Intra-governmental Transactions Working Group (ITWG)

February 13, 2024

Today's Agenda

- Tentative ITWG Schedule

- Program Updates

- IPAC Transaction Sub-Category Timeline

- FY24 Application User Recertification Lessons Learned

- Release 7.0

- What's Next

- Office Hours

- Survey Questions

- Open Agency Discussion

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Tentative ITWG Schedule

✓ December 12 – Program Updates, 2024 Annual Application User Recertification, Release 7.0 (Formerly R6.1), Office Hours, Knowledge and Training Offerings

✓ January 9 – Program Updates, IPAC Transaction Sub-Category Timeline, 2024 Annual Application User Recertification, Release 7.0, Office Hours

❑ February 13 – Program Updates, IPAC Transaction Sub-Category Timeline, FY24 Application User Recertification Lessons Learned, Release 7.0, What's Next, Office Hours, Survey Questions, Open Agency Discussion

Planned Dates: March 12, April 9, May 14   *2:00 -3:30 pm ET*

Future Topics:

• Post-mandate enhancements

• Executive Order 14028: Improving the Nation's Cybersecurity

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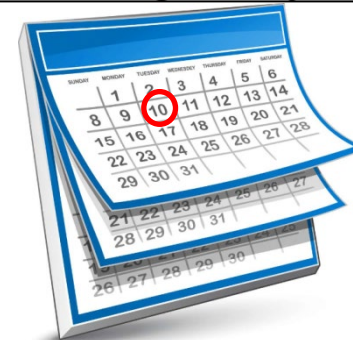
Program Updates

- Q2 FY24 Implementation Plans are due to Treasury by March 29th
    - These submissions will be reflected on your Q2 Scorecard
    - Please continue using newly revised Attachment A Template for Q2 FY24 submissions
        - https://www.fiscal.treasury.gov/g-invoice/training.html
    - **Reminder:** Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions

- G-Invoicing Webpage Updates
    - Training content/materials updated in January
        - https://www.fiscal.treasury.gov/g-invoice/training.html
        - New Additions include:
            1) Office Hours - DLA Spotlight (7600EZ)
            2) Office Hours - GPO Spotlight
            3) Office Hours - CAIA Review
            4) G-Invoicing User Recertification - Drop-In Session

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Program Updates Continued

- ## G-Invoicing Training Page Updates

  - Last month we migrated to a new platform that's used for managing our online training registrations

  - As a result, agencies will notice a slightly different appearance when registering for a webinar online

    - Instead of seeing the normal registration boxes, agencies will see two blue boxes with a group of training dates listed in white font

    - Agencies will need to click the small + button (circled in red) to expand the blue section that has the training date they need

    - Once the blue box has expanded, agencies will be able to proceed with selecting a date and completing their online registration

    - Once all the February training dates are removed the training registration pages will look back to normal

      - https://fiscal.treasury.gov/training/

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Program Updates Continued

- IPAC Webpage Updates
  - Updated IPAC Archive Request Form published on 01/25/2024
    - https://www.fiscal.treasury.gov/ipac/faqs.html

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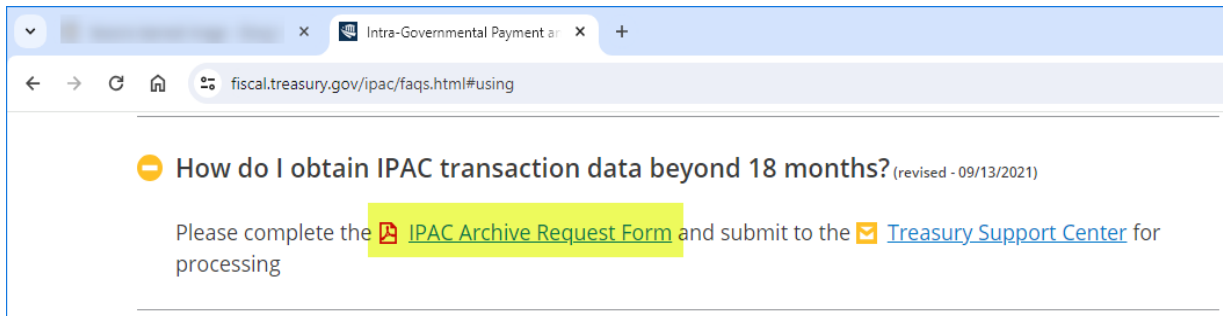
IPAC Transaction Sub-Category Timeline

- FY24 TFM Chapter 4700 publication provided updates to the IPAC Timeline

  – The new IPAC Transaction Sub-Category data element became required for the Bulk File in October 2023 (Fiscal Year 2024)

  – Delayed the removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File until October 2025 (Fiscal Year 2026)

December 2021	October 2022	October 2023	October 2025
• New data element available as optional in IPAC.	• New data element required in the IPAC User Interface, optional in IPAC Bulk File.	• New data element required in IPAC Bulk File	• Removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File.

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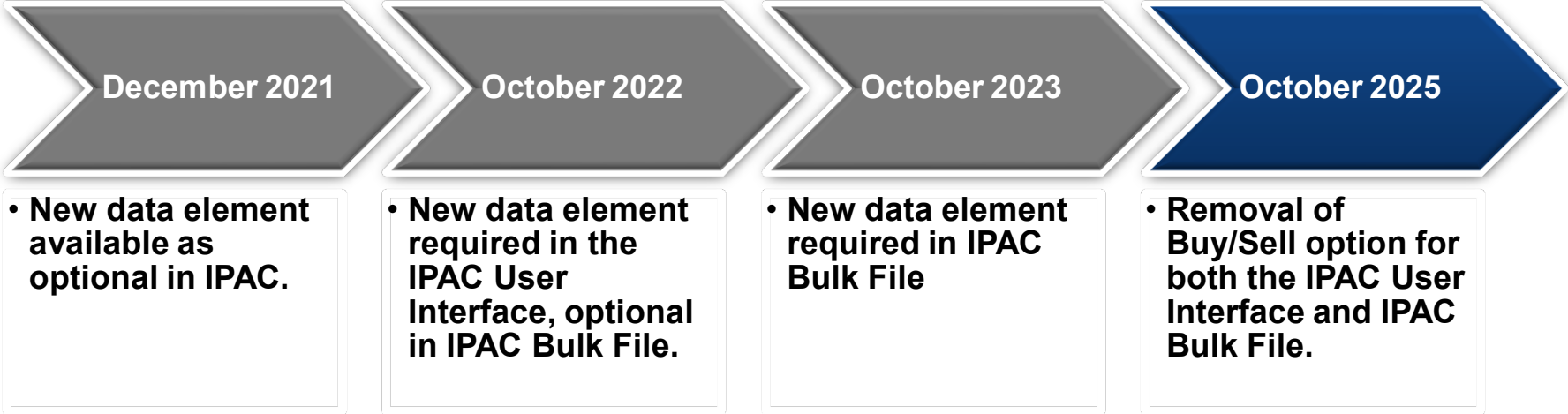
FY24 Application User Recertification Lessons Learned

- Provide supplemental guidance for G-Invoicing recertification due to uniqueness with G-Invoicing recertification steps

- Include "frequently asked questions" or "common issues" in the supplemental G-Invoicing documentation

- Better define the recertification populations so that agency leads understand which users will be recertified and who will serve as recertification officials

- Coordinate with Treasury Support Center to inform agencies up front what reporting will be available to assist them throughout the recertification process

- Coordinate with Shared Service Providers so they can better assist their customer agencies throughout recertification process

- Continue "drop-in" session opportunities to allow recertification officials to ask questions of the program team as well as the Treasury Support Center

- Continue efforts to communicate early so that agency leads may prepare

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Release 7.0

- **Bi-directional Order Modification**
  - Allows either trading partner to initiate an Order Modification
  - Currently, only Partner 1 may initiate Order Modifications

- **DLA 7600EZ Feature/BizApp Available on the GT&C**
  - Only available for DLA and their trading partners ($10k transaction threshold removed)
  - Supply Transactions (Orders placed via supply system or front-end ordering system for materiel or materiel related services)

- **CAIA Enhancements**
  - Improved user error messaging (Sorry Page) for agency account self-enrollment requests
    - Now provides Master Admin user contact information (name & email) for each agency account
  - Prevent updates to the First/Last Name & Email Address in G-Invoicing
    - First/Last Name fields are disabled after creating a new user
    - Email Address is initial match to sync SailPoint with G-Invoicing and is editable until initial user login; disabled after
    - Any First/Last Name or Email Address updates must be completed in SailPoint (system of record for user data)

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Release 7.0 Continued

- ## Order User Interface (UI) Updates
  - New Draft Statuses (Requesting Draft & Servicing Draft)
    - Helps to clarify which Trading Partner has the Order Draft in Progress
  - Audit History Enhancement
    - All Rejection, Revert and Close comments will now be captured in the Audit History
    - Previously, those comments would be overwritten when multiple Rejections, Reverts and Closed actions occurred
  - Export History Reports no longer truncate data
    - Reports will now provide all the data that's in the application
  - Ignore Deleted Performance when an Order Modification is created
    - Scenario: Future dated Performance is created and later deleted before settlement occurs
      - Previously, it would lock down fields on the Order no longer allowing edits
    - Following R7.0, data can be changed as if the Deleted Performance record never occurred

- ## New Org API to provide ALC Name & Number assigned to G-Invoicing Accounts
  - Similar to the ALC search capabilities available in the UI today

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Release 7.0 Continued

- Performance Detail Export now converts Performance Types/Status from a three-digit code/abbreviation to the full description

Performance Type		Performance Status	
014	Deferred Payment	PND	Pending
035	Delivered/Performed	INF	Informational
050	Received/Accepted	PRE	Previously Settled
548	Advance	STL	Settled
		ERR	Error
		XXX	Deleted

- Technical framework update required to maintain technical currency

  - Accessibility improvements (508 compliance)

  - Updated UI framework

    - Consistent UI styling across Fiscal Accounting applications

    - Menu navigation improvements

  - Updates will enhance security, allow for easier maintenance of the application and will provide a better overall user experience

- Cyber Security Improvements

  - Advanced Logging

  - Data-in-Transit Encryption

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Release 7.0 Continued

- Ongoing optimization to improve application performance, responsiveness and throughput

- R7.0 Production deployment planned for March 16, 2024
  - **Note:** Production deployment will occur on Saturday
  - QA deployment date week of March 21st

- R7.0 Overview Webinars
  - In-depth overview of all the new features/functionality included in R7.0
  - Two dates offered: March 12th (10:00am - 11:00am ET) & March 19th (2:00pm - 3:00pm ET)
  - Overview webinar will be recorded and published on the G-Invoicing Training Page
  - These are now available for registration
    - https://fiscal.treasury.gov/training/g-invoicing-release-7-overview.html

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What's Next

- Ongoing Application Optimization
  - Continuous effort to refine our code to ensure application performance is optimal for agencies

- Cyber Security Improvements

- Cloud Migration
  - Transitioning from On-Premises Infrastructure to Cloud Infrastructure

- Other Security Enhancements, Defect Remediation and Minor (Non-ERP Impacting) Feature Work

- Next Upcoming Release Date TBD

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Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as "open-mic" styled discussions.

- Future Topics Include:
    - ~~G-Invoicing User Provisioning Overview (January 23rd)~~
    - ~~Open Topic (February 6th)~~
    - Open Topic (February 20th)
    - Open Topic (March 5th)
    - Open Topic (March 19th)
    - Trading Partner Spotlight on GSA (Date TBD)
    - Trading Partner Spotlight on Library of Congress FEDLINK (Date TBD)
    - Trading Partner Spotlight: Providing agencies a platform to discuss their G-Invoicing implementation approach with trading partners

    Note: If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to IGT@fiscal.treasury.gov

- Register for Office Hours here: https://fiscal.treasury.gov/training/g-invoicing-office-hours.html

G-Invoicing Office Hours	**REGISTER**	02/06/2024 02/20/2024 03/05/2024 03/19/2024 04/02/2024 04/16/2024	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov

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Survey Questions

1. Please share any suggestions you may have on how we can continue to improve our communications as a program.

2. What topics would you like to see discussed in future ITWGs?

3. Does your agency have any requested topics for Office Hours in 2024?

4. For future ITWG meetings, we are looking to partner with agencies on presentation topics to provide more of a working group setting for this meeting. Does your organization have any topics that you would like to lead?

*Link to Survey Questions: https://www.surveymonkey.com/r/VTF663S

   • Please submit feedback by COB Friday, February 23rd

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Open Agency Discussion

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G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

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Bureau of the Fiscal Service – Fiscal Accounting
Keith.Jarboe@fiscal.treasury.gov

Intra-governmental Transactions Working Group Information

IGT@fiscal.treasury.gov

https://www.fiscal.treasury.gov/g-invoice/

Treasury Support Center

GInvoicing@stls.frb.org

1-877-440-9476

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Appendix

- G-Invoicing Roadmap (Slide 19)

- Post-Mandate Enhancement Timeline (Slide 20)

- Connecting With Your Trading Partners (Slide 21)

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- Treasury Support Center (Slide 24)

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G-Invoicing Roadmap

G-Invoicing	Calendar Year					
	2023				**2024**	
G-Invoicing Releases						
G-Invoicing	Q1	Q2	Q3	Q4	Q1	Q2
R5.0	✔					
R5.1		✔				
R5.1.1		✔				
R5.2			✔			
R6.0			✔			
R6.0.1				✔		
R7.0					X	
R-TBD						X

All timelines are tentative and based on known requirements as of November 2023
"X" denotes targeted quarter for deployment (development done).

Additional releases will be added as planning occurs for future Program Increments. The following link can be used to reference the [Services Quick Reference Guide](#) for additional information regarding the versions of Application Program Interface (API), XML, specifications, Federal Intragovernmental Data Standards (FIDS) and System Mapping & Validation Rules (SM&VR) supported by each release.

R5.0 (02/16/2023) – Post-mandate functionality for 7600EZ capabilities, Order Upload and advanced Pre-Paid Performance Quantity (PPQ) for IFO, and Feature Management and Feature reports. Enhancements to the User Interface include improved date and time handling and Product Service Code (PSC - Item Code) validation.

R5.1 (05/182023) – Limit non-printable characters on Orders and Performance to support Vendor integration, Constructive Order Acceptance available through new JSON APIs for Orders and Performance, and 7600EZ copy invoice functionality

R5.1.1 (06/22/2023) – Multiple application defects were remediated and additional security enhancements for data-at-rest.

R5.2 (07/27/2023) – Enhanced Order Modification, Order Modification Revert and Performance while Order in Modification, and Product Service Code (Item Code) Validation.

R6.0 (09/14/2023) – Multi-Factor Login Enforcement; Common Approach to Identity Assurance (CAIA)

R6.0.1 (10/19/2023) – Defect remediation; APIs (non-printable characters & SFO mod), Print for rejected Orders, and Incorrect Notifications. Application performance and stability enhancements.

R7.0 (Target CYQ1 2024) – Bi-directional Order Modification, DLA 7600EZ GT&C, User Interface enhancements for 508 compliance and user experience, application stability and performance improvements and other post-mandate features – to be prioritized.

R-TBD (Target CYQ2 2024) – Technical currency, security enhancements and defect remediation.

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Post-Mandate Enhancement Timeline

The following enhancements are high priority following the mandate based on Agency requests.

These enhancements will also require further ERP integration changes:

Enhancement	G-Invoicing Development Completed	Available in Production	Release Number	Agency Implementation Date, if Required
In-Flight Order Upload Tool for the User Interface	Q1 FY2023	2/16/2023	5.0	N/A
* 7600EZ (Low Dollar Purchases)	Q1 FY2023	2/16/2023	5.0	Q1 FY2024
* Constructive Order Acceptance (GSA Rent)	Q2 FY2023	5/18/2023	5.1	Q1 FY2025
* Performance During an Order Modification	Q3 FY2023	7/27/2023	5.2	TBD
* Order Revert	Q3 FY2023	7/27/2023	5.2	TBD
Treasury Single Sign-On (SSO) Migration to CAIA	Q3 FY2023	9/14/2023	6.0	9/14/2023
* Bi-directional Order Modification	Q1 FY2024	Q2 FY2024	7.0	TBD
* Performance Amount Enhancement	TBD	TBD	TBD	TBD

* Both Trading Partners must enable Feature Flags to use this Functionality.

Note: Fiscal Service will continue to collaborate with ERP Vendors in support of their development timelines.

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Connecting With Your Trading Partners

Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing. Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline.

Intra-governmental Transactions Working Group (ITWG)

- A monthly venue for FPAs to review, discuss and provide feedback on the requirements and functional/technical design of the G-Invoicing solution, and related IGT Policy. Learn more here: https://www.fiscal.treasury.gov/g-invoice/

G-Invoicing Office Hours

- Bi-monthly sessions allow FPAs to engage with Treasury and their Trading Partners on a variety of G-Invoicing and IGT Buy/Sell topics. Agency-specific Office Hours allow FPAs to learn about specific implementation approaches being conducted by key Buy/Sell Partners. Register for office hours here: https://fiscal.treasury.gov/g-invoice/training.html

Training Webinars - Focus Groups - User-Centered Design – Self-Guided Learning

- To learn more about these options available to Trading Partners, and to receive direct engagement with our Agency Implementation Team, contact us at IGT@fiscal.treasury.gov Or visit our website: https://www.fiscal.treasury.gov/g-invoice/

Agency Implementation Plans and Points of Contact

- G-Invoicing's Max.gov page contains data related to each Agency's Implementation Status including Implementation Plans for Significant Reporting Entities who receive IGT Scorecards and a Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity. https://community.max.gov/x/szd0ZQ

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Knowledge and Training Offerings

G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.

- Our program conducts virtual Office Hours sessions twice monthly where we host targeted sessions focused on key topics, as well as "open-mic" styled discussions.

- Independent learning materials including videos, reference guides, and presentations are available through the G-Invoicing website: https://www.fiscal.treasury.gov/g-invoice/

- Register for training, Office Hours, webinars, and access our independent training videos here: https://www.fiscal.treasury.gov/g-invoice/training.html

- **Don't see what you need? Ask your Agency Implementation Team Representative or contact the G-Invoicing Program Team by emailing: IGT@fiscal.treasury.gov**

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You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
  - Business Process Walkthroughs
  - Application Demos
  - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team
- Contact Email: STLS.Treasury.Ginv.AIT@stls.frb.org

Engagement | Outreach | Support

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Treasury Support Center (TSC)

- The Treasury Support Center can manage and escalate all G-Invoicing requests/issues to the appropriate support teams including the following:

  - Enrolling in G-Invoicing

  - Access Questions

  - Resetting your Password

  - G-Invoicing features & functionality

  - G-Invoicing application errors & issues

- Due to the large volume of agency requests/issues received through various email boxes and contacts, we are encouraging all G-Invoicing issues/requests to be escalated through the Treasury Support Center via email GInvoicing@stls.frb.org or via phone 1-877-440-9476.

  - This process will ensure all requests/issues are routed to the appropriate support staff and reviewed in a timely manner. If the request/issue is of high urgency, please call the Treasury Support Center and request an immediate escalation.

  - The Treasury Support Contact information can be found on the Fiscal Service website: https://www.fiscal.treasury.gov/g-invoice/contact.html

  - Agencies should refer to Max.gov if they need help identifying their Master/User Admins

Treasury Support Center

The Treasury Support Center, provided by the Federal Reserve Bank of St. Louis, is open Monday through Friday, 7:00am through 8:00pm.

GInvoicing@stls.frb.org   1-877-440-9476   1-314-444-7346 (fax)

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Commonly Referenced Resources

Resource Name	Purpose	Located?
Trading Partner Directory	Look up trading partner G-Invoicing status and points of contact	Max.gov https://community.max.gov/x/szd0ZQ
G-Invoicing User Guide	General purpose resource for G-Invoicing resource. Includes detailed walk-throughs for using various application features	Within G-Invoicing under the "Help Menu"
G-Invoicing Administrator Guide	Resource for G-Invoicing users with administrator roles. Includes detailed walk-throughs for administrator only features	Within G-Invoicing under the "Help Menu"
G-Invoicing Self Paced Learning Videos	Recorded demonstrations and walk-throughs for G-Invoicing features	In the Training section of the Fiscal Service G-Invoicing page. G-Invoicing: Training (treasury.gov)
G-Invoicing Instructor Led Webinars	Instructor led webinars held weekly the focuses on brokering documents in G-Invoicing and will include advanced features post R5.0	Bureau of the Fiscal Service - Training (treasury.gov)
Treasury Support Center	Help Desk to assist with G-Invoicing issues	GInvoicing@stls.frb.org 1-877-440-9476 Available Monday through Friday, 7:00am through 8:00pm (Eastern)

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Reference Materials

Policy:

TFM Chapter 4700 – Appendix 8
Published:
November 2023 (Updated Annually)

Guidance:

G-Invoicing Program Guide for Basic Accounting and Reporting
Revised:
August 2022

G-Invoicing System Integration Guide
Revised:
May 2023

G-Invoicing Rules of Engagement
Revised:
July 2023

The Mandate

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing https://tfm.fiscal.treasury.gov/v1/p2/c470.html
- TFM Bulletin 2023-05 (March 23, 2023) Defined revised timeline for IPAC IGT Buy/Sell Subcategory Use, IGT Scorecard Updates, and Constructive Order Acceptance restrictions. https://tfm.fiscal.treasury.gov/v1/bull/23-05
- TFM Bulletin 2023-10 (July 27, 2023) Eliminated the In-Flight Orders Mandate https://tfm.fiscal.treasury.gov/v1/bull/23-10

Program Guide

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html

System Integration Guide

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing
  https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf

Rules of Engagement

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing
  https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf

Federal Intra-governmental Data Standards (FIDS)

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.
  https://fiscal.treasury.gov/g-invoice/resources.html#standards

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