Intra-governmental Transactions Working Group (ITWG)

January 9, 2024

Today's Agenda

- Tentative ITWG Schedule

- Program Updates

- IPAC Transaction Sub-Category Timeline

- 2024 Annual Application User Recertification

- Release 7.0

- Office Hours

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Tentative ITWG Schedule

✓ November 14 – Program Updates, G-Invoicing Roadmap, 2024 Application User Recertification, Release 7.0 (Formerly R6.1), Office Hours

✓ December 12 – Program Updates, 2024 Annual Application User Recertification, Release 7.0 (Formerly R6.1), Office Hours, Knowledge and Training Offerings

❑ January 9 – Program Updates, IPAC Transaction Sub-Category Timeline, 2024 Annual Application User Recertification, Release 7.0, Office Hours

Planned Dates: Feb 13, March 12, April 9

2:00 -3:30 pm ET

Future Topics:

• Post-mandate enhancements

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Program Updates

- Q1 FY24 Implementation Plans were due to Treasury by December 29th

  - Thank you for your timely submissions and for submitting updates using the new template!

  - These submissions will be reflected on your Q1 Scorecard

  - Q2 FY24 Implementation Plans are due to Treasury by March 29th

    - Please continue using newly revised Attachment A Template for Q2 FY24 submissions

      - https://www.fiscal.treasury.gov/g-invoice/training.html

  - **Reminder:** Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions

- Q1 FY24 IGT Scorecard Template Update

  - Agencies can expect to see revisions on the G-Invoicing Progress and Implementation Plan Updates Quadrant for Q1 FY24

    - All TASs as of FY24 will be used to measure G-Invoicing mandate compliance for IGT Buy/Sell activity

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Program Updates Continued

- ## G-Invoicing Webpage Updates
  - CAIA Onboarding Guide removed from the G-Invoicing webpage
    - All relevant information is included within the User Guide
      - https://www.fiscal.treasury.gov/g-invoice/enrolling-in-g-invoicing.html
  - System Mapping & Validation Rules (SM & VR)
    - Revised Orders File - Current Release (6.0)
    - New Bi-directional Orders Modification JSON File - Future Release (7.0)
      - https://www.fiscal.treasury.gov/g-invoice/resources.html#standards
  - JSON Services
    - Revised Organization Service File - Current Release (6.0)
    - New Remittance Service File - Current Release (6.0)
      - https://www.fiscal.treasury.gov/g-invoice/resources.html#standards
  - Additional Information
    - Revised Constructive Order Acceptance (COA) File - Release 5.1
      - https://www.fiscal.treasury.gov/g-invoice/resources.html#standards

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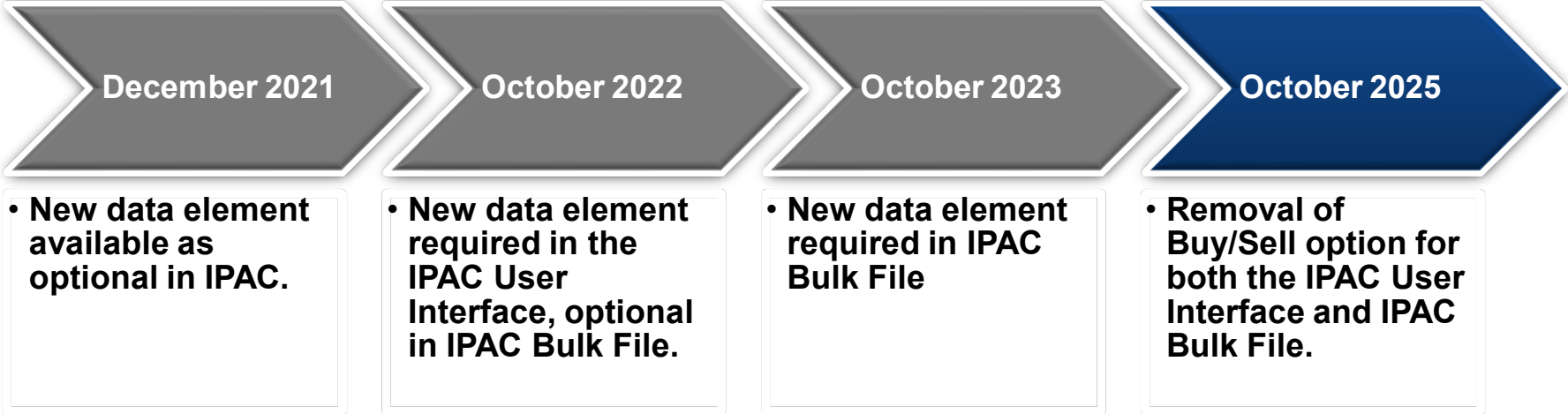BUREAU OF THE
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Program Updates Continued

- IPAC Webpage Updates
  - CAIA Onboarding Guide removed from the IPAC webpage
    - All relevant information is included within the User Guide
      - https://fiscal.treasury.gov/ipac/getting-started.html

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IPAC Transaction Sub-Category Timeline

- FY24 TFM Chapter 4700 publication provided updates to the IPAC Timeline
  - The new IPAC Transaction Sub-Category data element became required for the Bulk File in October 2023 (Fiscal Year 2024)
  - Delayed the removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File until October 2025 (Fiscal Year 2026)

December 2021	October 2022	October 2023	October 2025
• New data element available as optional in IPAC.	• New data element required in the IPAC User Interface, optional in IPAC Bulk File.	• New data element required in IPAC Bulk File	• Removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File.

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2024 Annual Application User Recertification

- Annual Application User Recertification will kick off January 2024
  - This applies to all Fiscal Accounting Applications (G-INV, CARS, GTAS, IPAC, SAM, CASH TRACK)

- The G-Invoicing user's "User Administrator" (human-entity) is required to recertify the user's access to G-Invoicing and verify their Role/Group assignments are appropriate. **Note:** BOTs cannot be assigned as a recertifying official.

- <u>All G-Invoicing "User Administrators"</u> will be notified to recertify all users in their agency account.

- **ACTION:** Verify all user's "User Administrator" is accurate and active in G-Invoicing.

- Recertification Schedule
  - ~~**Week of Nov 13th** - Review/confirm G-Invoicing "User Admins" (Recertifying Officials) assigned to user account~~
  - ~~**Week of Nov 20th** - Update "User Admins" in G-Invoicing, as needed~~
  - ~~**Week of Nov 27th** - G-Invoicing user data is pulled for recertification~~
  - ~~**December 19th** - Announcement sent to all Recertification Officials~~
  - **January 2, 2024 - February 2, 2024** - Recertification window opens and the "Application User Recertification Guide" is sent to all Recertifying Officials
  - **January 23, 2024 & January 30, 2024** - Emails sent to users where no action has been taken by their Recertification Official
  - **February 2, 2024** - Recertification window closes
  - **February 5, 2024 - February 9, 2024** - Deprovisioning of users who were not recertified

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2024 Annual Application User Recertification

- Annual Application User Recertification Changes Due to Migration to CAIA/SailPoint

- **Overview:** As a result of the migration to CAIA/SailPoint IIQ (user provisioning system), a new privileged role has been introduced to the recertification process. The SailPoint IIQ "AppApprover" role is a privileged/powerful role because the members of this new group provide the final approval for user's to be able to access G-Invoicing.

- **Granting Access**
  - SailPoint IIQ
    - G-Invoicing users request access to the G-Invoicing agency account in SailPoint IIQ that it approved by the SailPoint IIQ "Manager" (1st approver) and "AppApprover" (2nd approver) before a user is able to login to G-Invoicing.
  - G-Invoicing Application
    - G-Invoicing application roles are managed in G-Invoicing and recertified by the G-Invoicing agency "User Administrator".

- **Recertification Change**
  - The SailPoint "AppApprover" access is recertified by the individual who is listed as the user's "Manager" in SailPoint.
  - Every user in the SailPoint IIQ provisioning system must have a designated "Manager" in their user profile. It is recommended that the "Manager" be the same as the G-Invoicing "User Administrator", but it's not required.
  - The SailPoint IIQ agency "AppApprover" role will appear in the list of all G-Invoicing application roles to be recertified
    - ("POWERFUL USER - G-INVOICING - APPAPPROVER-xxxx")

- Drop-In Sessions to be scheduled 01/16 and 01/19 @ 10:00 am ET

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2024 Annual Application User Recertification

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Release 7.0

- ## Bi-directional Order Modification

  - Allows either trading partner to initiate an Order Modification

  - Currently, only Partner 1 may initiate Order Modifications

- ## DLA 7600EZ Feature/BizApp Available on the GT&C

  - Only available for DLA and their trading partners ($10k transaction threshold removed)

  - Supply Transactions (Orders placed via supply system or front-end ordering system for materiel or materiel related services)

- ## CAIA Enhancements

  - Improved user error messaging (Sorry Page) for agency account self-enrollment requests
    - Now provides Master Admin user contact information (name & email) for each agency account
  - Prevent updates to the First/Last Name & Email Address in G-Invoicing
    - First/Last Name fields are disabled after creating a new user
    - Email Address is initial match to sync SailPoint with G-Invoicing and is editable until initial user login; disabled after
    - Any First/Last Name or Email Address updates must be completed in SailPoint (system of record for user data)

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Release 7.0 Continued

- Ongoing application load responsiveness/throughput improvements to external APIs

  – Optimizing application performance

- Technical framework update required to maintain technical currency

  – Accessibility improvements (508 compliance)

  – Updated UI framework

    - Consistent UI styling across Fiscal Accounting applications

    - Menu navigation improvements

  – Updates will enhance security, allow for easier maintenance of the application and will provide a better overall user experience

- R7.0 Production deployment tentatively planned for March 16, 2024

  – **Note:** Production deployment will occur on Saturday

  – QA deployment date TBD

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Release 7.0 Continued

- R7.0 Overview Webinars
  - Two dates offered: March 12th (10:00am ET) & March 19th (2:00pm ET)
  - Overview webinar will be recorded and eventually published to the G-Invoicing Training Page
  - Dates will be available for registration later this month
    - https://fiscal.treasury.gov/training/

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Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as "open-mic" styled discussions.

- Future Topics Include:

    - ~~Trading Partner Spotlight: DLA Update on 7600EZ (January 9th)~~

    - G-Invoicing User Provisioning Overview (January 23rd)

    - Open Topic (February 6th)

    - Open Topic (February 20th)

    - Open Topic (March 5th)

    - Trading Partner Spotlight: Providing agencies a platform to discuss their G-Invoicing implementation approach with trading partners

    Note: If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to IGT@fiscal.treasury.gov

- Register for Office Hours here: https://fiscal.treasury.gov/training/g-invoicing-office-hours.html

G-Invoicing Office Hours REGISTER	01/09/2024 01/23/2024 02/06/2024 02/20/2024	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov

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G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

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Intra-governmental Transactions Working Group Information

IGT@fiscal.treasury.gov

https://www.fiscal.treasury.gov/g-invoice/

Treasury Support Center

GInvoicing@stls.frb.org

1-877-440-9476

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Appendix

- G-Invoicing Roadmap (Slide 17)

- Post-Mandate Enhancement Timeline (Slide 18)

- Connecting With Your Trading Partners (Slide 19)

- Knowledge and Training Offerings (Slides 20 - 21)

- Treasury Support Center (Slide 22)

- Commonly Referenced Resources (Slide 23)

- Reference Materials (Slide 24)

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G-Invoicing Roadmap

Calendar Year						
	2023				2024	
G-Invoicing Releases						
G-Invoicing	Q1	Q2	Q3	Q4	Q1	Q2
R5.0	✔					
R5.1		✔				
R5.1.1		✔				
R5.2			✔			
R6.0			✔			
R6.0.1				✔		
R7.0					X	
R-TBD						X

All timelines are tentative and based on known requirements as of November 2023
"X" denotes targeted quarter for deployment (development done).

Additional releases will be added as planning occurs for future Program Increments. The following link can be used to reference the Services Quick Reference Guide for additional information regarding the versions of Application Program Interface (API), XML, specifications, Federal Intragovernmental Data Standards (FIDS) and System Mapping & Validation Rules (SM&VR) supported by each release.

R5.0 (02/16/2023) – Post-mandate functionality for 7600EZ capabilities, Order Upload and advanced Pre-Paid Performance Quantity (PPQ) for IFO, and Feature Management and Feature reports. Enhancements to the User Interface include improved date and time handling and Product Service Code (PSC - Item Code) validation.

R5.1 (05/182023) – Limit non-printable characters on Orders and Performance to support Vendor integration, Constructive Order Acceptance available through new JSON APIs for Orders and Performance, and 7600EZ copy invoice functionality

R5.1.1 (06/22/2023) – Multiple application defects were remediated and additional security enhancements for data-at-rest.

R5.2 (07/27/2023) – Enhanced Order Modification, Order Modification Revert and Performance while Order in Modification, and Product Service Code (Item Code) Validation.

R6.0 (09/14/2023) – Multi-Factor Login Enforcement; Common Approach to Identity Assurance (CAIA)

R6.0.1 (10/19/2023) – Defect remediation; APIs (non-printable characters & SFO mod), Print for rejected Orders, and Incorrect Notifications. Application performance and stability enhancements.

R7.0 (Target CYQ1 2024) – Bi-directional Order Modification, DLA 7600EZ GT&C, User Interface enhancements for 508 compliance and user experience, application stability and performance improvements and other post-mandate features – to be prioritized.

R-TBD (Target CYQ2 2024) – Technical currency, security enhancements and defect remediation.

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Post-Mandate Enhancement Timeline

The following enhancements are high priority following the mandate based on Agency requests.

These enhancements will also require further ERP integration changes:

Enhancement	G-Invoicing Development Completed	Available in Production	Release Number	Agency Implementation Date, if Required
In-Flight Order Upload Tool for the User Interface	Q1 FY2023	2/16/2023	5.0	N/A
* 7600EZ (Low Dollar Purchases)	Q1 FY2023	2/16/2023	5.0	Q1 FY2024
* Constructive Order Acceptance (GSA Rent)	Q2 FY2023	5/18/2023	5.1	Q1 FY2025
* Performance During an Order Modification	Q3 FY2023	7/27/2023	5.2	TBD
* Order Revert	Q3 FY2023	7/27/2023	5.2	TBD
Treasury Single Sign-On (SSO) Migration to CAIA	Q3 FY2023	9/14/2023	6.0	9/14/2023
* Bi-directional Order Modification	Q1 FY2024	Q2 FY2024	7.0	TBD
* Performance Amount Enhancement	TBD	TBD	TBD	TBD

* Both Trading Partners must enable Feature Flags to use this Functionality.

Note: Fiscal Service will continue to collaborate with ERP Vendors in support of their development timelines.

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Connecting With Your Trading Partners

Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing. Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline.

Intra-governmental Transactions Working Group (ITWG)

- A monthly venue for FPAs to review, discuss and provide feedback on the requirements and functional/technical design of the G-Invoicing solution, and related IGT Policy. Learn more here: https://www.fiscal.treasury.gov/g-invoice/

G-Invoicing Office Hours

- Bi-monthly sessions allow FPAs to engage with Treasury and their Trading Partners on a variety of G-Invoicing and IGT Buy/Sell topics. Agency-specific Office Hours allow FPAs to learn about specific implementation approaches being conducted by key Buy/Sell Partners. Register for office hours here: https://fiscal.treasury.gov/g-invoice/training.html

Training Webinars - Focus Groups - User-Centered Design – Self-Guided Learning

- To learn more about these options available to Trading Partners, and to receive direct engagement with our Agency Implementation Team, contact us at IGT@fiscal.treasury.gov Or visit our website: https://www.fiscal.treasury.gov/g-invoice/

Agency Implementation Plans and Points of Contact

- G-Invoicing's Max.gov page contains data related to each Agency's Implementation Status including Implementation Plans for Significant Reporting Entities who receive IGT Scorecards and a Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity. https://community.max.gov/x/szd0ZQ

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Knowledge and Training Offerings

G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.

- Our program conducts virtual Office Hours sessions twice monthly where we host targeted sessions focused on key topics, as well as "open-mic" styled discussions.

- Independent learning materials including videos, reference guides, and presentations are available through the G-Invoicing website: https://www.fiscal.treasury.gov/g-invoice/

- Register for training, Office Hours, webinars, and access our independent training videos here: https://www.fiscal.treasury.gov/g-invoice/training.html

- **Don't see what you need? Ask your Agency Implementation Team Representative or contact the G-Invoicing Program Team by emailing: IGT@fiscal.treasury.gov**

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You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
  - Business Process Walkthroughs
  - Application Demos
  - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team
- Contact Email: STLS.Treasury.Ginv.AIT@stls.frb.org

Engagement | Outreach | Support

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Treasury Support Center (TSC)

- The Treasury Support Center can manage and escalate all G-Invoicing requests/issues to the appropriate support teams including the following:
  - Enrolling in G-Invoicing
  - Access Questions
  - Resetting your Password
  - G-Invoicing features & functionality
  - G-Invoicing application errors & issues

- Due to the large volume of agency requests/issues received through various email boxes and contacts, we are encouraging all G-Invoicing issues/requests to be escalated through the Treasury Support Center via email GInvoicing@stls.frb.org or via phone 1-877-440-9476.
  - This process will ensure all requests/issues are routed to the appropriate support staff and reviewed in a timely manner. If the request/issue is of high urgency, please call the Treasury Support Center and request an immediate escalation.
  - The Treasury Support Contact information can be found on the Fiscal Service website: https://www.fiscal.treasury.gov/g-invoice/contact.html
  - Agencies should refer to Max.gov if they need help identifying their Master/User Admins

Treasury Support Center

The Treasury Support Center, provided by the Federal Reserve Bank of St. Louis, is open Monday through Friday, 7:00am through 8:00pm.

| GInvoicing@stls.frb.org | 1-877-440-9476 | 1-314-444-7346 (fax) |

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Commonly Referenced Resources

Resource Name	Purpose	Located?
Trading Partner Directory	Look up trading partner G-Invoicing status and points of contact	Max.gov https://community.max.gov/x/szd0ZQ
G-Invoicing User Guide	General purpose resource for G-Invoicing resource. Includes detailed walk-throughs for using various application features	Within G-Invoicing under the "Help Menu"
G-Invoicing Administrator Guide	Resource for G-Invoicing users with administrator roles. Includes detailed walk-throughs for administrator only features	Within G-Invoicing under the "Help Menu"
G-Invoicing Self Paced Learning Videos	Recorded demonstrations and walk-throughs for G-Invoicing features	In the Training section of the Fiscal Service G-Invoicing page. G-Invoicing: Training (treasury.gov)
G-Invoicing Instructor Led Webinars	Instructor led webinars held weekly the focuses on brokering documents in G-Invoicing and will include advanced features post R5.0	Bureau of the Fiscal Service - Training (treasury.gov)
Treasury Support Center	Help Desk to assist with G-Invoicing issues	GInvoicing@stls.frb.org 1-877-440-9476 Available Monday through Friday, 7:00am through 8:00pm (Eastern)

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Reference Materials

Policy:

TFM Chapter 4700 – Appendix 8
Published:
November 2023 (Updated Annually)

Guidance:

G-Invoicing Program Guide for Basic Accounting and Reporting
Revised:
August 2022

G-Invoicing System Integration Guide
Revised:
May 2023

G-Invoicing Rules of Engagement
Revised:
July 2023

The Mandate

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing https://tfm.fiscal.treasury.gov/v1/p2/c470.html
- TFM Bulletin 2023-05 (March 23, 2023) Defined revised timeline for IPAC IGT Buy/Sell Subcategory Use, IGT Scorecard Updates, and Constructive Order Acceptance restrictions. https://tfm.fiscal.treasury.gov/v1/bull/23-05
- TFM Bulletin 2023-10 (July 27, 2023) Eliminated the In-Flight Orders Mandate https://tfm.fiscal.treasury.gov/v1/bull/23-10

Program Guide

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html

System Integration Guide

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing
  https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf

Rules of Engagement

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing
  https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf

Federal Intra-governmental Data Standards (FIDS)

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.
  https://fiscal.treasury.gov/g-invoice/resources.html#standards

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