



DEPARTMENT OF THE TREASURY  
FINANCIAL MANAGEMENT SERVICE  
P.O. BOX 51318  
PHILADELPHIA, PA 19115-6318

To All Federal Agencies For  
Which Financial Services Are  
Provided By The Philadelphia  
Financial Center (PFC)

Management Letter No. 08-03  
November 25, 2008

In observance of the Thanksgiving holiday on Thursday, November 27, 2008, the Philadelphia Financial Center (PFC) along with the Federal Reserve Banks will be shutting down Operations on Wednesday, November 26, 2008 at 11:00 PM. All payments received on November, 26, 2008 prior to the normal cutoff time of 5:30 PM, will be processed for payment using Friday's date of November 28, 2008.

All files and certifications received after the normal cutoff time on Wednesday will be processed on Friday, November 28, 2008 using the payment date of December 1, 2008. Please take these timeframes into careful consideration as you plan your payment activity throughout this holiday.

All Fedwire Payments, also known as Same Day Payment Request in the Secure Payment System (SPS), will also follow a similar schedule. All payments received prior to the cutoff of time of 5:30 PM for domestic and 4:30 PM for International on Wednesday, November 26, 2008 will be processed for that day. No payments will be issued on the holiday, November 27, 2008 and normal processing will resume on Friday, November 28, 2008.

If you have any questions or concerns with the above, please direct all inquiries to Mr. Philip J. Tropea, Manager, Electronic Operations Branch. Mr. Tropea can be reached at 215-516-8067. As always, the Philadelphia Financial Center SPS Help Desk will also be available to assist. The SPS Help Desk number is 215-516-8034.

Sincerely,

Elizabeth A. Belinsky  
Regional Director  
Philadelphia Financial Center