 95, 98, 2000, NT and XP operating system.
- Access to the Internet.
- Microsoft Internet Explorer 6.0 or higher (Microsoft Internet Explorer is the recommended browser).
- A mouse, touch-pad, or similar pointing device.
- VGA monitor or better with resolution set at 800x600 pixels or greater.

HOW DO I ENROLL?

Users may request access to the GWA Account Statement Module by visiting the GWA Website (<http://www.fms.treas.gov/gwa/>) and clicking on **Enrollment** or clicking on “enroll” located on the system logon page (<https://www.gwa.gov/>). GWA System users will be required to select the enrollment option and have their request routed to their supervisor for approval. Please note that employees will not be able to enroll or make modifications to their access unless their supervisor is already enrolled.