

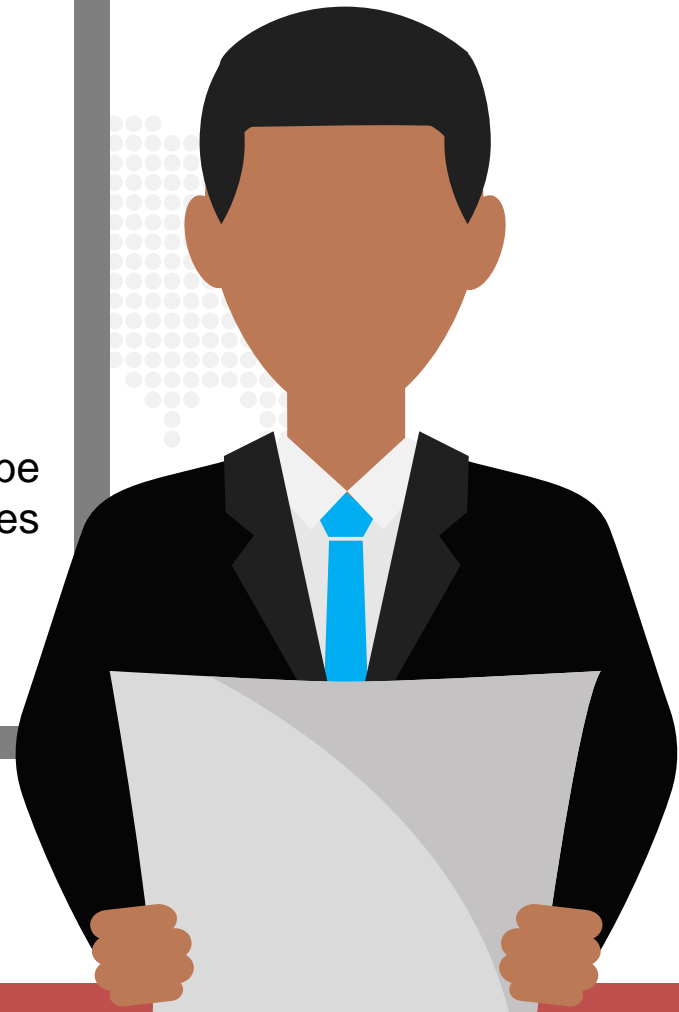
# ***DNP BREAKING NEWS***

***Enhancing the Do Not Pay User Experience with Whitelist Management Release 7.1***



## Webinar Etiquette

- Please note that this session will be muted by the host.
- All questions will be addressed at the end of the presentation.
- If you would like a copy of the presentation, it will be posted on the Do Not Pay website under Resources in the Training section.



**BREAKING NEWS**

● LIVE



## Key Training Objectives

By the end of this training you will:

- Feel confident about your ability to use the Whitelist Management function
- Feel confident about your ability to filter match results
- Feel confident about your ability to whitelist match results

**BREAKING NEWS**

# Agenda

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**01** The New User Interface

**02** Logging in to the Portal

**03** Filtering Match Results

**04** Whitelisting Match Results

**05** Save/Print Match Details

**06** Questions & Contact Information

# Why a New User Interface?

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- Feedback from Focus Groups
- Improved Ease of Navigation

Breaking News

# Implementation Timeline

**BREAKING**

**NEWS**

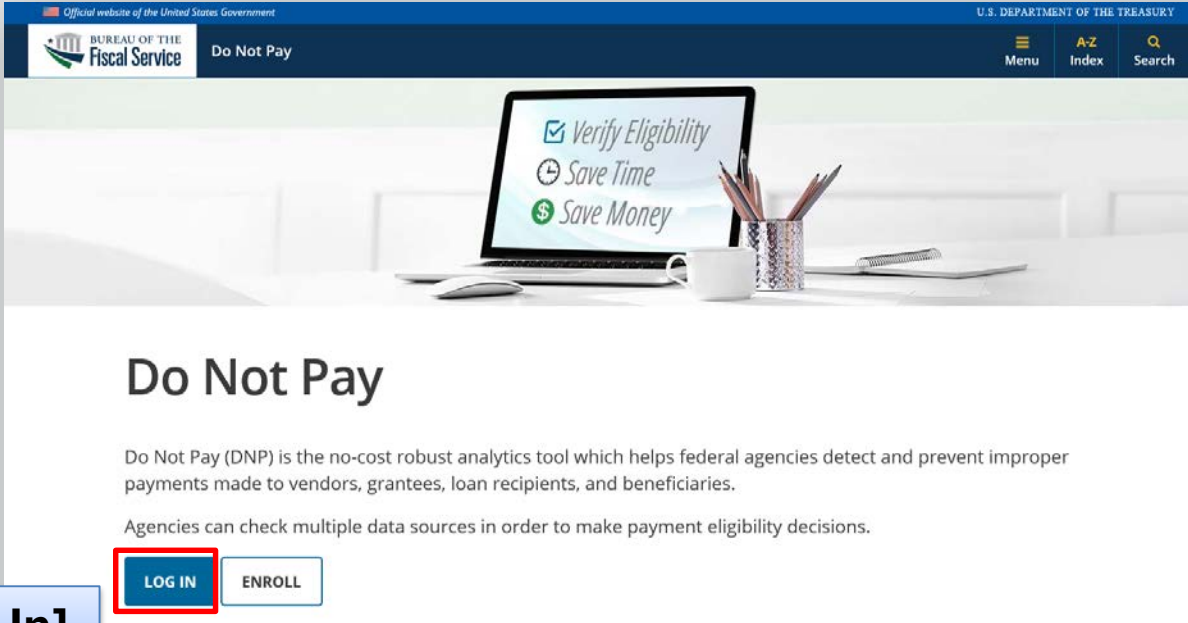
**LIVE**



# Logging In to the DNP Portal

Type the Do Not Pay Portal address in your web browser:

<https://fiscal.treasury.gov/dnp/>



The screenshot shows the homepage of the Do Not Pay portal. At the top, there is a dark blue header with the text "Official website of the United States Government" on the left and "U.S. DEPARTMENT OF THE TREASURY" on the right. Below the header, the "BUREAU OF THE Fiscal Service" logo is on the left, and "Do Not Pay" is in the center. On the right side of the header, there are navigation links: "Menu", "A-Z Index", and "Search". The main content area features a large image of a laptop on a desk. The laptop screen displays three bullet points: "Verify Eligibility" with a checkmark icon, "Save Time" with a clock icon, and "Save Money" with a dollar sign icon. Below the image, the heading "Do Not Pay" is prominently displayed. Underneath, a paragraph explains that Do Not Pay (DNP) is a no-cost analytics tool for detecting and preventing improper payments. A second paragraph states that agencies can check multiple data sources for payment eligibility decisions. At the bottom of the page, there are two buttons: "LOG IN" and "ENROLL". The "LOG IN" button is highlighted with a red border.

Click [Log In]

# Logging In: Security



**SINGLE  
SIGNON**

Contact

By logging in with PIV , SecurID, or User ID/Password, you acknowledge that you have read, understand, and agree to abide by the [Rules of Behavior](#)

PIV Card or iKey



Please make sure your card/iKey is plugged into the reader



1

1. Click on [LOGIN WITH YOUR PIV]

## WARNING WARNING WARNING

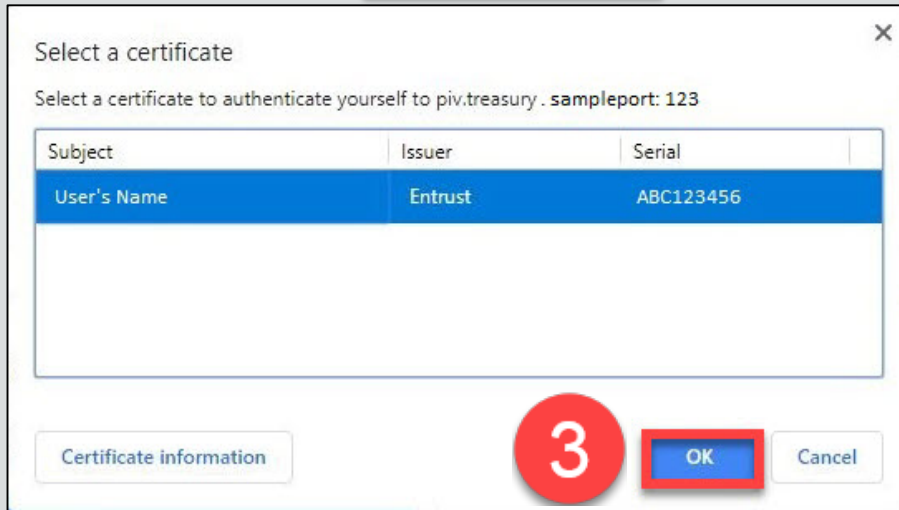
You have accessed a U.S. Government information system, which includes (1) this computer, (2) this network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. U.S. Government information systems are provided for the processing of official U.S. Government information only. Unauthorized or improper use of this information system is prohibited and may subject you to disciplinary action, as well as civil and criminal penalties. All data contained on U.S. Government information systems is owned by the U.S. Government and may, for the purpose of protecting the rights and property of the U.S. Government, be monitored, intercepted, recorded, read, searched, copied, or captured in any manner and disclosed or used for any lawful government purpose at any time. THERE IS NO RIGHT TO PRIVACY IN THIS SYSTEM. System personnel may give to law enforcement officials any potential evidence of crime found on U.S. Government information systems. USE OF THIS SYSTEM BY ANY USER, AUTHORIZED OR UNAUTHORIZED, CONSTITUTES YOUR UNDERSTANDING AND CONSENT TO THIS MONITORING, INTERCEPTION, RECORDING, READING, COPYING, OR CAPTURING AND DISCLOSURE.



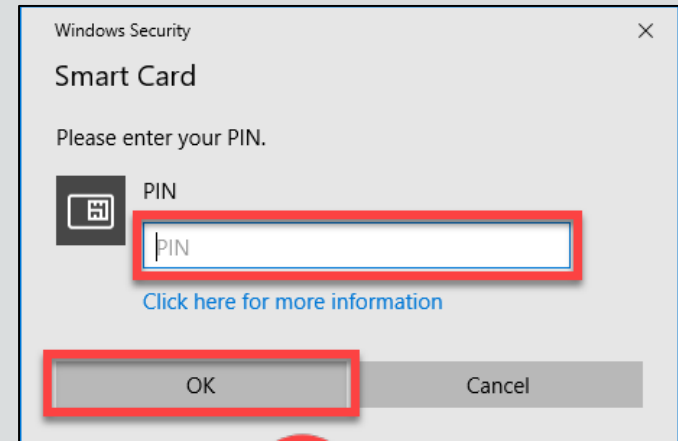
# Logging In: Security

2

2. Security window will display



3. Select correct credential and click [OK]



4

4. Enter PIN and Click [OK]

# Logging In: Terms and Conditions



## Terms and Conditions

I have a need to know the information in the Do Not Pay Portal in order to perform my official job duties. I agree only to access the data that is necessary to perform those duties. I will not access Do Not Pay for fraudulent purposes. I acknowledge that browsing, or any unauthorized access of Do Not Pay data, constitutes a serious breach of the confidentiality of that information and may be subject to criminal and civil penalties.

I will make no unauthorized changes to data delivered to me from Do Not Pay. I will not use the information obtained from Do Not Pay, either inadvertently or deliberately for personal gain (for example, to initiate unauthorized refunds/ payments, or to wrongfully grant/deny rights, benefits or privileges).

While assessing and researching information that I have a direct or indirect financial interest in, I agree to report this information to the appropriate Federal agency ethics official.

I may be alerted to information on persons, entities, firms or subcontractors with whom I have a direct or indirect financial interest. In the event that I suspect or later become aware of a conflict of interest or financial interest, I will report this information to the appropriate Federal agency ethics official.

When I no longer have an official need for the Do Not Pay information, I will request that my access to the site be terminated.

I will not disclose any information from Do Not Pay to any unauthorized person. Any unauthorized disclosure of information, failure to disclose information, or use of Do Not Pay for other than the specific authorized purpose may result in an investigation that could lead to disciplinary actions and other consequences including the loss of Do Not Pay access.

[Decline](#)

[Accept](#)

5

**Click [Accept] to  
login to the Portal**

# Logging In: Terms and Conditions



## Terms and Conditions Declined

In order to access Do Not Pay, users are required to accept the Terms and Conditions.

You may cancel this dialog and "Accept" the Terms and Conditions. If you do not click "Cancel", you will be logged out in:

0:11

Cancel

Decline

Accept

5

Click [Accept] to login to the Portal

# Redesigned Landing Page

**1** Navigation bar

**2** Help and Announcements

**3** Online Search bar

**4** Data Sources

**5** ISIM Self Service

**6** Logout

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DNP DO NOT PAY BUREAU OF THE FISCAL SERVICE

Announcements QAFADJ0

ISIM Self Service

Logout

Enter SSN/EIN/TIN Enter First Name Enter Last Name

Enter DUNS Enter Plus 4 Enter Business Name Search Clear

Select Data Sources

Select All

American InfoSource Death Data – Obituary (AIS-OBIT)

Dept of State Death Data (DOS)

SAM Entity Registration Records (SAMENT)

TOP Debt Check (DBCK)

American InfoSource Death Data – Probate (AIS-PROB)

List of Excluded Individuals/Entities – Public (LEIE-PUB)

SAM Exclusion Records – Public (SAM-EXCL-PUB)

Credit...

List of...

SAM E...

SSA DEATH MASTER FILE

Updated on 01/31/2019

Contains a listing of deaths that have been reported by the Social Security Administration. SSA DEATH MASTER FILE is updated weekly.

Office of Foreign Assets Control

Assets Control

Death Data (DOD)

Death Master File (DMF)

Death Master File (DMF)

# Legacy Whitelist Management

**WHITELIST MANAGEMENT: FILTER PAYMENTS MATCHED**

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Whitelist Management

**Whitelisted Entities:**  
Whitelisted (3)  
No Longer Whitelisted (26)

**Advanced Filtering**

Whitelisted	Whitelist Reason	Expiration Date Range		Data Source
<input type="checkbox"/>	<input type="text"/>	From: <input type="text"/>	To: <input type="text"/>	<input type="text"/>

**DETAILS FOR WHITELIST MANAGEMENT:**  
Advanced Filtering Criteria Applied: None

**WHITELIST** SHOW: 10

Whitelisted	Whitelist Reason	Expiration Date	Name	TIN	DUNS	Data Source
YES	BUSINESS REASON TO WHITELIST	04/14/2018	MINNIE MOUSE	303874737		SSA DEATH MASTER FILE

1

Click [No Longer Whitelisted]

# Legacy Whitelist Management

**DETAILS FOR WHITELIST MANAGEMENT:**  
Advanced Filtering Criteria Applied: None

**WHITELIST**

Whitelisted	Whitelist Reason	Expiration Date	Name	TIN
YES	BUSINESS REASON TO WHITELIST	2/11/2018	MINNIE MOUSE	30387473
YES	FALSE POSITIVE		SE	30387473
YES	BUSINESS REASON TO WHITELIST		DOWN	51844879
NO	NO LONGER WHITELISTED		ST	7326353
NO	NO LONGER WHITELISTED			298
NO	NO LONGER WHITELISTED			
NO	NO LONGER WHITELISTED			
NO	NO LONGER WHITELISTED			
NO	NO LONGER WHITELISTED			
NO	NO LONGER WHITELISTED			
NO	NO LONGER WHITELISTED			

**2** Click link

**3** This popup box will open

**4** Select the reason for Whitelisting

**5** Select Expiration Date

**Reason**

- BUSINESS REASON TO WHITELIST
- FALSE POSITIVE
- NO LONGER WHITELISTED**

**Expiration Date:**

2/8/2018

You can extend the expiration date up to 90 days from todays date.

Save Cancel

# Redesigned Whitelist Management

## Whitelist Management

Filtered Match Results 95 of 95

2

Total Matched Results

3

Filters

Reason

From Expiration Date

Through Expiration Date

Data Source

CSV

Export All

You can extend expiration dates up to **02/18/2021** (90 days from today's date).

5

Maximum Expiration Date

1

Click the Whitelist Icon

Name	SSN/EIN/TIN	DUNS	Data Source	Reason	Expiration Date	Maximum Expiration Date	Cancel	Apply	Save/Print Detail	Details
GRAHAM A		123456789	DOD	Busin...	12/14/2020		Cancel	Apply	Save/Print Detail	Show
...		987654321	DMF	False...	11/12/2020		Cancel	Apply	Save/Print Detail	Show
ADAM BOY			AIS-OBIT	False...	11/10/2020		Cancel	Apply	Save/Print Detail	Show
BRYAN SILVERBAX	896903226		AIS-OBIT	...			Cancel	Apply	Save/Print Detail	Show
JOHNSON ADRIENNE	896903217	987654321	DOD	Busin...	11/03/2020		Cancel	Apply	Save/Print Detail	Show
REED CAMILA	423781295	123456789	DOD	Busin...	10/29/2020		Cancel	Apply	Save/Print Detail	Show

4

Matches

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# Filters

## Whitelist Management

1

Select Whitelist Reason

Reason

- Business Reason To Whitelist (4)
- False Positive (3)
- No Longer Whitelisted (88)

2

Select From and Through Date

From Expiration Date

NOV 2020

Su Mo Tu We Th Fr Sa

NOV

1 2 3 4 5 6 7

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30

Through Expiration Date

NOV 2020

Su Mo Tu We Th Fr Sa

NOV

1 2 3 4 5 6 7

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30

Select Data Sources

3

- AIS-OBIT (15)
- AIS-PROB (11)
- DMF (25)
- DOD (7)
- DOS (8)

Name	SSN/EIN/TIN	DUNS	D	Expiration	Reason	From Expiration Date	Through Expiration Date	Cancel	Apply	Save/Print Detail	Show
GRAHAM ADALYNN	423781334	123456789	D	4/202							
CHARLTON HOAG	896903219	987654321	D	2/202							
ADAM BOYER	896903212				AIS-OBIT	False...	11/10/2020	Cancel	Apply	Save/Print Detail	Show
BRYAN SILVERBAX	896903226				AIS-OBIT	False...	11/05/2020	Cancel	Apply	Save/Print Detail	Show
JOHNSON ADRIENNE	896903217	987654321			DOD	Busin...	11/03/2020	Cancel	Apply	Save/Print Detail	Show
REED CAMILA	423781295	123456789			DOD	Busin...	10/29/2020	Cancel	Apply	Save/Print Detail	Show



# Whitelisting

**Select Business Reason to Whitelist** 1

**Select Expiration Date of Whitelist** 2

**Click [Apply]** 3

Whitelist Successful

Name	ID	DOB	Agency	Business Reason To Whitelist	Expiration Date	Buttons
HARRIS BENJAMIN	423781254	123456789	DOD	Business Reason To Whiteli...	10/29/2020	Cancel Apply Save
ALTMAN BRUCE	896903224		DOD	No Longer Whitelisted	10/28/2020	Cancel Apply Save
BLAKE BURGESS				Business Reason To Whitelist		Cancel Save
BRUCE ALTMAN				False Positive		Cancel Save
				No Longer Whitelisted		Cancel Save
ADRIENNE JOHNSON	896903217	123456789	DMF	No Longer Whitelisted		Cancel Save
BILL FROST	896903180	12				Cancel Apply Save
ROBERT TREVEILER	896903215	12			10/16/2020	Cancel Apply Save
ADRIENNE JOHNSON	896903217	12			10/16/2020	Cancel Apply Save

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# Save/Print Detail

Click [Show]



NAME	DOB	DOB	DOB	Business Reason To Whiteli...
HARRIS BENJAMIN	423781254	123456789	DOD	Business Reason To Whiteli...
ALTMAN BRUCE	896903224		DOD	No Longer Whitelisted
<b>Applied By:</b> DNPPORT_BATCH <b>Applied Date/Time:</b> 10/28/2020 11:06 AM				
<b>Whitelist History</b>				
Reason	Expiration Date	Applied By	Applied Date/Time	
No Longer Whitelisted	10/28/2020	DNPPORT_BATCH	10/28/2020 11:06 AM	
False Positive	10/24/2020	QAFADJ01	09/24/2020 10:12 AM	
Business Reason To Whitelist	10/24/2020	QAFADJ01	09/24/2020 10:03 AM	
BLAKE BURGESS	896903187	123456789	DOS	No Longer Whitelisted
BRUCE ALTMAN	896903224		AIS-OBIT	No Longer Whitelisted
ADRIENNE JOHNSON	896903217	123456789	DMF	No Longer Whitelisted

- [Save/Print Detail](#) [Show](#)
- [Save/Print Detail](#) [Hide](#)
- [Save/Print Detail](#) [Show](#)
- [Save/Print Detail](#) [Show](#)
- [Save/Print Detail](#) [Show](#)

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# Save/Print Detail

NAME	SSN/EIN/TIN	DOB	Business Reason To Whiteli...	Save/Print Detail	Show
HARRIS BENJAMIN	423781254	123456789	DOD	Business Reason To Whiteli...	Save/Print Detail Show
ALTMAN BRUCE	896903224		DOD	No Longer Whitelisted	Save/Print Detail Hide

**Applied By:** DNPPORT\_BATCH  
**Applied Date/Time:** 10/28/2020 11:06 AM

**Whitelist History**

Reason
No Longer Whitelisted
False Positive
Business Reason To Whitelist

BLAKE BURGESS

BRUCE ALTMAN

ADRIENNE JOHNSON

Click [Save/Print Detail]



11/20/2020 SENSITIVE BUT UNCLASSIFIED

**ALTMAN BRUCE** SSN/EIN/TIN 896903224

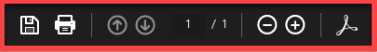
**DUNS** -  
**Data Source** DOD  
**Whitelist Reason** NO LONGER WHITELISTED  
**Expiration Date** 10/28/2020

**Whitelist Historical Details**

Reason	Expiration Date	Applied By	Applied Date/Time
NO LONGER WHITELISTED	10/28/2020	DNPPORT_BATCH	10/28/2020 11:06 AM
FALSE POSITIVE	10/24/2020	QAFADJ01	09/24/2020 10:12 AM
BUSINESS REASON TO WHITELIST	10/24/2020	QAFADJ01	09/24/2020 10:03 AM

Comment  
Fill & Sign

Store and share files in the Document Cloud  
Learn More





# Questions & Contact Information

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*Daily News*



**Reach out to the  
Agency Support Center:**

855-837-4391

[donotpay@fiscal.treasury.gov](mailto:donotpay@fiscal.treasury.gov)

**Schedule a meeting with our team**

**Website: [fiscal.treasury.gov/dnp](https://fiscal.treasury.gov/dnp)**

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