



BUREAU OF THE  
**Fiscal Service**  
U.S. DEPARTMENT OF THE TREASURY

# Intra-governmental Transactions Working Group (ITWG)

March 12, 2024

# Today's Agenda

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- Tentative ITWG Schedule
- Program Updates
- What's Next
- Office Hours
- February Survey Results
- Open Agency Discussion

# Tentative ITWG Schedule

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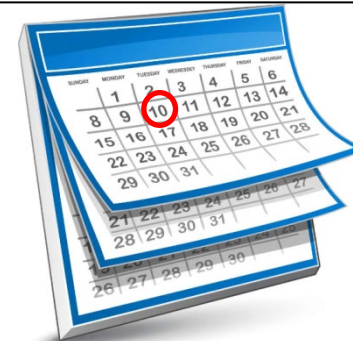
- ✓ January 9 – Program Updates, IPAC Transaction Sub-Category Timeline, 2024 Annual Application User Recertification, Release 7.0, Office Hours
- ✓ February 13 – Program Updates, IPAC Transaction Sub-Category Timeline, FY24 Application User Recertification Lessons Learned, Release 7.0, What's Next, Office Hours, Survey Questions, Open Agency Discussion
- ❑ March 12 – Program Updates, What's Next, Office Hours, Feb Survey Results, Open Agency Discussion

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Planned Dates: April 9, May 14, June 14

Future Topics:

- Post-mandate enhancements
- Executive Order 14028: Improving the Nation's Cybersecurity



*2:00 -3:30 pm ET*

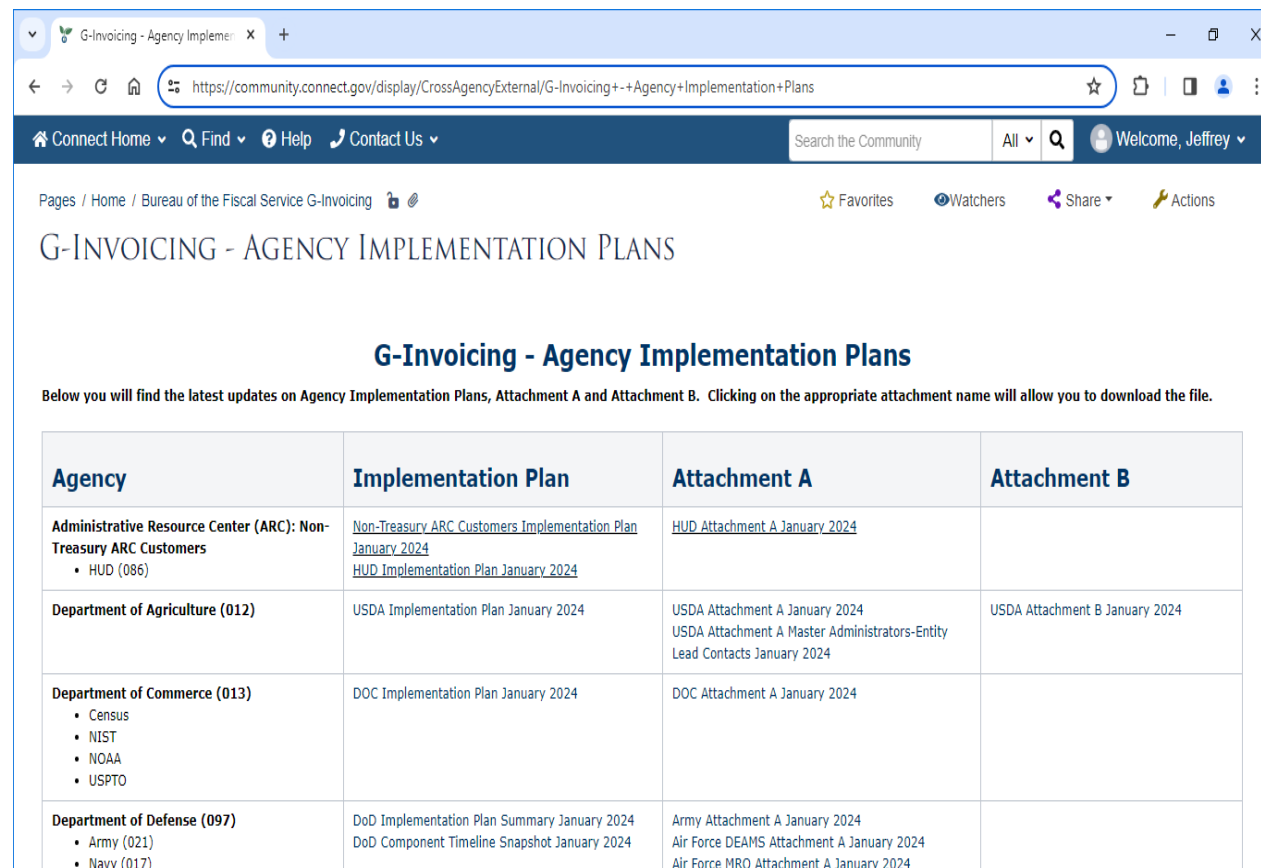
# Program Updates

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- Q2 FY24 Implementation Plans are due to Treasury by March 29<sup>th</sup>
  - These submissions will be reflected on your Q2 Scorecard
  - Please continue using newly revised Attachment A Template for Q2 FY24 submissions
    - <https://www.fiscal.treasury.gov/g-invoice/training.html>
  - **Reminder:** Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions
- G-Invoicing R7.0 will be deployed to Production (March 16<sup>th</sup>) and QA-C (March 22<sup>nd</sup>)
  - Key functionality included: Bi-directional Order Modification, DLA 7600EZ BizApp, CAIA enhancements, several Order UI updates, New Org API to provide ALC Name & Number, Technical Framework updates, Accessibility & Cyber Security improvements and ongoing optimization to improve application performance, responsiveness and throughput
  - R7.0 Overviews offered on March 12th (10:00am - 11:00am ET) & March 19th (2:00pm - 3:00pm ET)

# Program Updates

- Q1 FY24 G-Invoicing Agency Implementation Plan submissions updated on Connect.gov
  - **Note:** Limited to CFO Act agency data only
    - Connect.gov only supports 200 attachments per page (timeout/page load issue)
  - Contact your AIT or reach out to the [IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov) mailbox if you need help identifying an agency G-Invoicing Point of Contact or would like to request a copy of an agency's Q1 FY24 submission
  - <https://community.connect.gov/display/CrossAgencyExternal/G-Invoicing+-+Agency+Implementation+Plans>

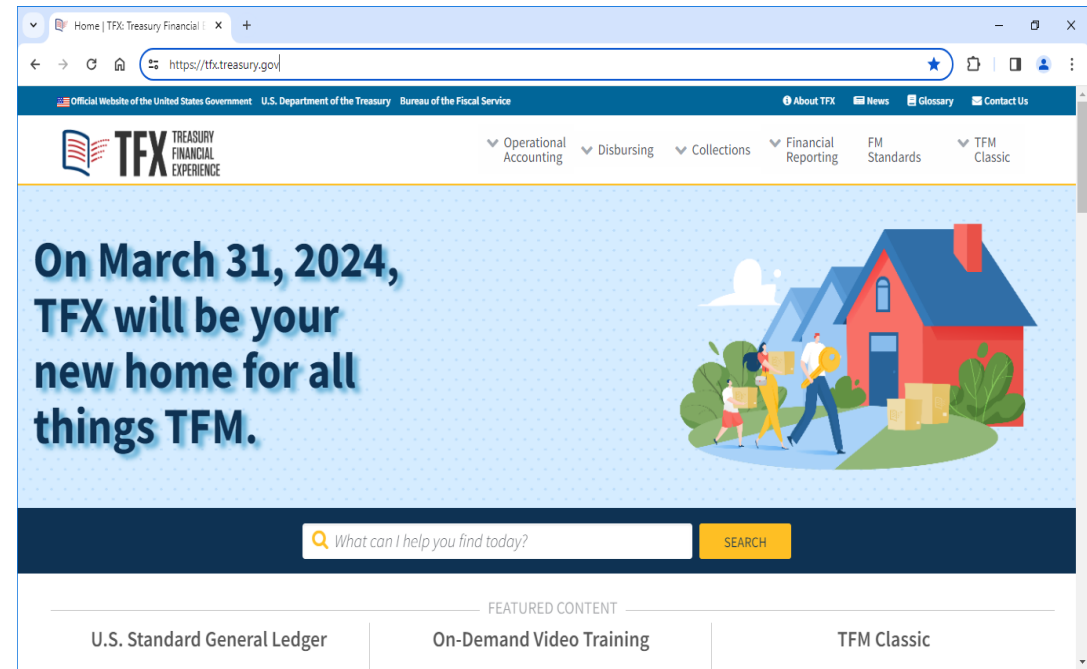
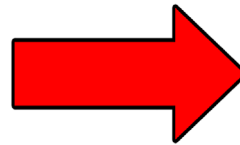
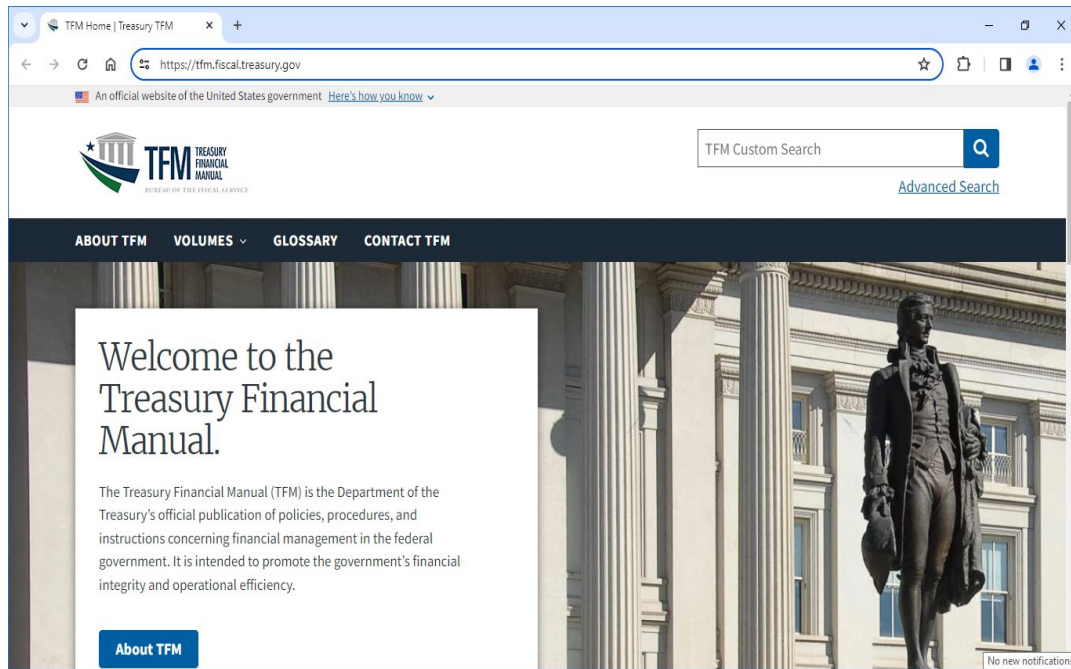


The screenshot shows a web browser window displaying the Connect.gov website. The page title is "G-INVOICING - AGENCY IMPLEMENTATION PLANS". Below the title, there is a sub-heading "G-Invoicing - Agency Implementation Plans" and a note: "Below you will find the latest updates on Agency Implementation Plans, Attachment A and Attachment B. Clicking on the appropriate attachment name will allow you to download the file." A table lists the agencies and their respective implementation plans and attachments.

Agency	Implementation Plan	Attachment A	Attachment B
Administrative Resource Center (ARC): Non-Treasury ARC Customers <ul style="list-style-type: none"><li>• HUD (086)</li></ul>	<a href="#">Non-Treasury ARC Customers Implementation Plan January 2024</a> <a href="#">HUD Implementation Plan January 2024</a>	<a href="#">HUD Attachment A January 2024</a>	
Department of Agriculture (012)	USDA Implementation Plan January 2024	USDA Attachment A January 2024 USDA Attachment A Master Administrators-Entity Lead Contacts January 2024	USDA Attachment B January 2024
Department of Commerce (013) <ul style="list-style-type: none"><li>• Census</li><li>• NIST</li><li>• NOAA</li><li>• USPTO</li></ul>	DOC Implementation Plan January 2024	DOC Attachment A January 2024	
Department of Defense (097) <ul style="list-style-type: none"><li>• Army (021)</li><li>• Navy (017)</li></ul>	DoD Implementation Plan Summary January 2024 DoD Component Timeline Snapshot January 2024	Army Attachment A January 2024 Air Force DEAMS Attachment A January 2024 Air Force MRO Attachment A January 2024	

# Program Updates Continued

- Treasury Financial Manual (TFM) is moving to the Treasury Financial Experience (TFX) on 03/31/2024
  - Lift and shift from the current TFM URL (<https://fm.fiscal.treasury.gov>) to the new TFX URL (<https://tfx.treasury.gov/>)
    - **Action Item:** Please update your bookmarks to the new TFX URL



# Program Updates Continued

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- GSA Rent Customer Day: March 21, 2024 (9:00am - 1:00pm ET)
  - A formal invitation was sent by GSA to their Rent Trading Partners
  - Hybrid Meeting with In-Person and Virtual options
  - The Meeting Agenda and an FAQ document will be provided by GSA this week
  - For questions or additional information, please contact GSA directly at [ginvoicing.rent@gsa.gov](mailto:ginvoicing.rent@gsa.gov)
- G-Invoicing Webpage Updates
  - Removed the CAIA Onboarding Guide PDF on 02/12/2024
    - That information is now contained in the Admin/User Guides
      - <https://www.fiscal.treasury.gov/g-invoice/>
  - Removed the Getting help with log-ins and passwords FAQs on 02/12/2024
    - User Admin is unable to re-enable an account
    - This is now a two-step process within SailPoint (single-sign on account) and the account in G-Invoicing
      - <https://www.fiscal.treasury.gov/g-invoice/faqs.html>

# Program Updates Continued

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- G-Invoicing Webpage Updates Continued
  - Completed some necessary content updates to the Enrolling in G-Invoicing page
  - Added three new G-Invoicing forms on 02/27/2024
    - GINV Agency Enrollment Form, GINV Agency Approver Form & GINV Agency Change Form
    - The content of these forms have been updated following the CAIA migration
      - <https://www.fiscal.treasury.gov/g-invoice/enrolling-in-g-invoicing.html>
- IPAC Webpage Updates
  - Removed Onboarding with CAIA section on 02/12/2024
    - That information is now contained in the User Guide
      - <https://www.fiscal.treasury.gov/ipac/getting-started.html>



# What's Next

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- Ongoing Application Optimization
  - Continuous effort to refine our code to ensure application performance is optimal for agencies
- Cyber Security Improvements
- Cloud Migration
  - Transitioning from On-Premises Infrastructure to Cloud Infrastructure
- Other Security Enhancements
- Defect Remediations
- Minor (Non-ERP Impacting) Feature Work




# Upcoming Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions.
- Future Topics Include:
  - Feature Flag Management (March 5<sup>th</sup>)
  - Round Table Discussion (March 19<sup>th</sup>)
    - Challenges with Constructive Receipt Days and end of accounting period activity
    - Challenges with documenting Receipt and Acceptance
  - Round Table Discussion: Order Closeout (April 2<sup>nd</sup>)
  - Round Table Discussion: Performance Reporting while an Order is in Modification (April 16<sup>th</sup>)
  - Trading Partner Spotlight: Providing agencies a platform to discuss their G-Invoicing implementation approach with trading partners



• Register for Office Hours here: <https://fiscal.treasury.gov/training/g-invoicing-office-hours.html>

<a href="#">G-Invoicing Office Hours</a>	<a href="#">REGISTER</a>	03/05/2024 03/19/2024 04/02/2024 04/16/2024	Online	Open to all federal agencies	Fiscal Accounting	 <a href="mailto:IGT@fiscal.treasury.gov">IGT@fiscal.treasury.gov</a>
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# February Survey Results

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1. Please share any suggestions you may have on how we can continue to improve our communications as a program.
  - More than half of responders (58%) noted that the ITWG is beneficial and had no suggestions for improvement
2. What topics would you like to see discussed in future ITWGs?
3. Does your agency have any requested topics for Office Hours in 2024?
  - We received a lot of great feedback and may be reaching out to agencies based on suggestions received
4. For future ITWG meetings, we are looking to partner with agencies on presentation topics to provide more of a working group setting for this meeting. Does your organization have any topics that you would like to lead?
  - We received no agency volunteers to present a topic at an upcoming ITWG

# Open Agency Discussion



# G-Invoicing Program Contacts

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## **For IGT Program Management and Agency Outreach Support**

Andy Morris

Manager, Intragovernmental Transaction & Reconciliation Branch (ITRB)

Bureau of the Fiscal Service – Fiscal Accounting

[Andrew.R.Morris@fiscal.treasury.gov](mailto:Andrew.R.Morris@fiscal.treasury.gov)

Jeff Board

G-Invoicing Product Owner, ITRB

Bureau of the Fiscal Service – Fiscal Accounting

[Jeffrey.Board@fiscal.treasury.gov](mailto:Jeffrey.Board@fiscal.treasury.gov)

Keith Jarboe

IGT Agency Outreach, Engagement & Onboarding

Bureau of the Fiscal Service – Fiscal Accounting

[Keith.Jarboe@fiscal.treasury.gov](mailto:Keith.Jarboe@fiscal.treasury.gov)

## **Intra-governmental Transactions Working Group Information**

[IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov)

<https://www.fiscal.treasury.gov/g-invoice/>

## **Treasury Support Center**

[GInvoicing@stls.frb.org](mailto:GInvoicing@stls.frb.org)

1-877-440-9476



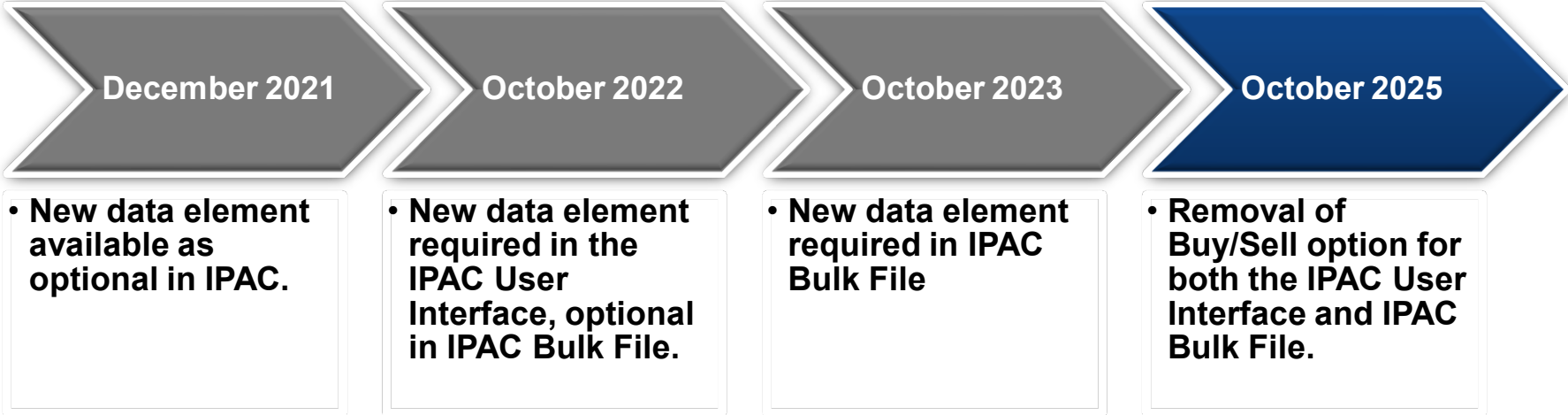
# Appendix

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- IPAC Transaction Sub-Category Timeline (Slide 15)
- Historical G-Invoicing Roadmap (Slide 16)
- Post-Mandate Enhancement Timeline (Slide 17)
- Connecting With Your Trading Partners (Slide 18)
- Knowledge and Training Offerings (Slides 19 - 20)
- Treasury Support Center (Slide 21)
- Commonly Referenced Resources (Slide 22)
- Reference Materials (Slide 23)

# IPAC Transaction Sub-Category Timeline

- FY24 TFM Chapter 4700 publication provided updates to the IPAC Timeline
  - The new IPAC Transaction Sub-Category data element became required for the Bulk File in October 2023 (Fiscal Year 2024)
  - Delayed the removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File until October 2025 (Fiscal Year 2026)



# Historical G-Invoicing Roadmap

	Calendar Year					
	2023			2024		
G-Invoicing Releases						
G-Invoicing	Q1	Q2	Q3	Q4	Q1	Q2
R5.0	✓					
R5.1		✓				
R5.1.1		✓				
R5.2			✓			
R6.0			✓			
R6.0.1				✓		
R7.0					X	

*All timelines are tentative and based on known requirements as of November 2023  
 "X" denotes targeted quarter for deployment (development done).*

Additional releases will be added as planning occurs for future Program Increments. The following link can be used to reference the [Services Quick Reference Guide](#) for additional information regarding the versions of Application Program Interface (API), XML, specifications, Federal Intragovernmental Data Standards (FIDS) and System Mapping & Validation Rules (SM&VR) supported by each release.

**R5.0 (02/16/2023)** – Post-mandate functionality for 7600EZ capabilities, Order Upload and advanced Pre-Paid Performance Quantity (PPQ) for IFO, and Feature Management and Feature reports. Enhancements to the User Interface include improved date and time handling and Product Service Code (PSC - Item Code) validation.

**R5.1 (05/18/2023)** – Limit non-printable characters on Orders and Performance to support Vendor integration, Constructive Order Acceptance available through new JSON APIs for Orders and Performance, and 7600EZ copy invoice functionality

**R5.1.1 (06/22/2023)** – Multiple application defects were remediated and additional security enhancements for data-at-rest.

**R5.2 (07/27/2023)** – Enhanced Order Modification, Order Modification Revert and Performance while Order in Modification, and Product Service Code (Item Code) Validation.

**R6.0 (09/14/2023)** – Multi-Factor Login Enforcement; Common Approach to Identity Assurance (CAIA)

**R6.0.1 (10/19/2023)** – Defect remediation; APIs (non-printable characters & SFO mod), Print for rejected Orders, and Incorrect Notifications. Application performance and stability enhancements.

**R7.0 (Target CYQ1 2024)** – Bi-directional Order Modification, DLA 7600EZ GT&C, User Interface enhancements for 508 compliance and user experience, application stability and performance improvements and other post-mandate features – to be prioritized.



# Post-Mandate Enhancement Timeline

The following enhancements are high priority following the mandate based on Agency requests.

These enhancements will also require further ERP integration changes:

Enhancement	G-Invoicing Development Completed	Available in Production	Release Number	Agency Implementation Date, if Required
In-Flight Order Upload Tool for the User Interface	Q1 FY2023	2/16/2023	5.0	N/A
* 7600EZ (Low Dollar Purchases)	Q1 FY2023	2/16/2023	5.0	Q1 FY2024
* Constructive Order Acceptance (GSA Rent)	Q2 FY2023	5/18/2023	5.1	Q1 FY2025
* Performance During an Order Modification	Q3 FY2023	7/27/2023	5.2	TBD
* Order Revert	Q3 FY2023	7/27/2023	5.2	TBD
Treasury Single Sign-On (SSO) Migration to CAIA	Q3 FY2023	9/14/2023	6.0	9/14/2023
* Bi-directional Order Modification	Q1 FY2024	3/16/2024	7.0	TBD
* Performance Amount Enhancement	TBD	TBD	TBD	TBD

**\* Both Trading Partners must enable Feature Flags to use this Functionality.**

*Note: Fiscal Service will continue to collaborate with ERP Vendors in support of their development timelines.*

# Connecting With Your Trading Partners

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Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing. Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline.

## **Intra-governmental Transactions Working Group (ITWG)**

- A monthly venue for FPAs to review, discuss and provide feedback on the requirements and functional/technical design of the G-Invoicing solution, and related IGT Policy. Learn more here: <https://www.fiscal.treasury.gov/g-invoice/>

## **G-Invoicing Office Hours**

- Bi-monthly sessions allow FPAs to engage with Treasury and their Trading Partners on a variety of G-Invoicing and IGT Buy/Sell topics. Agency-specific Office Hours allow FPAs to learn about specific implementation approaches being conducted by key Buy/Sell Partners. Register for office hours here: <https://fiscal.treasury.gov/g-invoice/training.html>

## **Training Webinars - Focus Groups - User-Centered Design – Self-Guided Learning**

- To learn more about these options available to Trading Partners, and to receive direct engagement with our Agency Implementation Team, contact us at [IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov) Or visit our website: <https://www.fiscal.treasury.gov/g-invoice/>

## **Agency Implementation Plans and Points of Contact**

- USDA's Connect.gov page contains data related to Agency's Implementation Status including Implementation Plans for CFO Act Reporting Entities who receive IGT Scorecards.  
<https://community.connect.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing>

# Knowledge and Training Offerings



G-Invoicing

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## G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.
- Our program conducts virtual Office Hours sessions twice monthly where we host targeted sessions focused on key topics, as well as “open-mic” styled discussions.
- Independent learning materials including videos, reference guides, and presentations are available through the G-Invoicing website: <https://www.fiscal.treasury.gov/g-invoice/>
- Register for training, Office Hours, webinars, and access our independent training videos here: <https://www.fiscal.treasury.gov/g-invoice/training.html>
- **Don't see what you need? Ask your Agency Implementation Team Representative or contact the G-Invoicing Program Team by emailing: [IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov)**

# You're Not Alone – We're Here To Help

## Agency Implementation Team (AIT)

- Education
  - Business Process Walkthroughs
  - Application Demos
  - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team
- Contact Email: [STLS.Treasury.Ginv.AIT@stls.frb.org](mailto:STLS.Treasury.Ginv.AIT@stls.frb.org)






***Engagement | Outreach | Support***

# Treasury Support Center (TSC)

- The Treasury Support Center can manage and escalate all G-Invoicing requests/issues to the appropriate support teams including the following:
  - Enrolling in G-Invoicing
  - Access Questions
  - Resetting your Password
  - G-Invoicing features & functionality
  - G-Invoicing application errors & issues
- Due to the large volume of agency requests/issues received through various email boxes and contacts, we are encouraging all G-Invoicing issues/requests to be escalated through the Treasury Support Center via email [GInvoicing@stls.frb.org](mailto:GInvoicing@stls.frb.org) or via phone 1-877-440-9476.
  - This process will ensure all requests/issues are routed to the appropriate support staff and reviewed in a timely manner. If the request/issue is of high urgency, please call the Treasury Support Center and request an immediate escalation.
  - The Treasury Support Contact information can be found on the Fiscal Service website: <https://www.fiscal.treasury.gov/g-invoice/contact.html>

**Treasury Support Center**

The Treasury Support Center, provided by the Federal Reserve Bank of St. Louis, is open Monday through Friday, 7:00am through 8:00pm.

 <a href="mailto:GInvoicing@stls.frb.org">GInvoicing@stls.frb.org</a>	 <a href="tel:1-877-440-9476">1-877-440-9476</a>	 <a href="tel:1-314-444-7346">1-314-444-7346</a> (fax)
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# Commonly Referenced Resources

Resource Name	Purpose	Located?
G-Invoicing User Guide	General purpose resource for G-Invoicing resource. Includes detailed walk-throughs for using various application features	Within G-Invoicing under the “Help Menu”
G-Invoicing Administrator Guide	Resource for G-Invoicing users with administrator roles. Includes detailed walk-throughs for administrator only features	Within G-Invoicing under the “Help Menu”
G-Invoicing Self Paced Learning Videos	Recorded demonstrations and walk-throughs for G-Invoicing features	In the Training section of the Fiscal Service G-Invoicing page. <a href="https://www.treasury.gov/g-invoicing/training">G-Invoicing: Training (treasury.gov)</a>
G-Invoicing Instructor Led Webinars	Instructor led webinars held weekly the focuses on brokering documents in G-Invoicing and will include advanced features post R5.0	<a href="https://www.treasury.gov/bureau-of-the-fiscal-service/training">Bureau of the Fiscal Service - Training (treasury.gov)</a>
Treasury Support Center	Help Desk to assist with G-Invoicing issues	GInvoicing@stls.frb.org 1-877-440-9476 Available Monday through Friday, 7:00am through 8:00pm (Eastern)

# Reference Materials

## Policy:

### TFM Chapter 4700 – Appendix 8

#### *Published:*

November 2023 (Updated Annually)

## Guidance:

### G-Invoicing Program Guide for Basic Accounting and Reporting

#### *Revised:*

August 2022

### G-Invoicing System Integration Guide

#### *Revised:*

May 2023

### G-Invoicing Rules of Engagement

#### *Revised:*

July 2023

## The Mandate

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing. <https://tfx.treasury.gov/tfm-classic/volume1/part2/chapter-4700-federal-entity-reporting-requirements-financial-report>
- TFM Bulletin 2023-05 (March 23, 2023) Defined revised timeline for IPAC IGT Buy/Sell Subcategory Use, IGT Scorecard Updates, and Constructive Order Acceptance restrictions. <https://tfx.treasury.gov/tfm/v1/bulletins/2023-05>
- TFM Bulletin 2023-10 (July 27, 2023) Eliminated the In-Flight Orders Mandate. <https://tfx.treasury.gov/tfm/v1/bulletins/2023-10>

## Program Guide

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing <https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html>

## System Integration Guide

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing <https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf>

## Rules of Engagement

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing <https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf>

## Federal Intra-governmental Data Standards (FIDS)

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing. <https://fiscal.treasury.gov/g-invoice/resources.html#standards>