Intra-governmental Transactions Working Group (ITWG)

September 14, 2021

Today's Agenda

- Program Updates

- Release 4.3 Coming Soon

- Post-Mandate Work Underway

- Monitoring Compliance in G-Invoicing (Draft)

- New IPAC Data Element and Timing

- Progressing Towards the G-Invoicing Mandate

- Knowledge and Training Offerings

- August Survey Results

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Tentative ITWG Schedule

✓ July 13– Program Updates, Release 4.3, GF BETC Mandate, What Needs to be Done to be Ready, Office Hours, and Connecting with your TP's

✓ Aug 10 – Program Updates, Release 4.3, GSA Rent Activity, New IPAC Data Element and Timing, Progress towards the G-Invoicing Mandate, Office Hours, Connecting with your TP's, August Survey

❑ Sept 14 – Program Updates, Release 4.3, Post-Mandate Work, Monitoring Compliance/Draft Thresholds, New IPAC Data Element & Timing, Progress towards the G-Inv Mandate, Knowledge and Training Offerings, August Survey Results

Planned Dates: Oct 12, Nov 9, Dec 14   *2-3:30 pm ET*

Future Topics:

• Post-mandate enhancements

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Program Updates

- Q4 FY21 Implementation Plans are due to Treasury by September 30th
    - These submissions will be reflected on your Q4 Scorecard
    - **Reminder**: Pull templates from G-Invoicing webpage each quarter to ensure you are submitting the most up-to-date version.
        - https://www.fiscal.treasury.gov/g-invoice/training.html

- G-Invoicing Program Guide – Under review for updates
    - Guide for Basic Accounting and Reporting

- G-Invoicing Rules of Engagement Guide – Under review for updates
    - Guide detailing the appropriate protocols for entities to follow within the application and leading up to the implementation of G-Invoicing

- TFM Chapter 4700 Publication – Published on June 30th
    - Agencies can expect a TFM Bulletin later in the year to address the policy and/or system controls to address Measuring & Enforcing G-Invoicing Compliance, once we have reached a final decision

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Release 4.3 Coming Soon

- Upcoming Program Objectives (R4.3)
  - GT&C Workflow (Shared Draft)
  - User Recertification
    - Restoring Recert Official/User Admin maintenance to the application in time for year-end mass user recertification
  - BETC Changes
    - Removal of DISB with R4.3 in G-Invoicing
    - IPAC will not be changed until SAM file is updated to remove DISB BETC
  - Performance UI Features
    - Targeting late September for QA-C release (training)
  - External Remittance Advice API
  - R4.3 deployment planned for Sept 16th (Production) and Sept. 24th (QA-C)

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Post-Mandate Work Underway

- Working on post-mandate API Specifications

- Proposed changes:

  - Correct rounding issues

  - Allow Performance against an open Order while it's being modified

  - Revert a modified GT&C back to open status

  - Prohibit non-printable characters

  - Low dollar purchases (7600-EZ)

  - Budget Object Class – required (Requesting Agency Only)

  - In-flight Orders

  - Validate Line Item Code using Product Service Code

  - Allow agencies to assign new TASes to Orders prior to Oct 1st

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Monitoring Compliance

- Fiscal Service to leverage G-Invoicing and Government-wide Treasury Account Symbol Adjusted Trial Balance System (GTAS)

- GTAS data to compare the dollar amount of compliant Buy/Sell activity
  - This is a comparison of FR Entities' activity reported in G-Invoicing to that Entities' GTAS submission of trial balances.
  - Will be displayed on the Significant FR Entities' Quarterly IGT Scorecards
  - This metric will be displayed in a green, yellow and red format.
  - A FR Entity is deemed fully compliant if this metric is green, partially compliant if yellow, and non-compliant if red.

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FY 2024 Buy/Sell Activity

- Fiscal Service is developing specifications for these post-mandate enhancements:
  - Low Dollar/High Volume transactions (EZ invoice process)
  - GSA Rent (Constructive Order Acceptance)
- The deadline for the transition of this activity (along with the transition of in-flight Orders) is FY 2024.
  - GSA Rent
  - GSA Fleet Leasing
  - GSA Global Supplies
  - GPO Print Orders
  - Buy/Sell Orders under $10,000
- The threshold ranges have accounted for these exceptions.

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Draft Threshold Ranges

- Ranges are based on the dollar amount of Buy/Sell activity in G-Invoicing as compared to the FR Entities' GTAS submission and will increase each fiscal year.

  **Note: These percentages are subject to change (increase/decrease) based on agency feedback and ongoing analysis

- ❖ **FY 2023** (Only new TAS with a BPOA of 2023 would be measured)
  - ➢ Green: 75-100%
  - ➢ Yellow: 65-74%
  - ➢ Red: 64% and below

- ❖ **FY 2024** (All TASs would be measured)
  - ➢ Green: 80-100%
  - ➢ Yellow: 70-79%
  - ➢ Red: 69% and below

- ❖ **FY 2025** (All TASs would be measured)
  - ➢ Green: 85-100%
  - ➢ Yellow: 75-84%
  - ➢ Red: 74% and below

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New IPAC Data Element

New IPAC Data Field Option

❑ To include a new drop-down menu of categories to select

   ✓ Fiscal Service will accommodate agencies during the transition to the new IPAC Bulk File format by temporarily accepting both versions of the file.

Buy/Sell Transfer

Non-Exchange Expenditure Transfer

Benefits Transfer

Non-Exchange Custodial Transfer

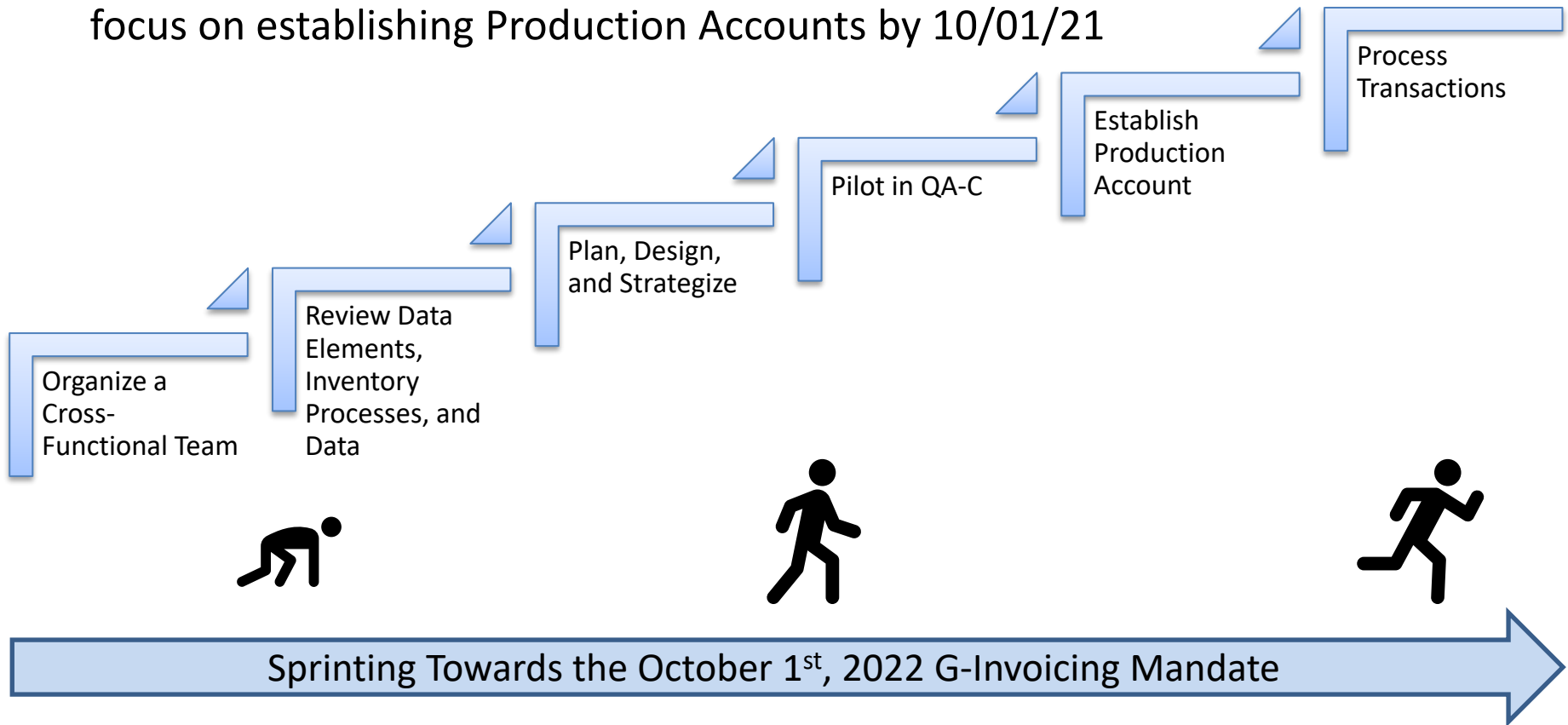Exchange Custodial Transfer

Investments

Borrowings

Other

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Timeline and Next Steps

- Targeted Timeline for new IGT sub-category data element:
  – October 2021 – publish Bulk File specifications
  – December 2021 – <u>Optional</u> through UI
  – October 2022 – <u>Required</u> through UI
  – October 2023 – <u>Required</u> through Bulk File **and reject Buy/Sell transactions submitted via the Bulk File**
  – **October 2024 – Remove Buy/Sell option within the IPAC application through the UI**

- The solution requires enhancements to the IPAC User Interface (UI) and Bulk File

- Modifications are needed for the IPAC reports to accommodate the new IGT sub-category selection

- Fiscal Service will coordinate with ERP vendor community on implementing functionality needed

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Progress Towards the G-Inv Mandate

- Many agencies today are actively planning for G-Invoicing implementation and are actively process and data mapping as well as testing in QA-C
- With the Mandate just over 12 months out, all agencies should focus on establishing Production Accounts by 10/01/21

Organize a Cross-Functional Team

Review Data Elements, Inventory Processes, and Data

Plan, Design, and Strategize

Pilot in QA-C

Establish Production Account

Process Transactions

Sprinting Towards the October 1st, 2022 G-Invoicing Mandate

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Knowledge and Training Offerings

G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.

- Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website:
https://www.fiscal.treasury.gov/g-invoice/training.html

- Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: https://www.fiscal.treasury.gov/training/

G-Invoicing General Terms & Conditions Webinar Training **REGISTER**	09/15/2021 10/06/2021 10/27/2021 11/03/2021 11/17/2021	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov
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Training

G-Invoicing Training

We currently offer both in-person and online webinars that focus on navigation throughout the system, creating, saving, editing, sharing and approving the General Terms & Condition (GTCs) and Order documents. It is intended for federal agencies who use or are soon to implement G-Invoicing.

Register for Training

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Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as "open-mic" styled discussions

- Future Topics Include:

    - ~~Round Table Discussion on Lessons Learned thus far (August 10th)~~

    - ~~Round Table Discussion on Phased Implementations and How Agencies are Implementing G-Invoicing (August 24th)~~

    - ~~Round Table Discussion on Working Capital Funds in G-Invoicing (September 7th)~~

    - Round Table Discussion on Operating in a Continuing Resolution Environment in G-Invoicing (Sept 21st)

    - Snap Shot: Trading Partner Status as of FY 22 (October 5th)

- Register for Office Hours here: https://www.fiscal.treasury.gov/g-invoice/training.html

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August Survey Results

1. Once you've transitioned your Buy/Sell activity to G-Invoicing, do you anticipate still needing the IPAC Bulk File for non-Buy/Sell transactions facilitated through IPAC?

   – Majority indicated a continued need for the IPAC Bulk File.

     • Yes (15 responders), N/A (6 responders), No (4 responders)

2. Please explain any remaining hurdles not already included in your Implementation Plan that may prevent your agency from meeting the G-Invoicing mandate.

   – Half of responders identified no additional issues outside of their plans.

   – Other half of responders provided a variety of agency specific issues.

     • Concerns included: ERP Vendor product availability, system upgrades & integration with G-Invoicing, resource constraints, training, and a number application functionality enhancement requests that won't be available before the mandate.

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August Survey Results Continued

3. Post-mandate, do you have any concerns with the Budget Object Class (BOC) becoming a required field in G-Invoicing? If yes, please explain.

- 70% of responders indicated no concerns.
- Some of the concerns noted include:
  - Potential for multiple BOCs to be used.
    - Agencies can utilize multiple schedules, if needed
  - This field is often inaccurate given that agencies use it differently.
  - OMB publishes a three-character BOC list. Many customers use the full six-character BOC to be more specific and must list it under SLOA section due to data field restrictions.
    - Current data field is limited to four-characters.
  - Making this a required field may impact G-Invoicing timelines as financial systems may need adjustments.
  - Servicing Agency should not be required to provide the BOC.
    - Clarification: It would only be required for the Requesting Agency

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August Survey Results Continued

4. Post-mandate, do you have any concerns with a validation being added in G-Invoicing for the Line Item Code to ensure that a valid code is selected? If yes, please explain.

    –   70% of responders indicated no concerns.

    –   Some of the concerns noted include:

        •   Optional field in agency financial systems & would lead to validation issues when interfacing with G-Invoicing.

        •   Inability to validate this code in agency financial systems.

        •   Trading Partners don't always use it, would need a pick list.

        •   Concerns with selecting an appropriate code for agency specific activity.

5. Post-mandate, do you have any concerns with a required comments field being added in G-Invoicing for agencies to supply the reason(s) for modifying the GT&C and/or the Order? If yes, please explain.

    –   Nearly all responders indicated no concerns.

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