



BUREAU OF THE  
**Fiscal Service**  
U.S. DEPARTMENT OF THE TREASURY

# Intra-governmental Transactions Working Group (ITWG)

October 12, 2021

# Today's Agenda

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- Program Updates
- Post-Mandate Work Underway
- Agency Accomplishments
- Progressing Towards the G-Invoicing Mandate
- Knowledge and Training Offerings
- Office Hours
- User Recertification
- PIV/CAC Cards
- Survey Questions

# Tentative ITWG Schedule

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- ✓ Aug 10 – Program Updates, Release 4.3, GSA Rent Activity, New IPAC Data Element and Timing, Progress towards the G-Invoicing Mandate, Office Hours, Connecting with your TP's, August Survey
  - ✓ Sept 14 – Program Updates, Release 4.3, Post-Mandate Work, Monitoring Compliance/Draft Thresholds, New IPAC Data Element & Timing, Progress towards the G-Inv Mandate, Knowledge and Training Offerings, August Survey Results
  - Oct 12 – Program Updates, Post-Mandate Work, Agency Accomplishments, Progress towards the G-Inv Mandate, Knowledge and Training Offerings, Office Hours, User Recert, PIV/CAC, October Survey
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Planned Dates: Nov 9, Dec 14, Jan 11

Future Topics:

- Post-mandate enhancements



2-3:30 pm ET

# Program Updates

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- Q4 FY21 Implementation Plans were due to Treasury by September 30<sup>th</sup>
  - Thank you for your timely submissions!
  - These submissions will be reflected on your Q4 Scorecard
  - Q1 FY22 Implementation Plans are due by December 31<sup>st</sup>
  - **Reminder:** Pull templates from G-Invoicing webpage each quarter to ensure you are submitting the most up-to-date version.
    - <https://www.fiscal.treasury.gov/g-invoice/training.html>
- G-Invoicing Program Guide – Under review for updates
  - Guide for Basic Accounting and Reporting
  - Targeting a December 2021 publication
- G-Invoicing Rules of Engagement Guide – Under review for updates
  - Guide detailing the appropriate protocols for entities to follow within the application and leading up to the implementation of G-Invoicing
  - Targeting a December 2021 publication

# Program Updates Continued

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- TFM Chapter 4700 Publication – Published on June 30th
  - Agencies can expect a TFM Bulletin later in the year to address the policy and/or system controls to address Measuring & Enforcing G-Invoicing Compliance, once we have reached a final decision
- G-Invoicing R4.3 successfully deployed to Production (Sept 16<sup>th</sup>) and QA-C (Sept 24<sup>th</sup>)
  - Delivered GT&C Workflow (Shared Draft), User Recertification, BETC changes (removal of DISB and addition of others), Performance UI Features, and External Remittance Advice API.
- Patch Release 4.3.1 targeted for Production (Nov 4<sup>th</sup>) and QA-C (Nov 12<sup>th</sup>)
  - Allow GT&C in an Internal Draft state to be printed without an agreement type assigned.
  - On user account delete, clear all user info including “User Manager”
  - Enhance ISIM user maintenance/provisioning

# Program Updates Continued

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- Updated IPAC Bulk File Layout specifications published 9/29/21 to the IPAC webpage (<https://fiscal.treasury.gov/ipac/bulk-file-format.html>)
  - Includes updates regarding the new IGT Sub-Category data element
  - New data element will become available as an optional field in the UI with IPAC R22.4.
    - R22.4 Production deployment planned for December 2021

# Post-Mandate Work Underway

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- Working on post-mandate API Specifications
- Proposed features:
  - In-Flight Orders
  - Low Dollar Purchases (7600-EZ)
  - Constructive Order Acceptance (GSA Rent)
  - Allow Performance against an open Order while it's being modified
  - Allow Order Maintenance while GT&C is being modified
  - Revert a modified GT&C or Order back to open status
  - Allow Zero Quantity Refund
  - Prohibit non-printable characters
  - Budget Object Class – Required (Requesting Agency Only)
  - Validate Line Item Code using Product Service Code
  - Correct rounding issues
  - Allow agencies to assign new TASes to Orders prior to Oct 1<sup>st</sup>



# Agency Accomplishments

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**100%** of Significant Entities have been completing quarterly implementation plans

**84%** of Significant Entities have Production Account established

- Goal to achieve 100% by October 1, 2021

**MANY** FR Entities testing G-Invoicing functionality and integration in QA Environment

**6** FR Entities Piloting in G-Invoicing

- DOJ
- GSA
- State
- DoED
- Transportation
- USDA

**6** FR Entities Actively completing GT&Cs

- DOD
- Treasury
- GSA
- DOJ
- HUD
- VA

**2** FR Entities Entering Orders and Performance

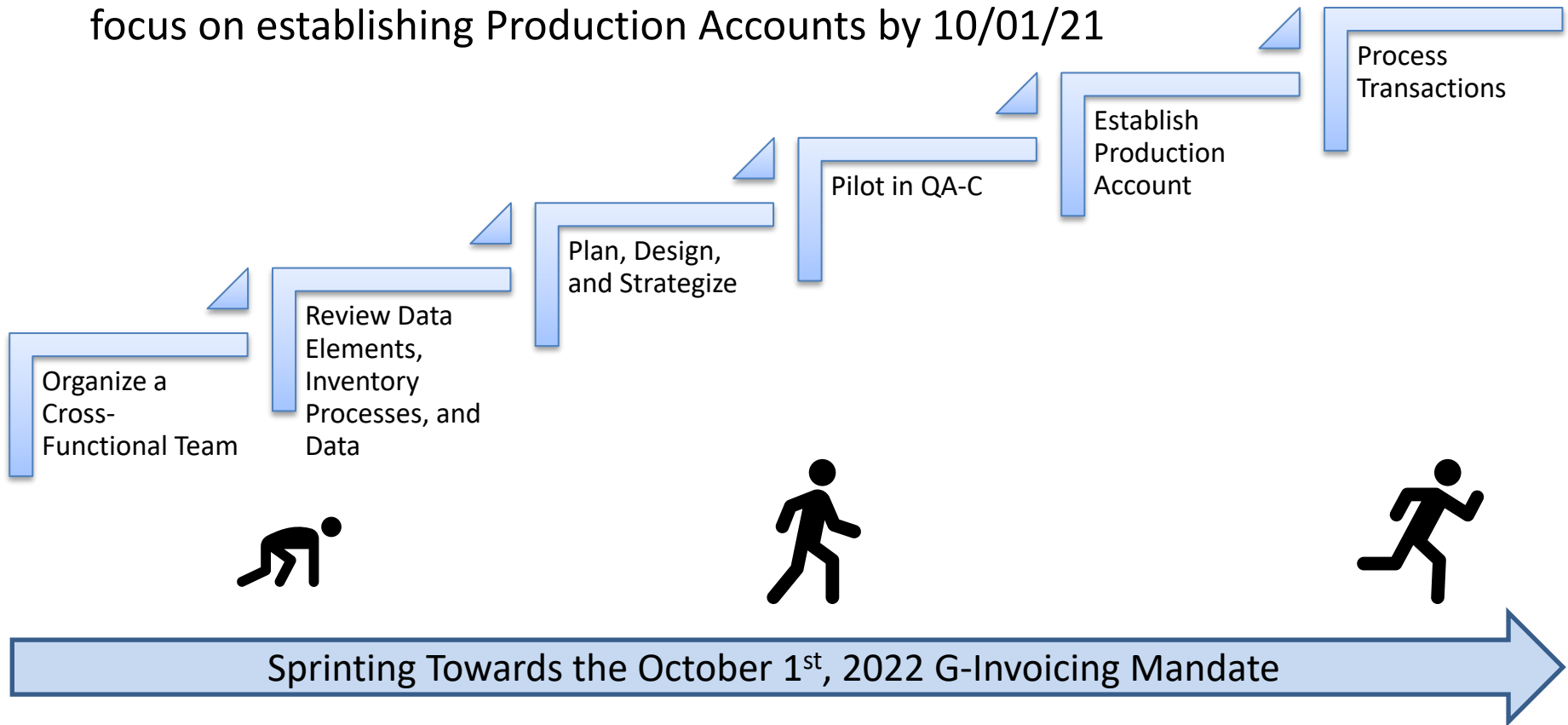
- Treasury
- VA





# Progress Towards the G-Inv Mandate

- Many agencies today are actively planning for G-Invoicing implementation and are actively process and data mapping as well as testing in QA-C
- With the Mandate just over 11 months out, all agencies should focus on establishing Production Accounts by 10/01/21



# You're Not Alone – We're Here To Help

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## Agency Implementation Team (AIT)

- Education
  - Business Process Walkthroughs
  - Application Demos
  - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team



***Engagement | Outreach | Support***

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# Knowledge and Training Offerings

## G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.
- Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website:

<https://www.fiscal.treasury.gov/g-invoice/training.html>

- Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: <https://www.fiscal.treasury.gov/training/>

<a href="#">G-Invoicing General Terms &amp; Conditions Webinar Training</a> <b>REGISTER</b>	09/15/2021 10/06/2021 10/27/2021 11/03/2021 11/17/2021	Online	Open to all federal agencies	Fiscal Accounting	<a href="mailto:IGT@fiscal.treasury.gov">✉ IGT@fiscal.treasury.gov</a>
<a href="#">G-Invoicing Office Hours</a> <b>REGISTER</b>	09/21/2021 10/05/2021 10/19/2021 11/02/2021 11/16/2021	Online	Open to all federal agencies	Fiscal Accounting	<a href="mailto:IGT@fiscal.treasury.gov">✉ IGT@fiscal.treasury.gov</a>
<a href="#">G-Invoicing (GINV) Orders User Training Webinar</a> <b>REGISTER</b>	09/29/2021 10/13/2021 11/10/2021	Online	Open to all federal agencies	Fiscal Accounting	<a href="mailto:IGT@fiscal.treasury.gov">✉ IGT@fiscal.treasury.gov</a>



[Bureau of the Fiscal Service > G-Invoicing > Training](#)

### Training

#### G-Invoicing Training

We currently offer both in-person and online webinars that focus on navigation throughout the system, creating, saving, editing, sharing and approving the General Terms & Condition (GTCs) and Order documents. It is intended for federal agencies who use or are soon to implement G-Invoicing.

[Register for Training](#)

# Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions
- Future Topics Include:
  - ~~Round Table Discussion on Operating in a Continuing Resolution Environment in G-Invoicing (Sept 21st)~~
  - ~~Snap Shot: Trading Partner Status as of FY 22 (October 5th)~~
  - Foreign Assistance Act (FAA) and G-Invoicing (October 19th)
  - In-Flight Order Conversion (November 2nd)
  - Trading Partner Spotlight: Providing Agencies a platform to discuss their G-Invoicing implementation approach with trading partners. (TBD)

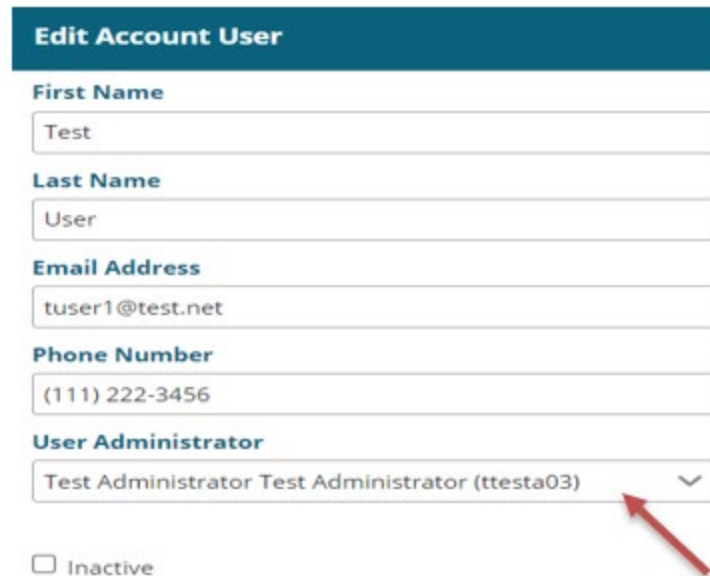
**Note:** If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to [IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov)
- Register for Office Hours here: <https://www.fiscal.treasury.gov/g-invoice/training.html>

<a href="#">G-Invoicing General Terms &amp; Conditions Webinar Training</a> <b>REGISTER</b>	04/07/2021 04/21/2021 05/05/2021 05/19/2021 06/02/2021 06/16/2021 07/07/2021 07/21/2021 08/04/2021 08/18/2021	Online	Open to all federal agencies	Fiscal Accounting	✉ <a href="mailto:IGT@fiscal.treasury.gov">IGT@fiscal.treasury.gov</a>
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# 2022 Application User Recertification

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- Application User Recertification will kick off January 2022; this applies to all Treasury Applications including G-Invoicing.
- The G-Invoicing user's "User Administrator" is required to recertify the user's access to G-Invoicing and verify their Role/Group assignments are appropriate.
- All G-Invoicing "User Administrators" will be notified to recertify all users in their agency account.
- ACTION: Verify all user's "User Administrator" is accurate.



**Edit Account User**

**First Name**  
Test

**Last Name**  
User

**Email Address**  
tuser1@test.net

**Phone Number**  
(111) 222-3456

**User Administrator**  
Test Administrator Test Administrator (ttesta03) ▼

Inactive

# Treasury Single Sign On (SSO) Accounts

- Users should continue to link their PIV-I/CAC cards to their Treasury SSO accounts to access G-Invoicing.
- The Treasury Support Center sends reminder emails encouraging users to link their PIV-I/CAC cards in support of Executive Order 14028 - no enforcement date has been issued.

On May 12, 2021, Executive Order 14028 on Improving the Nation's Cybersecurity was issued, requiring agencies to meet or exceed the cybersecurity provisions of the EO. Section 3 of the order states that within 180 days of the date of this order agencies shall adopt multi-factor authentication to the maximum extent consistent with Federal records laws and other applicable laws.

- Instructions for linking your [PIV-I or CAC can be found here](#)

**WARNING WARNING WARNING**  
You have accessed a U.S. Government information system, which includes (1) this computer, (2) this network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. U.S. Government information systems are provided for the processing of official U.S. Government information only. Unauthorized or improper use of this information system is prohibited and may subject you to disciplinary action, as well as civil and criminal penalties. All data contained on

# Survey Questions

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1. When doing business with GPO after Oct 1, 2022 – Are you willing and able to wait for EZ Process to be implemented for procurement vehicles that are low dollar/high volume? Or does your agency want to follow the standard G-Invoicing process for all work submitted to GPO? Select one of the following three responses:
  - a) Our agency is interested in the EZ Process for all GPO work under \$10K – GPO work will continue in the current state.
  - b) Our agency is interested in the EZ Process for only specific programs under \$10k.
  - c) Our agency is NOT interested in the EZ Process and will be using the standard GINV process for all Orders with GPO.
2. Which Post-Mandate feature would you like to know more information about?
3. Do you have any significant concerns with the Draft Thresholds Ranges on Slide 18? If so, please explain your concerns.
4. What volume and dollar amount of Buy/Sell transactions do you expect to flow directly through IPAC in FY24 & FY25?
  - a) What percentage of this is a result of activity not required to transition to G-Invoicing?

# G-Invoicing Program Contacts

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## For IGT Program Management and Agency Outreach Support

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## For Intragovernmental Transactions Working Group Information

[IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov)

<https://www.fiscal.treasury.gov/g-invoice/>



# Appendix

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- Draft Threshold Ranges (Updated)
- New IPAC Data Element
- Timeline and Next Steps

# Draft Threshold Ranges

- Ranges are based on the dollar amount of Buy/Sell activity in G-Invoicing as compared to the FR Entities' GTAS submission and will increase each fiscal year.

*\*\*Note: These percentages are subject to change (increase/decrease) based on agency feedback and ongoing analysis*

- ❖ **FY 2023** (Only new TAS with a BPOA of 2023 would be measured)

- Green: 75-100%
- Yellow: 65-74%
- Red: 64% and below

- ❖ **FY 2024** (All TASs would be measured)

- Green: 85-100%
- Yellow: 75-84%
- Red: 74% and below

- ❖ **FY 2025** (All TASs would be measured)

- Green: 90-100%
- Yellow: 80-89%
- Red: 79% and below



# New IPAC Data Element

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## New IPAC Data Field Option

- To include a new drop-down menu of categories to select
  - ✓ Fiscal Service will accommodate agencies during the transition to the new IPAC Bulk File format by temporarily accepting both versions of the file.

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Buy/Sell Transfer

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Non-Exchange Expenditure Transfer

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Benefits Transfer

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Non-Exchange Custodial Transfer

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Exchange Custodial Transfer

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Investments

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Borrowings

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Other

# Timeline and Next Steps

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- Targeted Timeline for new IGT sub-category data element:
  - October 2021 – publish Bulk File specifications
  - December 2021 – Optional through UI
  - October 2022 – Required through UI
  - October 2023 – Required through Bulk File **and reject Buy/Sell transactions submitted via the Bulk File**
  - **October 2024 – Remove Buy/Sell option within the IPAC application through the UI**
- The solution requires enhancements to the IPAC User Interface (UI) and Bulk File
- Modifications are needed for the IPAC reports to accommodate the new IGT sub-category selection
- Fiscal Service will coordinate with ERP vendor community on implementing functionality needed