

# AGENCY PROFILE SHEET



## AGENCY INFORMATION:

Agency Name:	Agency Location Code (four or eight digits):
OTCnet User: Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, OTCnet Endpoint Name:
Agency Contact Name (local):	Agency Contact Email:
Agency Address:	Agency Phone:

FREQUENCY Daily or Weekly	AVERAGE Monthly Deposit (\$)	AVERAGE Monthly Currency Deposit (\$)	AVERAGE Monthly checks volume (#) <small>*Excluding Treasury checks</small>	DELIVERY METHOD: <small>Armored Car, Courier or Walk-up (If Armored Car or Courier, please provide name of company)</small>
*Treasury checks: checks volume #:		Checks Value:	Will you deposit: <input type="checkbox"/> Encoded Checks OR <input type="checkbox"/> Unencoded Checks	

Approximate start date for first deposit:	Are the deposits mixed deposits (checks and cash)?
Approximate number of returned items per month?	Return item/adjustment address if different from above:

## CURRENT BANK INFORMATION:

Name and Address of Banking Location:
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## REQUESTED BANK INFORMATION *(if needed attached additional choices):*

Address of Banking Location Requested:	
Banking Location Contact:	Banking Location Phone Number:

*(Please be aware that your preferred choices may not be the approved option.)*

<p>Complete this form and along with your formal request letter, return it to:          Federal Reserve Bank of St. Louis   P.O. Box 790331   St. Louis, MO 63179          Attention: Treasury General Account Management Team   Fax: (314) 444-7346   Phone: (866) 771-1842</p>
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